

# North River Ranch Improvement Stewardship District

3501 Quadrangle Boulevard, Suite 270, Orlando, FL 32817

Phone 407-723-5900; Fax 407-723-5901

<http://northriverranchisd.com/>

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The following is the agenda for the meeting of the Board of Supervisors for the **North River Ranch Improvement Stewardship District** scheduled to be held **November 8, 2023, at 1:00 P.M. at 8141 Lakewood Main Street, Bradenton, FL 34202**. The following is the proposed agenda for this meeting.

If you would like to attend the Board Meeting by phone, you may do so by dialing:

**Phone: 1-844-621-3956**

**Participant Code: 2536 634 0209**

## **BOARD OF SUPERVISORS' MEETING AGENDA**

### **Administrative Matters**

- Call to Order
- Roll Call to Confirm Quorum
- Public Comment Period *[for any members of the public desiring to speak on any proposition before the Board]*
- 1. Consent Agenda
  - 1) Minutes of the October 10, 2023, Board of Supervisors' Meeting
  - 2) Mike Armstrong CO #3 – Ft Hamer 2<sup>nd</sup> Extension
  - 3) Maverick Proposal – Kiosk Shade Structure NRR 4A
  - 4) Maverick Proposal – Kiosk Shade Structure NRR 4B
  - 5) Aqua Plumbing & Air Proposal – Dog Park Fountain
  - 6) Bay Area Bobcat Estimate – Material Removal at Arrow Creek Dr. & Richmond Trail
  - 7) GeoPoint Surveying Proposal – NRR Amenity
  - 8) Steadfast Maintenance Contract for East Side Buffer
  - 9) Steadfast CO # 1 – 2 for NRR Riverfield East Side Buffer
  - 10) Sunrise Irrigation Repairs Proposal – Controller 8 Filter Assembly Replacement
  - 11) Sunrise Irrigation Repairs Proposal – Lift Station Controller C
  - 12) Sunrise Plant Replacement Work Order 1514
  - 13) Sunrise Sod Replacement Work Order 1398
  - 14) Sunrise Moccasin Wallow and Fort Hamer Berm Replacements
  - 15) Sunrise Irrigation Work Order 8250
  - 16) Santos USA Construction Proposal for Pavers – Brightwood
  - 17) Santos USA Construction Proposal for Pavers – Riverfield
  - 18) CRS Proposal – Brightwood Pavilion Waterproofing
  - 19) Bliss Products Change Order – ADD PIP
  - 20) Bliss Products Proposal – Playground Mulch
  - 21) BDG Professional Services Agreement for NRR Phase IV-E&F
  - 22) M&J Cleaning Proposal – Riverfield Cushions
  - 23) Securiteam Canyon Creek Townhomes Agreement



- 24) Mike Armstrong CO #4 – Ft Hamer 2<sup>nd</sup> Extension
- 25) Bay Area Bobcat Touch-A-Truck Cleanup Proposal
- 26) RIPA & Associates – Isabella Ct. Swale Repair
- 27) RIPA & Associates – Dog Park Car Park Remediation
- 28) Payment Authorizations Nos. 048 – 051
- 29) Funding Requests Nos. 350 – 360
- 30) Series 2023 Neighborhood Infrastructure Requisitions Nos. 045 – 048
- 31) District Financial Statements (*provided under separate cover*)

### **Business Matters**

- 2. Consideration of Resolution 2024-03, Assessment Resolution for Bond Series 2023A (*provided under separate cover*)
- 3. Consideration of Resolution 2024-05, Adopting an Amended Budget for FY 2023
- 4. Consideration of Woodruff & Sons CO No. 8 – Fort Hamer Road 2nd Extension
- 5. Consideration of Welch Tennis Courts Pickleball Court Proposal

### **Other Business**

#### **Staff Reports**

District Counsel  
District Engineer  
District Manager  
Field Manager  
Lifestyle Manager

#### **Supervisor Requests and Comments**

### **Adjournment**





**North River Ranch  
Improvement Stewardship District**

**North River Ranch  
Improvement Stewardship District**

Minutes of the October 10, 2023  
Board of Supervisors' Meeting

## **MINUTES OF MEETING**

### **NORTH RIVER RANCH IMPROVEMENT STEWARDSHIP DISTRICT BOARD OF SUPERVISORS' MEETING MINUTES**

**Wednesday, October 11, 2023, at 1:00 p.m.**

**8141 Lakewood Main Street,  
Bradenton, FL 34202**

Board Members present via phone or in person:

|                  |                     |
|------------------|---------------------|
| Pete Williams    | Chairperson         |
| Janice Snow      | Vice Chairperson    |
| John Leinaweaver | Assistant Secretary |
| John Blakley     | Assistant Secretary |
| Dale Weidemiller | Assistant Secretary |

Also present via phone or in person:

|                  |  |             |
|------------------|--|-------------|
| Vivian Carvalho  | PFM Group Consulting LLC – District Manager    |             |
| Venessa Ripoll   | PFM Group Consulting LLC – District Manager    | (via phone) |
| Jorge Jimenez    | PFM Group Consulting LLC – ADM                 | (via phone) |
| Amanda Lane      | PFM Group Consulting LLC – District Accountant | (via phone) |
| Kevin Plenzler   | PFM Financial Advisors LLC                     | (via phone) |
| Jonathan Johnson | Kutak Rock LLP – District Counsel              | (via phone) |
| Rob Engel        | Stantec- District Engineer                     | (via phone) |
| Tom Panaseney    | Neal Communities – Developer                   | (via phone) |
| Jim Schier       | Neal Communities – Developer                   |             |
| Sarah Warren     | Neal Communities – Developer                   | (via phone) |
| Andy Richardson  | Neal Communities – Developer                   | (via phone) |
| Misty Taylor     | Bryant Miller Olive                            | (via phone) |
| Chris Fisher     | Clearview Land                                 | (via phone) |
| Crystal Scherer  | Lifestyle Director                             | (via phone) |
| John McKay       | J.H. McKay LLC                                 |             |

## **FIRST ORDER OF BUSINESS**

### **Administrative Matters**

### **Call to Order and Roll Call**

The Board of Supervisors' Meeting for the North River Ranch ISD was called to order at 1:03 p.m. Ms. Carvalho proceeded with roll call and confirmed quorum to proceed with the meeting. Those in attendance are outlined above either in person or via speakerphone.

## **Public Comment Period**

There were no public comments at this time.

### **Consent Agenda**

- 1) Minutes of the September 13, 2023, Board of Supervisors' Meeting**
- 2) Bliss Products See Saw Assembly at Brightwood Playground**
- 3) Aqua Plumbing & Air Monument Outlet Proposals**
- 4) GeoPoint Surveying Miscellaneous Services NRR Phase 4E & F**
- 5) Lester M Neely III Seeding Proposal for NRR 4E & F**
- 6) Glass Doctor Window Repair at Brightwood Pavilion**
- 7) FitRev Proposal for Gym Repairs at Brightwood**
- 8) Sunrise Landscape Annuals Replacement**
- 9) Steadfast CO 1 for NRR East Side Buffer – Ligustrum/Palm Additions**
- 10) Steadfast CO 2 for Buffers**
- 11) Securiteam Repairs at Riverfield Verandah**
- 12) Robertson Billiard Supplies Proposal for Game Tables at Brightwood Pavilion**
- 13) Bay Area Bobcat Proposal to Spread Excess Dirt at Plum River Rd. & Rolling Fork Trail**
- 14) Bay Area Bobcat Proposal for Yard Drains at Warm Springs Circle Park**
- 15) Bay Area Bobcat Proposal for Bike Repair Station**
- 16) Bay Area Bobcat Proposal for Mailbox Kiosk Recenter**
- 17) Terracon CO No. 1 for Fort Hamer – Bella Lago to Road FF**
- 18) Florida Premier Turf Farms Proposal for Landscaping**

- 19) Bay Area Bobcat Proposal for 4B Park Hill Slide Concrete
- 20) Bay Area Bobcat Proposal for Pond Bank Cleanup
- 21) Payment Authorizations Nos. 045 – 047
- 22) Funding Requests Nos. 339 – 349
- 23) Series 2023 Master Infrastructure Amenity Requisitions Nos. 001 – 036
- 24) Series 2023 Neighborhood Infrastructure Requisitions Nos. 001 – 044
- 25) District Financial Statements.

ON MOTION by Mr. Williams, seconded by Mr. Leinaweaver, with all in favor, the Board approved the Consent Agenda, Items 1 - 25.

## **SECOND ORDER OF BUSINESS**

### **Business Matters**

#### **Consideration of the Supplemental Engineer's Report for Series 2023A**

Mr. Fisher provided an overview of the report. He stated that the cost for the next phase of development is estimated at \$7,300,000 which includes certain master infrastructure improvements related to the master recreational facilities and the extension of Fort Hammer Road and North River Ranch Trail. This is for future Phases 1 & 2.

ON MOTION by Mr. Williams, seconded by Ms. Snow, with all in favor, the Board accepted the Supplemental Engineer's Report for Series 2023A.

#### **Consideration of the Supplemental Assessment Methodology Report for Series 2023A**

Mr. Plenzler provided an overview of the report. The Board reviewed the tables from the report.

ON MOTION by Mr. Williams, seconded by Mr. Weidemiller, with all in favor, the Board accepted the Supplemental Assessment Methodology Report for Series 2023A.

### **Consideration of the Legal Description**

ON MOTION by Mr. Williams, seconded by Ms. Snow, with all in favor, the Board approved of the Legal Description.

### **Consideration of Resolution 2024-01, Bond Delegation Award Resolution Series 2023A**

**a. Exhibit A: Form of Supplemental Trust  
Indenture**

**b. Exhibit B: Form of Purchase  
Agreement**

**c. Exhibit C: Preliminary Limited Offering  
Memorandum**

**d. Exhibit D: Form of Continuing  
Disclosure Agreement**

Ms. Taylor provided an overview of the resolution. It authorizes not to exceed \$12,000,000 for the 2023A Bond and approves the forms of various documents in order to complete the bond closing. The District issued the first series of bonds back in April. She noted that it approves and negotiates a sale and appoints MBS Capital Markets as the underwriter.

ON MOTION by Mr. Weidemiller, seconded by Mr. Williams, with all in favor, the Board approved Resolution 2024-01, Bond Delegation Award Resolution Series 2023A in substantial form.

### **Consideration of the Supplemental Engineer's Report for Series 2023B**

Ms. Carvalho noted that there had been some changes to the report. Mr. Fisher stated that the acreage has gone down from 388 to 384 due to changes in the Townhomes project. This will include certain portions of the master infrastructure related to the Fort Hammer Road extension, the North River Ranch Trail, and the recreational amenities totaling approximately \$8,700,000.

ON MOTION by Mr. Williams, seconded by Mr. Leinaweaver, with all in favor, the Board accepted the Supplemental Engineer's Report for Series 2023B.

#### **Consideration of the Supplemental Assessment Methodology Report for Series 2023B**

Mr. Plenzler stated that the preliminary estimate of the Series 2023B bonds is about \$11,135,000. Mr. Williams suggested a change to the wording of Table 6 under Assessment Roll to reflect the acreage change referenced earlier.

ON MOTION by Mr. Williams, seconded by Mr. Leinaweaver, with all in favor, the Board accepted the Supplemental Assessment Methodology Report for Series 2023B with the suggested change.

#### **Consideration of the Legal Description**

ON MOTION by Mr. Williams, seconded by Mr. Weidemiller, with all in favor, the Board approved of the Legal Description.

#### **Consideration of Resolution 2024-02, Bond Delegation Award Resolution Series 2023B**

**a. Exhibit A: Form of Supplemental Trust Indenture**

**b. Exhibit B: Form of Purchase Agreement**

**c. Exhibit C: Preliminary Limited Offering Memorandum**

**d. Exhibit D: Form of Continuing Disclosure Agreement**

Ms. Taylor provided an overview of the resolution. The not to exceed amount for the B Bonds is \$13,000,000.

ON MOTION by Mr. Weidemiller, seconded by Mr. Williams, with all in favor, the Board approved Resolution 2024-02, Bond Delegation Award Resolution Series 2023B in substantial form.

**Consideration of Disclosure of Public Financing (Series 2023)**

Mr. Johnson suggested approval in substantial form.

ON MOTION by Mr. Weidemiller, seconded by Mr. Williams, with all in favor, the Board approved the Disclosure of Public Financing (Series 2023) in substantial form.

**Consideration of Supplement to Investment Banking Agreement with MBS Capital Markets**

ON MOTION by Mr. Williams, seconded by Mr. Leinaweaver, with all in favor, the Board approved the Supplement to Investment Banking Agreement with MBS Capital Markets.

**Consideration of Southern Land Services Proposal for Retaining Wall**



ON MOTION by Mr. Leinaweaver, seconded by Ms. Snow, with all in favor, the Board approved the Supplement to Investment Banking Agreement with MBS Capital Markets.

**Consideration of Maverick Building  
Solutions Proposal for CBU Mailboxes**

ON MOTION by Mr. Williams, seconded by Mr. Blakley, with all in favor, the Board approved the Maverick Building Solutions Proposal for CBU Mailboxes.

**Consideration of Maverick Building  
Solutions Proposal for Decorative Street  
Signage**

ON MOTION by Mr. Williams, seconded by Mr. Weidemiller, with all in favor, the Board approved the Maverick Building Solutions Proposal for Decorative Street Signage.

**Consideration of RIPA & Associates CO  
Nos. 2 – 3 for NRR 4C – Amenity Center**

NO. 2 is for placing, compacting, and planting at the amenity center, it represents an increase of \$212,374.59. NO. 3 is for digging to avoid existing trees and deductions for water and reclaimed mains, it represents an increase of \$39,732.40.

ON MOTION by Mr. Williams, seconded by Mr. Leinaweaver, with all in favor, the Board approved the RIPA & Associates CO Nos. 2 – 3 for NRR 4C – Amenity Center.

**Consideration of RIPA & Associates CO  
Nos. 2 – 3 for NRR 4C1 – Mass Earthwork**

NO. 2 is for a deduction to remove phases D, E, & F and to add some storm water and earthwork into the contract, it represents an overall decrease to the contract of \$1,875,000.80. NO. 3 is to place and compact from a pond into a stockpile, it represents an increase of \$61,093.

ON MOTION by Mr. Williams, seconded by Ms. Snow, with all in favor, the Board approved the RIPA & Associates CO Nos. 2 – 3 for NRR 4C1 – Mass Earthwork.

**Consideration of RIPA & Associates CO  
No. 2 for NRR Ph IV-C Roadways &  
Utilities (Infrastructure)**

The Change Order is for materials needed for RCP and adding HP pipes to save money, as well as an increase for excavation, it represents a decrease in the contract of \$67,522.24.

ON MOTION by Mr. Williams, seconded by Ms. Snow, with all in favor, the Board approved the RIPA & Associates CO No. 2 for NRR Ph IV-C Roadways & Utilities (Infrastructure).

**Consideration of Woodruff & Sons CO  
No. 7 for Fort Hamer Road 2nd Extension**

The Change Order represents changes in storm structures, adding cement curbs, and material overruns, it represents an overall increase to the contract of \$55,536.06.

ON MOTION by Mr. Williams, seconded by Mr. Blakley, with all in favor, the Board approved the Woodruff & Sons CO No. 7 for Fort Hamer Road 2nd Extension.

**Consideration of CO No. 1 Under WA No.  
5 NRR Phase 2 – Roadway and Utility  
Infrastructure Project**

The Change Order represents various exercises involved in looking at various configurations to accommodate the development parcels that are ongoing, it represents an increase of the contract of \$51,000.

ON MOTION by Mr. Williams, seconded by Mr. Leinaweaver, with all in favor, the Board approved the CO No. 1 Under WA No. 5 NRR Phase 2 – Roadway and Utility Infrastructure Project.

**Consideration of CO 8 to WA No. 1 for Professional Services Proposal for NRR ISD General District Engineer Services for FY 2023-2024**

This represents an increase of \$50,000.

ON MOTION by Mr. Williams, seconded by Ms. Snow, with all in favor, the Board approved the CO 8 to WA No. 1 for Professional Services Proposal for NRR ISD General District Engineer Services for FY 2023-2024.

**Consideration of RIPA & Associates CO No. 1 for NRR 4B**

The Change Order is for flat work and a fuel surcharge; it represents an increase of \$55,132.92.

ON MOTION by Mr. Williams, seconded by Ms. Snow, with all in favor, the Board approved the RIPA & Associates CO No. 1 for NRR 4B.

**Consideration of Sunrise Proposal for Bismark Palm Replacement**

ON MOTION by Ms. Snow, seconded by Mr. Williams, with all in favor, the Board approved the Sunrise Proposal for Bismark Palm Replacement.

### **Consideration of FitRev Proposal for Treadmill Repair**

ON MOTION by Ms. Snow, seconded by Mr. Williams, with all in favor, the Board approved the FitRev Proposal for Treadmill Repair.

### **Consideration of Steadfast Proposal for Landscaping**

Mr. Richardson noted that this was for the removal of exotic and invasive species.

ON MOTION by Mr. Williams, seconded by Ms. Snow, with all in favor, the Board approved the Steadfast Proposal for Landscaping.

### **Consideration of Bliss Products Proposal for Bench Replacement**

ON MOTION by Ms. Snow, seconded by Mr. Blakley, with all in favor, the Board approved the Bliss Products Proposal for Bench Replacement.

### **Consideration of Letter of Recommendation for NRR Phase 2 Master Infrastructure**

Mr. Engel provided an overview of the letter of recommendation. RIPA had submitted the lowest bid at \$8,175,000.00.

ON MOTION by Mr. Weidemiller, seconded by Ms. Snow, with all in favor, the Board approved the Letter of Recommendation for NRR Phase 2 Master Infrastructure for RIPA & Associates.

## **THIRD ORDER OF BUSINESS**

## **Other Business**

### **Staff Reports**

|                            |   |
|----------------------------|---|
| <b>District Counsel –</b>  | Mr. Johnson stated that they have received the requested “no objection” letter from Manatee County relative to the amendment of the district’s boundaries. They appeared in front of the local Manatee County legislative delegation last week and received unanimous approval. They are in the process of placing the required advertisements. |
| <b>District Engineer –</b> | No report.  |
| <b>District Manager –</b>  | Ms. Carvalho stated that the next Board meeting is scheduled for November 8, 2023, at 1:00 p.m.   |
| <b>Field Manager –</b>     | No report.  |
| <b>Lifestyle Manager –</b> | No report.  |

### **Audience Comments and Supervisor Requests**

Mr. Panaseny asked if the management team could look at the Brightwood lease for the fitness equipment that is being repaired and explore options of renewing the lease with new equipment.

### **FOURTH ORDER OF BUSINESS**

### **Adjournment**

ON MOTION by Ms. Snow, seconded by Mr. Leinaweaver, with all in favor, the October 11, 2023, Board of Supervisor’s Meeting for the North River Ranch Improvement Stewardship District was adjourned at 1:35 p.m.

\_\_\_\_\_  
Secretary / Assistant Secretary

\_\_\_\_\_  
Chairperson / Vice Chairperson

**North River Ranch  
Improvement Stewardship District**

Mike Armstrong CO #3  
Ft Hamer 2<sup>nd</sup> Extension



MIKE ARMSTRONG LANDSCAPING INC  
8475 69TH ST E.  
PALMETTO, FL. 34221  
941-776-1076

## Change Order

Order #3

Order Date: 10/05/23

To: North River Ranch  
Stewardship District  
Lakewood Ranch, FL.

Project: NRR FT HAMER 2ND EXTENSION

The contractor agrees to perform and the owner agrees to  
pay for the following changes to this contract.

Plans Attached ☐

Ordered By:

Customer Order:

Specifications Attached ☐

| Description of Work |    |                |               |          | Amount     |
|---------------------|----|----------------|---------------|----------|------------|
| 3                   | SB | Weeping Willow | 12'-14'ht, 3" | \$700.00 | \$2,100.00 |

HAVCDDFHR - Landscaping

### Notes

Negative changes will lower the overall contract  
price requiring no additional payment by owner.

Requested Amount of Change

\$2,100.00

Owner:

Date:

10/10/23

Contractor:

Date:

**North River Ranch  
Improvement Stewardship District**

Maverick Proposal  
Kiosk Shade Structure NRR 4A



# CBU PAD SHELTER ESTIMATE

Spruce River/ Great Brook Shelter

Estimate Total (USD)

\$4,300.00

BILL TO  
**Neal Land**  
Andy Richardson  
arichardson@nealland.com

HAVCDDGEN - Amenities Non- Entry

Estimate Number: 111  
Estimate Date: October 9, 2023  
Valid Until: November 20, 2023

| ITEMS  | QUANTITY | PRICE      | AMOUNT     |
|--|----------|------------|------------|
| <b>Installation</b><br>Covers full installation of Sunguard T style 14'x28' Shade Structure. Covers all materials and miscellaneous items needed outside of 2 concrete footers, 1yd and half of 3000 psi concrete with fiber and any changes needed to make during installation process. | 1        | \$3,100.00 | \$3,100.00 |
| <b>Permitting fees</b><br>Covers all engineering stamping, and permitting fees associated with project for city/municipality needed for approval of installation and inspection.   | 1        | \$1,200.00 | \$1,200.00 |
| Subtotal:  |          |            | \$4,300.00 |
| Total:   |          |            | \$4,300.00 |
| Estimate Total (USD):  |          |            | \$4,300.00 |

## Notes / Terms

To initiate the project, a 50% invoice payment is required upon proposal approval, with the remaining balance due upon project completion and satisfaction. We assure you of our commitment to deliver high-quality results and maintain open communication throughout the project's duration.

We take pride in all we do and strive to be the best service you will encounter during the construction process. We thank you and look forward to earning your business.



**MAVERICK BUILDING SOLUTIONS**  
805 Charles Boulevard  
Oldsmar, Florida 34677  
United States

**Contact Information**  
Mobile: 205-704-9412  
Phillip@maverickbuildingsolutions.com

A handwritten signature in blue ink, appearing to be 'P. Phillip'.

10/10/23

**North River Ranch  
Improvement Stewardship District**

Maverick Proposal  
Kiosk Shade Structure NRR 4B

# CBU PAD ESTIMATE

Halls Stream/ Patterson Pad Shelter

Estimate Total (USD)

**\$14,550.00**

BILL TO

**Neal Land**

Andy Richardson

**HAVCDDGEN - Amenities Non-Entry**

arichardson@nealland.com

**Estimate Number:** 112

**Estimate Date:** October 9, 2023

**Valid Until:** November 8, 2023

| ITEMS  | QUANTITY | PRICE       | AMOUNT      |
|--|----------|-------------|-------------|
| <b>Installation</b><br>Covers full installation of Sunguard T style 12x24 Shade Structure. Covers all materials and miscellaneous items needed outside of 2 concrete footers, 1-1/2 yd of 3000 psi concrete with fiber and any changes needed to make during installation. process.  | 1        | \$2,900.00  | \$2,900.00  |
| <b>Permitting fees</b><br>Covers all engineering stamping, and permitting fees associated with project for city/municipality.  | 1        |             |             |
| <b>CBU Shelter</b><br>T-Style 12x24 Quick and easy Turnbuckle Tensioning, powder coat, Fabric covered shelter 2 pole structure. Direct Embedment poles for concrete pad sized 9'x19'. Price covers all shipping and delivery fees (\$2250) as well as any additional engineer sealed stamping needed from original drawings. | 1        | \$10,450.00 | \$10,450.00 |

**Subtotal:** \$14,550.00

**Total:** \$14,550.00

**Estimate Total (USD):** **\$14,550.00**



## MAVERICK BUILDING SOLUTIONS

805 Charles Boulevard  
Oldsmar, Florida 34677  
United States

A blue ink handwritten signature, appearing to be 'P. Phillip', is written over the company address.

## Contact Information

Mobile: 205-704-9412

Phillip@maverickbuildingsolutions.com

10/10/23

# CBU PAD ESTIMATE

Halls Stream/ Patterson Pad Shelter

Estimate Total (USD)

**\$14,550.00**

## Notes / Terms

To initiate the project, a 50% invoice payment is required upon proposal approval, with the remaining balance due upon project completion and satisfaction. We assure you of our commitment to deliver high-quality results and maintain open communication throughout the project's duration.

We take pride in all we do and strive to be the best service you will encounter during the construction process. We thank you and look forward to earning your business.



## MAVERICK BUILDING SOLUTIONS

805 Charles Boulevard  
Oldsmar, Florida 34677  
United States

## Contact Information

Mobile: 205-704-9412  
[Phillip@maverickbuildingsolutions.com](mailto:Phillip@maverickbuildingsolutions.com)

**North River Ranch  
Improvement Stewardship District**

Aqua Plumbing & Air Proposal  
Dog Park Fountain



HAVCDDGEN-AMENITY/NON ENTRY

**Date: 10/08/2023**

North River Ranch Improvement Stewardship District  
C/O Jeff Ramer  
9308 Fort Hammer Rd.  
Parrish Fl. 34219  
[jrramer@nealland.com](mailto:jrramer@nealland.com)  
941-376-8495

We propose to provide labor and materials for the following:

- Permit.
- Install new ¾" RPZ backflow device at proposed meter location.
- Install new PVC water line from backflow device to existing PVC installed by others.
- Install drain per Manatee County spec.
- Form and pour concrete pad.
- Install customer supplied water fountain/dog fountain.
- Call for inspections.
- Return to back fill and clean up.

**COST COMPLETE: \$6,850.00**

**Terms: 50% due prior to start of job. Balance due upon completion.**

The following is **not included**:

1. Work outside the scope of this proposal.

If you have any questions concerning this proposal, please do not hesitate to call me at 366-7676 Ext. 108

Respectfully Submitted,  
Kelly Jackson  
Assistant Plumbing Service Manager

Acceptance of proposal: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

Authorized Signature: \_\_\_\_\_ Date of acceptance\_\_\_\_\_

Florida Homeowner's Recovery Fund:

Payment, up to a limited amount, may be available from the Florida Homeowner's Construction Recovery Fund if you lose money on a project performed under contract, where the loss results from specified violations of Florida law by a licensed contractor. For information about the recovery fund and filling a claim, contact the Florida Construction Industry Licensing Board at the following telephone number and address: 2601 Blairstone Rd, Tallahassee FL 32399 – Phone 850-487-1395

Approved and accepted by: \_\_\_\_\_

  
Pete Williams, Chairman

Date: 10/10/23

**North River Ranch  
Improvement Stewardship District**

Bay Area Bobcat Estimate  
Material Removal at Arrow Creek Dr.  
& Richmond Trail

# ESTIMATE



MOCCDD- CONDUIT/CRSNG

## Bay Area Bobcat

12402 Lago Way  
Riverview, Florida 33579  
Phone: (813) 927-2204  
Email: JohnnyW2285@yahoo.com

Estimate # 53

Date 10/10/2023

| Description | Total |
|-------------|-------|
|-------------|-------|

|                           |            |
|---------------------------|------------|
| Load, Haul & Dump Debris. | \$1,250.00 |
|---------------------------|------------|

Site Location: Arrow Creek Dr. & Richmond Trail - Vacant lots.

Site Work: Load, Haul & Dump random construction debris from vacant lots along Richmond Trail.  
Load construction debris with bobcat into dump trailer, Haul to nearest dump and dispose of.

Total Cost Includes- Time, Labor, Equipment and Dump Fees.

|                 |            |
|-----------------|------------|
| <b>Subtotal</b> | \$1,250.00 |
|-----------------|------------|

|              |                   |
|--------------|-------------------|
| <b>Total</b> | <b>\$1,250.00</b> |
|--------------|-------------------|

Approved and accepted by: \_\_\_\_\_

Pete Williams, Chairman

Date: 10/11/2023



By signing this document, the customer agrees to the services and conditions outlined in this document.

**North River Ranch  
Improvement Stewardship District**

Geopoint Surveying Proposal  
NRR Amenity



## PROPOSAL/AUTHORIZATION FOR WORK

To: North River Ranch ISD  
5824 Lakewood Ranch Boulevard  
Sarasota, Florida 34240

Date: October 11<sup>th</sup>, 2023

Attn: Andy Richardson

Re: North River Ranch, Amenity

We hereby propose to do the following work:

| Task | Description:   | Hourly Budget<br>Not To Exceed |
|------|--|--------------------------------|
| 1    | Amenity Building & Tie in Miscellaneous Surveying Services<br><b><u>NOTE: GeoPoint will perform Miscellaneous and Additional Services on an Hourly Basis with an approximate Budget number. Should the Budget number be reached, GeoPoint will send an additional Lump Sum work order for the remaining balance.</u></b> | \$20,000                       |

All work herein is subject to the conditions described in Exhibit "A" attached herewith and made a part of this "Authorization for Work". This proposal is valid for 30 days from today, October 11<sup>th</sup>, 2023.

GeoPoint Surveying, Inc.

By: \_\_\_\_\_

Justin Brantley P.S.M.  
Vice President, Owner

ACCEPTANCE: North River Ranch  
ISD

By: \_\_\_\_\_

(Authorized Signature)

Date: 11 Oct 2023

Pete Williams, Chairman

(Print Name & Title)

Please return one signed copy to: [Proposals@geopointsurvey.com](mailto:Proposals@geopointsurvey.com)

File Name: J:\North River Ranch\Contracts\Nealland\Amenity Building & Tie In Miscellaneous Services aw.JOB  
10.11.2023

## Attachment "A"

### Terms and Conditions

All fees stated in this Contract shall be payable in full, in monthly installments, based on the percentage of work completed in that month, as mutually agreed upon, or, if appropriate, on an hourly basis at GeoPoint Surveying, Inc.'s prevailing hourly rates, subject to any agreed upon limits.

In addition to the fees in this Contract, we charge all out-of-pocket expenses such as photocopying, long distance telephone calls, postage, etc. These expenses will be charged to the Client at GeoPoint Surveying, Inc.'s cost.

Work will be billed on the 20th of each month under the terms of this Contract or upon completion, and GeoPoint Surveying, Inc. shall expect payment by the tenth of the following month. Client shall pay the invoice and statement in accordance with the terms of this Contract and the terms of said statement and invoice. If Client fails to make any payment due GeoPoint Surveying, Inc. for services within 30 days of the invoice date, the amount(s) due shall accrue interest at the rate of 1 ½ percent per annum, and shall be calculated from the first day that the payment is deemed late pursuant to this Section.

In the event this Contract is terminated prior to completion, GeoPoint Surveying, Inc. shall be entitled to payment for services performed as of the date of termination, plus all out-of-pocket expenses.

Client shall indemnify, defend and hold harmless GeoPoint Surveying, Inc., from and against any claims, liabilities, damages, penalties and/or costs (including, without limitation, reasonable attorney's fees and expenses) GeoPoint Surveying, Inc., may incur as a result of claims in any form by third parties (including, without limitation, governmental agencies and departments) relating to or arising out of this Contract, except to the extent such claims arise from the gross negligence or intentional misconduct of GeoPoint Surveying, Inc.

The prevailing party in any litigation between the parties relating to or arising out of this Contract (including, without limitation, trial, appellate and bankruptcy proceedings) shall recover its reasonable attorney's fees and costs from the non-prevailing party.

The Client, upon executing this Contract authorizes the work described within the Scope of Services Section of this Contract and does so on behalf of the owner of the subject property, and warrants that the Client has authority to sign the Contract.

All documents, including but not limited to drawings, reports, and electronic data which have been or will be prepared, designed, written or developed by GeoPoint Surveying, Inc., in any form or fashion while rendering services to Client or that pertain to the work performed under this Contract (the "**Documents**") are the sole property of GeoPoint Surveying, Inc. Client may not use or modify such Documents on other projects or extensions of this project without the prior written approval of GeoPoint Surveying, Inc. Client agrees that GeoPoint Surveying, Inc. shall be considered the author of the Documents for all purposes and the owner of all the rights comprised in the undivided copyright (and all reissues, renewals and extensions thereof) in and to the Documents and of any and all corresponding intellectual property rights. Notwithstanding any provision in this Contract to the contrary, in the event of a default by Client including, without limitation, any failure to pay amounts due within 30 days of invoice date, GeoPoint Surveying, Inc., shall be entitled to exclusive possession of any and all of the Documents prepared pursuant to this Contract and Client shall have no rights in the Documents.

## **Attachment "A"**

### **Terms and Conditions**

This Contract and the rights of the signers under this Contract shall be governed by the laws of the State of Florida, without reference to the choice of law principles thereof. The exclusive venue for all actions to enforce or interpret the provisions of this Contract will be courts of the State of Florida or of the United States having jurisdiction over Hillsborough County, Florida. All parties irrevocably waive any objection they may have to the laying of venue of any suit, action or proceeding arising out of or relating hereto brought in any such court, irrevocably waives any claim that any such suit, action or proceeding so brought has been brought in an inconvenient forum, and further waives the right to object that such court does not have jurisdiction over such party.

Your acceptance of this proposal shall constitute a Contract between the Client and GeoPoint Surveying, Inc.

Client agrees not to assign this Contract or any part hereof without the prior written consent of GeoPoint Surveying, Inc. which consent may be withheld by GeoPoint Surveying, Inc. for any reason it deems appropriate in its sole discretion. GeoPoint Surveying, Inc. may assign or transfer this Contract or any of its rights or obligations hereunder without the prior written consent of Client. This Contract shall be binding upon and shall inure to the benefit of the parties and their respective successors and assigns.

Each provision of this Contract will be interpreted in such manner as to be effective and valid under applicable law, but if any provision of this Contract is held to be prohibited by or invalid under applicable law, such provision will be ineffective only to the extent of such prohibition or invalidity, without invalidating the remainder of this Contract.

GeoPoint Surveying, Inc., in furnishing the services under this Contract, is acting only as an independent contractor and shall have the exclusive control of the manner and means of performing the work contracted for hereunder. GeoPoint Surveying, Inc. does not undertake by this Contract or otherwise to perform any obligations of Client, whether regulatory or contractual, or to assume any responsibility for Client's business or operations. Nothing contained in this Contract shall be construed to create a joint venture or partnership between the parties.

The exhibits and other attachments to this Contract are hereby incorporated by reference and made part hereof. This Contract constitutes the entire understanding of the parties with respect to the subject matter hereof and there are no restrictions, warranties, covenants or undertakings other than those expressly set forth or referred to herein. This Contract may not be modified or amended except by an instrument in writing signed by the party against whom enforcement of any such modification or amendment is sought.

The waiver by either of the parties of breach or violation of any provision of this Contract shall not operate as, or be construed to be, a waiver of any subsequent breach of the same or other provisions hereof.



## Attachment "B" Hourly Rates Schedule (Affective January 2022)

### Personnel Hourly Rates:

#### Surveying & Mapping

|                            |       |               |
|----------------------------|-------|---------------|
| Project Manager, P.S.M.    | ----- | \$ 190 / hour |
| Project Surveyor, S.I.T.   | ----- | \$ 150 / hour |
| Project Surveyor           | ----- | \$ 140 / hour |
| Chief of Field Crews       | ----- | \$ 135 / hour |
| Sr. Survey Technician      | ----- | \$ 130 / hour |
| Survey Technician          | ----- | \$ 100 / hour |
| Sr. Survey Crew Chief      | ----- | \$ 110 / hour |
| Survey Crew Chief          | ----- | \$ 95 / hour  |
| Survey Jr. Crew Chief      | ----- | \$ 75 / hour  |
| Survey Instrument Operator | ----- | \$ 65 / hour  |
| Survey Crew Member         | ----- | \$ 55 / hour  |

#### Remote Sensing

|                            |       |               |
|----------------------------|-------|---------------|
| Project Lead Analyst       | ----- | \$ 185 / hour |
| Sr. Remote Sensing Analyst | ----- | \$ 150 / hour |
| Remote Sensing Analyst     | ----- | \$ 110 / hour |

#### Subsurface Utility Exploration

|                            |       |               |
|----------------------------|-------|---------------|
| S.U.E. Project Manager     | ----- | \$ 180 / hour |
| S.U.E. Manager             | ----- | \$ 150 / hour |
| S.U.E. Technician (Office) | ----- | \$ 120 / hour |
| Sr. S.U.E. Designator      | ----- | \$ 95 / hour  |
| S.U.E. Designator          | ----- | \$ 85 / hour  |
| Jr. S.U.E. Designator      | ----- | \$ 75 / hour  |
| S.U.E. Crew Member         | ----- | \$ 70 / hour  |

### Equipment Hourly Rates:

#### Remote Sensing

|                                 |       |               |
|---------------------------------|-------|---------------|
| UAS – LiDAR & Photogrammetry    | ----- | \$ 300 / hour |
| Mobile LiDAR                    | ----- | \$ 275 / hour |
| Terrestrial LiDAR               | ----- | \$ 250 / hour |
| USV – Hydrographic Echo Sounder | ----- | \$ 200 / hour |

#### Subsurface Utility Exploration

|                           |       |               |
|---------------------------|-------|---------------|
| Vacuum Excavation Truck   | ----- | \$ 150 / hour |
| Pipe/Conduit Video Camera | ----- | \$ 100 / hour |

Expenses – Including Consultants: ----- **Cost Plus 15%**

**North River Ranch  
Improvement Stewardship District**

Steadfast Maintenance Contract  
for East Side Buffer



Steadfast  
Maintenance Division  
30435 Commerce Drive, Suite 102  
San Antonio, FL 33576  
844-347-0702 | office@steadfastalliance.com

## Landscape Maintenance Contract North River Ranch

*East Side Buffer & Adjacent Pond Bank*  
5824 Lakewood Ranch Blvd. Sarasota, FL 34240

May 16<sup>th</sup>, 2023

North River Ranch  
C/O North River Ranch Improvement Stewardship  
3501 Quadrangle Boulevard, Suite 270  
Orlando, FL 32817  
Attn: lanea@pfm.com

We appreciate the opportunity to present this proposal to show how Steadfast will enhance the quality of your landscape. Our team is committed to integrating the specific landscape needs of your property within your service and budget considerations.

We hereby propose the following for your review:

### Option A

| Service           | Monthly    | Annually    |
|-------------------|------------|-------------|
| Mow Buffer & Pond | \$4,000.00 | \$48,000.00 |

Initial: \_\_\_\_\_

### Option B

| Service  | Monthly    | Annually    |
|--|------------|-------------|
| Mow Buffer & Pond + Spray Shell Path & Viburnum Hedge Line | \$4,500.00 | \$54,000.00 |

Initial: \_\_\_\_\_

### Canal Bank

| Service                | Monthly                        | Annually |
|------------------------|--------------------------------|----------|
| Canal Bank Maintenance | Pricing Available Upon Request |          |

Initial: \_\_\_\_\_

### Agreement

The contract will run for one year starting June 20 2023 If upon expiration of this agreement, neither party has signed a new contract, this contract shall automatically be renewed for a one-year term. Changes to contract prices shall be in writing and agreed upon by both parties.

The goal of this contract is that upon completion of each visit to the client, the landscape appearance shall be maintained to the highest reasonable standard possible given the nature of the property and its individual condition.

Steadfast Contractors Alliance, LLC. / HC Property Maintenance, LLC, DBA Steadfast, hereafter referred to as Landscaper, agrees to furnish all supervision, labor, materials, supplies, and equipment to perform the work hereinabove. Proof of insurance and necessary licenses will be provided if requested by client. Landscaper will also provide workman's compensation and proof thereof of employees if requested by client.

The contract does not attempt to address damage caused by vandalism, floods, hurricanes, poor drainage, or other incidents beyond the control of the contractor. The contractor will endeavor to address such contingencies upon client's request by separate agreement.



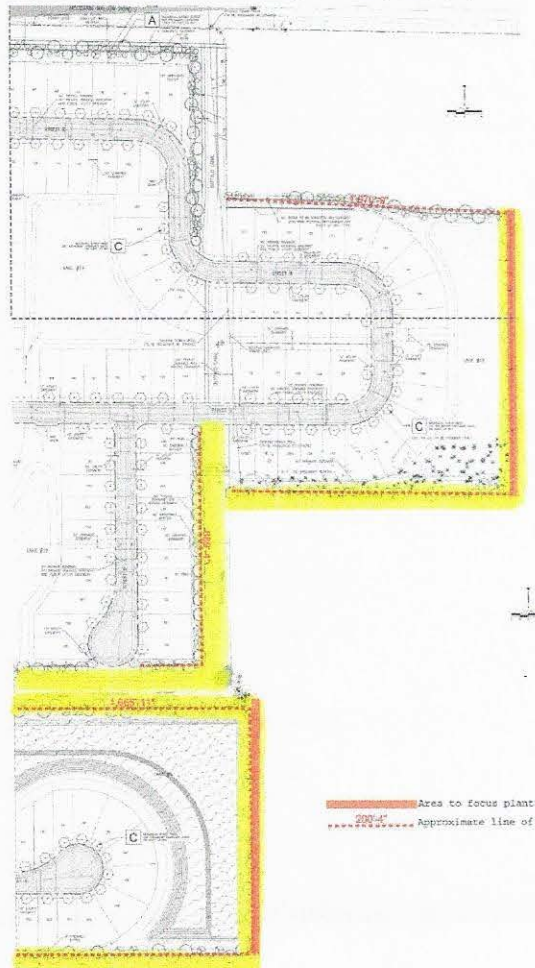


#### Landscape Maintenance Program

1. **Mowing:** Rotary lawn mowers will be used with sufficient horsepower to leave a neat, clean, and uncluttered appearance at least 40 times per calendar year depending on growing season and conditions. It is anticipated that mowing services shall be provided weekly during the growing season, April through October, and every other week during the non-growing season or as needed November through March. Lake banks and retention areas will be mowed to the water's edge. Retention areas too wet for mowing will be mowed once ground is firm enough for normal safe operation.
2. **Turf Trimming:** Turf areas inaccessible to mowers, areas adjacent to buildings, trees, fences, etc. will be controlled by weed eaters. When weed eating, a continuous cutting height will be maintained to prevent scalping.
3. **Edging:** All turf edges of walks, curbs, and driveways shall be performed every mowing. A soft edge of all bed areas will be performed every other mowing. A power edger will be used for this purpose. A weed-eater may be used only in areas not accessible to power edger.
4. **Pruning:** All shrubs and trees (up to 10 feet) shall be pruned and shaped a maximum of 12 times per calendar year to ensure the following:
  - a. Maintain all sidewalks to eliminate any overhanging branches or foliage, obstructing pedestrian, or motor traffic.
  - b. Retain the individual plant's natural form and prune to eliminate branches, which rub against walls and roofs.
  - c. The removal of dead, diseased, or injured branches and palms will be performed as needed.
  - d. Ground covers and vines maintain a neat, uniform appearance.
5. **Weeding:** Weeds will be removed from all plants, tree, and flower beds once a month during the non-growing season and twice a month during the growing season (12 times per year) or as necessary to keep beds weed free. Manual (hand pulling) and chemical (herbicides) will be used as control methods.
6. **Clean-Up:** All non-turf areas will be cleaned with a backpack or street blower. All trash shall be picked up throughout the common areas before each mowing. Trash shall be disposed of offsite.

#### Service Location

5824 Lakewood Ranch Blvd., Sarasota, FL 34240





Steadfast  
Maintenance Division  
30435 Commerce Drive, Suite 102  
San Antonio, FL 33576  
844-347-0702 | office@steadfastalliance.com

Option A ☐  
Option B ☒  
Canal Bank ☐

#### Compensation

Contractor agrees to provide all the above services for the fees listed above and is to be paid monthly. An invoice will be delivered the first of the month. It is agreed that the invoice will be paid within 30 days of submittal.

#### Conditions:

This contract is for a period of (12) twelve months. Either party may cancel this contract, with or without cause, with a sixty (30) day written notice by certified mail.

No Finance Charge will be imposed if the total of such purchases is paid in full within 30 days of invoice date. If not paid in full within 30 days, then a FINANCE CHARGE will be imposed from the invoice date on the balance of purchases at a periodic rate of 1 1/2 % per month (18% Annual) until paid and Steadfast Contractors Alliance, LLC. / HC Property Maintenance, LLC, DBA Steadfast, shall have the right to elect to stop work under this Contract until all outstanding amounts, including Finance Charges, are paid in full. Payments will be applied to the previously billed Finance Charges, and thereafter, in order, to the previous invoices and finally to the New Invoices. In the event, any or all the amounts due under this Agreement are collected by or through an attorney, the Purchaser/Owner agrees to pay all reasonable attorneys' fees.

This contract is withdrawn unless executed within ninety (90) days of the date of this document.

Thank you for the opportunity to submit this contract. We look forward to becoming part of your team.

In witness, whereof the parties to this agreement have signed and executed it this 20th day of June 2023.

**NORTH RIVER RANCH IMPROVEMENT**  
Company: STEWARDSHIP DISTRICT

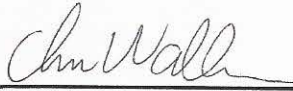
Print Name: P. WILLIAMS

Company: Steadfast

Print Name: Chris Wallen

X 

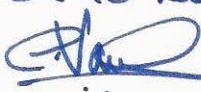
Signature of Owner or Agent  
Title

X 

Signature of Owner or Agent  
Title

#### Billing Information

|  |  |                          |  |
|--|--|--------------------------|--|
| Client Business Name:                      |  | Client Contact Name:     |  |
| Client Contract Number:                    |  | Client Contact Email:    |  |
| Billing Business Name:                     |  | Billing Contact Name:    |  |
| Billing Contact Phone:                     |  | Billing Contact Address: |  |
| Any special billing requirements or notes? |  |                          |  |

**RIVERFIELD EAST SIDE BUFFER MAINTENANCE CONTRACT.**  
**OK TO APPROVE.**  
 6/20/2023  
**RIVERFIELD O+M.**

**North River Ranch  
Improvement Stewardship District**

Steadfast CO #1 – 2 for  
NRR Riverfield East Side Buffer





Printed: Jun 8, 2023

30435 Commerce Drive Unit 102, San Antonio, FL 33576

Fax: 813-501-1432

Phone: 844-347-0702

## Change Order

**Owner Info**

Neal Land & Neighborhoods  
5824 Lakewood Ranch Blvd  
Sarasota, FL 34240

**Job Info**

11510 Little River Way  
parish, FL 34219

**Change Order ID**

CO-SCA02121-0001

### SCA02121 NRR Riverfield East Side Buffer

| CO ID            | Created / Approved Date | Price      |
|------------------|-------------------------|------------|
| CO-SCA02121-0001 | Created: May 24, 2023   | \$7,650.00 |

| Description                                    |
|--|
| NRR East Side Buffer -Ligustrum/Palm additions |


| Items                     | Cost Types | Description          | Qty / Unit | Unit Price | Price      |
|---------------------------|------------|----------------------|------------|------------|------------|
| Ligustrum<br>Ligustrum 3" | Material   | Additional Ligustrum | 12 EA      | \$525.00   | \$6,300.00 |
| Sabal Palms<br>Sabal Palm |            |                      | 5 EA       | \$270.00   | \$1,350.00 |

| Status             | Signature | Date        |
|--------------------|-----------|-------------|
| Approved by: _____ |           | ___/___/___ |

| Approval Comments |
|-------------------|
|                   |

**Please Note:** A signature of Approval OR **Electronic Acceptance** is required before change order is effective. This change order becomes part of the existing contract.

TOTAL AMOUNT OF CHANGE ORDER: \$7,650.00

Approved:   
Dated: 7/21/23



Printed: Aug 18, 2023

30435 Commerce Drive Unit 102, San Antonio, FL 33576

Fax: 813-501-1432

Phone: 844-347-0702

## Change Order

**Owner Info**

Neal Land & Neighborhoods  
5824 Lakewood Ranch Blvd  
Sarasota, FL 34240

**Job Info**

11510 Little River Way  
parish, FL 34219

**Change Order ID**

CO-SCA02121-0002

### SCA02121 NRR Riverfield East Side Buffer

| CO ID            | Created / Approved Date | Price       |
|------------------|-------------------------|-------------|
| CO-SCA02121-0002 | Created: Jul 11, 2023   | \$12,950.00 |

| Description   |
|---|
| Buffer Behind Concrete Wall<br>Buffer behind Wall on the North side of the project. |

| Items   | Cost Types | Description                          | Qty / Unit | Unit Price | Price      |
|---|------------|--------------------------------------|------------|------------|------------|
| Live Oaks<br>Southern Live Oak 30 G<br>2" Cal |            |                                      | 9 EA       | \$270.00   | \$2,430.00 |
| Sweet Viburnum<br>Viburnum Sweet 3gal         |            |                                      | 130 EA     | \$11.00    | \$1,430.00 |
| Aquatic Plantings<br>Plant Material           |            | 900 Pickerall Weed<br>900 Canna Lily | 1800 EA    | \$0.85     | \$1,530.00 |
| Canal Cleanups<br>Clean-up                    |            | Mow, Spray and clean up<br>canals    | 1 LS       | \$3,000.00 | \$3,000.00 |
| Pine Bark Mulch<br>Pine Bark Mulch            |            |                                      | 20 CY      | \$58.00    | \$1,160.00 |
| Demo/Prep<br>Grading                          |            | Removal of weeds, sod and<br>grade   | 1 LS       | \$600.00   | \$600.00   |
| Irrigation<br>Irrigation                      |            | install 1 Drip Zone of<br>irrigation | 1 LS       | \$2,800.00 | \$2,800.00 |

| Status | Signature | Date |
|--------|-----------|------|
|        |           |      |

Approved by: \_\_\_\_\_  
Status

Signature


\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Date

Approval Comments

**Please Note:** A signature of Approval OR **Electronic Acceptance** is required before change order is effective. This change order becomes part of the existing contract.

TOTAL AMOUNT OF CHANGE ORDER:

\$12,950.00

Approved:   
DATED: 9/12/23

**North River Ranch  
Improvement Stewardship District**

Sunrise Irrigation Repairs Proposal  
Controller 8 Filter Assembly Replacement

**Customer:**

North River Ranch  
Grand River Parkway  
Parrish, FL 34219  
Office #  
Cell #  
Email: cvarah@nealland.com

**Account Owner:**

Tom Bryant  
tbryant@sunriselandscape.com  
Date: 10/12/2023

## Irrigation Repairs Proposal 2023

**As per proposal we completed the following repairs:**

**Control 8 - Battery Timers - Backflow in this location is damaged and needs to be replaced. (80 mesh 200 micron).**

**Parts list:**

**(1) yellow 80 mesh 200 micron reclaimed filter assembly.**

**Pricing includes all materials and labor to complete the above described work.**

---

|                       |                 |
|-----------------------|-----------------|
| <b>PROJECT TOTAL:</b> | <b>\$522.00</b> |
|-----------------------|-----------------|



## Terms & Conditions

By



Tom Bryant

Date

10/12/2023

Sunrise Landscape

By



Date

10/17/23

North River Ranch

**North River Ranch  
Improvement Stewardship District**

Sunrise Irrigation Repairs Proposal  
Lift Station Controller C

**Customer:**

North River Ranch  
Grand River Parkway  
Parrish, FL 34219  
Office #  
Cell #  
Email: cvarah@nealland.com

**Account Owner:**

Tom Bryant  
tbryant@sunriselandscape.com  
Date: 10/12/2023

## **Irrigation Repairs Proposal 2023**

**As per proposal we completed the following repairs:**

### **Lift Station Controller C**

**(11201 - 11299 Little River Way) - remove and replace leaking drip zone valve.**

### **Parts list:**

- (1) 1 1/2" Hunter drip valve.**
- (2) 2" male adapter.**
- (1) 2" slip fix.**
- (2) 2" coupling.**

**Pricing includes all materials and labor to complete the above described work.**

---

**PROJECT TOTAL:     \$1,284.66**

## Terms & Conditions

By



Tom Bryant

Date

10/12/2023

**Sunrise Landscape**

By



Date

10/19/23

**North River Ranch**

**North River Ranch  
Improvement Stewardship District**

Sunrise Plant Replacement  
Work Order 1514



**Customer:**

North River Ranch  
Grand River Parkway  
Parrish, FL 34219  
Office #  
Cell #  
Email: cvarah@nealland.com

**Account Owner:**

Tom Bryant  
tbryant@sunriselandscape.com  
Date: 9/12/2023

**Plant Replacement 2023 (Work Order 1514)**



**This is a work order proposal to supply and install (15) #3 Flax Lily plants in pictured along Verandah pool fence line.**

---

**PROJECT TOTAL:        \$490.50**



## Terms & Conditions

By



Tom Bryant

Date

9/12/2023

Sunrise Landscape

By



Date

10/19/23

North River Ranch

**North River Ranch  
Improvement Stewardship District**

Sunrise Sod Replacement  
Work Order 1398



**Customer:**

North River Ranch  
Grand River Parkway  
Parrish, FL 34219  
Office #  
Cell #  
Email: cvarah@nealland.com

**Account Owner:**

Tom Bryant  
tbryant@sunriselandscape.com  
Date: 9/12/2023

**Sod Replacement 2023 (Work Order 1398)**



**This is a work order proposal to remove and replace the pictured dead Saint Augustine sod patches (+/- 200 square feet in total).**

---

**PROJECT TOTAL:        \$779.00**

## Terms & Conditions

By



Tom Bryant

Date

9/12/2023

Sunrise Landscape

By



Date

10/19/23

North River Ranch

**North River Ranch  
Improvement Stewardship District**

Sunrise – Moccasin Wallow and Fort Hamer  
Berm Replacements

**Customer:**

North River Ranch  
Grand River Parkway  
Parrish, FL 34219  
Office #  
Cell #  
Email: cvarah@nealland.com

**Account Owner:**

Tom Bryant  
tbryant@sunriselandscape.com  
Date: 10/12/2023

**Moccasin Wallow and Fort Hamer Berm Replacements 2023**

**This is a work order to remove and dispose of all listed plant materials below. Pricing includes installation of only 12 Eagleston Holly trees and 2 Red Cedar trees. \*\*\*Remaining Myrtle and Viburnum shrub replacement to be reassessed after tree replacements have been completed and are not included in this proposal.**

**Pricing also includes staking of new trees and any needed irrigation adjustments.**

**Plant listing:**

**(12) Eagleston Holly +/- 12' @ \$1,375 each.**

**(2) Red Cedar +/- 12' @\$1,062.50**

**(37) Wax Myrtle Shrub #3**

**(70) Wax Myrtle Shrub #7**

**(32) Suspensum Viburnum #3**

**Labor:**

**Subcontractor removal of all plant materials and installation of all new trees with machines \$3,861.00**

**Tree delivery fee \$357.50.**

---

**PROJECT TOTAL:     \$22,843.50**



## Terms & Conditions

By



Tom Bryant

Date

10/12/2023

Sunrise Landscape

By



Date

10/19/23

North River Ranch

**North River Ranch  
Improvement Stewardship District**

Sunrise Irrigation  
Work Order 8250



5100 W Kennedy Blvd  
Ste 325  
Tampa, FL 33609

Invoice 14098

|            |            |
|------------|------------|
|            |            |
|            | 10/24/2023 |
|            |            |
| Tom Bryant | Net 30     |

| Bill To  |
|--|
| PFM Group Consulting LLC<br>3501 Quadrangle blvd<br>Suite 270<br>Orlando, FL 32817 |

| Property Address  |
|---|
| North River Ranch<br>Grand River Parkway<br>Parrish, FL 34219 |

| Description | Amount |
|-------------|--------|
|-------------|--------|

#8250 - Irrigation Repairs 2023

**This is a work order to complete the following repairs:**

**Location - Control C - 9339 Royal River Circle**

**Zone 41 and 42 - replaced 2 decoders and solenoids.**

**Zone 4 - replaced 1 popup (6") and nozzle (no charge).**

**Parts list:**

- (2) Hunter decoder.**
- (2) Hunter solenoid.**
- (8) DBRY connector.**
- (8) wire connector.**

**Pricing includes all materials and labor to complete the above**

**described work.**

Irrigation Enhancement - 10/16/2023

\$1,127.80

|                    |                   |
|--------------------|-------------------|
| <b>Total</b>       | <b>\$1,127.80</b> |
| Credits/Payments   | <u>(\$0.00)</u>   |
| <b>Balance Due</b> | <b>\$1,127.80</b> |

**North River Ranch  
Improvement Stewardship District**

Santos USA Construction Proposal  
for Pavers - Brightwood



## Santos USA Construction

2114 17th Street, Sarasota FL 34234  
9418931711 | info@santosusaconstruction.com |  
santosusaconstruction.com

### RECIPIENT:

#### North River Ranch Improvement Stewardship ISD. 3501

Quadrangle Boulevard  
Suit 270  
Orlando, Florida 32817  
Phone: 4074894202

### SERVICE ADDRESS:

11510 Little River Way  
Parrish, Florida 34219

### Quote #3453

Sent on 10/12/2023

**Total \$1,500.00**

| Product/Service | Description  | Qty. | Unit Price | Total       |
|-----------------|--|------|------------|-------------|
| Repair          | Cut the root of the trees and level the pavers in many areas. (see photos) | 1    | \$1,500.00 | \$1,500.00* |

**A deposit of \$750.00 will be required to begin.**

 10/12/23

**Total**

**\$1,500.00**

\* Non-taxable

This quote is valid for the next 30 days, after which values may be subject to change.

**North River Ranch  
Improvement Stewardship District**

Santos USA Construction Proposal  
for Pavers - Riverfield



## Santos USA Construction

2114 17th Street, Sarasota FL 34234  
9418931711 | info@santosusaconstruction.com |  
santosusaconstruction.com

### RECIPIENT:

#### North River Ranch Improvement Stewardship ISD. 3501

Quadrangle Boulevard  
Suit 270  
Orlando, Florida 32817  
Phone: 4074894202

### SERVICE ADDRESS:

8414 Arrow Creek Drive  
Parrish, Florida 34219

### Quote #3454

Sent on 10/12/2023

**Total \$1,500.00**

| Product/Service | Description   | Qty. | Unit Price | Total       |
|-----------------|---|------|------------|-------------|
| Repair          | Adjust pavers (level/resand)glue with low cement and add grout (yellowish white); put back the pieces with cement(HO has the pieces, if necessary); adjust the border; put back the loose pieces; add polymeric sand (5 linear feet).   | 1    | \$1,500.00 | \$1,500.00* |
| Repair          | Replacement of approx 5 bricks. (material included --> a pallet of Tremron - 8x12 Shellstone - Light Huntington w/ 4x8 Charcoal border)   | 1    | \$850.00   | \$850.00*   |
| Repair          | <p>The HO requested to replace these bricks, which would be around 5, but we don't have those in stock. We could order a pallet (we cannot order the unit). It would add \$850 to the quote and the material probably won't be ready until December.</p> <p>Let me know if you would like to replace those pavers or not.</p> <p>The quoted total doesn't include the material to be ordered.</p> |      |            |             |

Not included

**A deposit of \$750.00 will be required to begin.**

 10/12/23





## Santos USA Construction

2114 17th Street, Sarasota FL 34234  
9418931711 | info@santosusaconstruction.com |  
santosusaconstruction.com

Total

**\$1,500.00**

\* Non-taxable

This quote is valid for the next 30 days, after which values may be subject to change.

**North River Ranch  
Improvement Stewardship District**

CRS Proposal – Brightwood Pavilion  
Waterproofing



650 SECOND AVENUE SOUTH  
ST. PETERSBURG, Florida 33701

Tel 727-895-7500  
www.crsbuildingcorp.com

GENERAL CONTRACTOR CGC010350

October 19, 2023

Jeff Ramer Land Development Manager  
North River Ranch Improvement Stewardship District  
5824 Lakewood Ranch Blvd.  
Sarasota, FL 34240

LANCDDBW - AMENITY / NON ENTRY

Re: Brightwood Pavilion Water Proofing Proposal

Dear Jeff:

Pursuant to our meeting at the above location regarding the Water Intrusion in both Store Rooms, we feel the following will need to be done.

- 1) Remove everything out of these Rooms and Cover the Electronics
- 2) Cut and Remove a portion of Drywall and Furring Strips about 6" above the Floor
- 3) Caulk between the Floor and the Masonry Wall joint with Water Proof Caulk
- 4) Roll 3 Coats of Red Guard on the Wall and over Caulk at Floor
- 5) Reinstall Furring Strips and Drywall
- 6) Install a PVC Base to Cover the Drywall Seam
- 7) Paint from Corner to Corner of each Room
- 8) Move all items removed above back into each Room

Cost to perform this work is \$2,750.00

CRS Building Corporation looks forward to working with you on this project. Should you have any questions, please do not hesitate to contact me.

Sincerely,  
CRS Building Corporation

Craig R. Sas, President

Acceptance of Proposal/Agreement

Accepted this 19 day of OCTOBER, 2023.

Owner's Name

By:

Signature

Approved and accepted by: \_\_\_\_\_

Pete Williams, Chairman

Date: 10/19/2023

**North River Ranch  
Improvement Stewardship District**

Bliss Products Change Order – ADD PIP



Bliss Products and Services, Inc  
6831 S. Sweetwater Rd.  
Lithia Springs, GA 30122  
(800) 248-2547  
(770) 920-1915 Fax

Quote # **69265**

Sales Rep: Jim Carruthers  
jcarruthers@blissproducts.com  
O: (239) 248-7023  
F: (770) 920-1915  
C: (239) 248-7023

**North River Ranch Improvement  
Stewardship District**

**Date**  
10/19/2023

**Project** CHANGE ORDER-  
ADD PIP

**Bill To**

North River Ranch Improvement  
Stewardship District  
C/O PFM Group Consulting  
3501 Quadrangle Boulevard STE  
270  
Orlando, Florida 32817

**Ship To**

North River Ranch  
Improvement Stewardship  
District  
North River Ranch  
Improvement Stewardship  
District

**Contact**

Andy Richardson  
Sr. L.D. Manager  
Phone: (941) 724-2819

**Approximate Ship Date**  
2 WEEKS

**Ship Via**  
BEST WAY

**Terms**  
50% Down, Balance Due After  
Installation

| Vendor | Part #                          | Description   | Qty | Unit Price  | Extended Price |
|--------|---------------------------------|---|-----|-------------|----------------|
| SSM    | CHANGE ORDER TO ADD PIP - SHAPE | INSTALL ADDITIONAL PIP TO BRING AREA TO APPROX 770 sqft. (THIS IS MORE THAN DOUBLE THE ORIGINAL SIZE) INCLUDES BASE AND LABOR TO RESHAPE PORTIONS OF THE HILL BY HAND | 1   | \$10,584.00 | \$10,584.00    |
| SSM    | DISCOUNT                        | CONTRACTOR DISCOUNT   | 1   | -\$1,100.00 | -\$1,100.00    |
| Note:  |                                 | THIS PROPOSAL IS A CHANGE ORDER TO ADD TO ORIGINAL QUOTE # 68435 FOR THE ORIGINAL PIP AREA. PRICE IS IN ADDITION TO 68435   |     |             |                |

**Sub Total** \$9,484.00  
**Freight** 0.00  
**Tax** 0.00

**Taxable Subtotal** \$9,484.00

Financing as low as **\$235.20** / month may be available pending credit approval.

**Grand Total** \$9,484.00

- Due to volatility in raw material pricing, this quote is only valid for 30 days unless otherwise noted.
- Due to instability in material procurement and manufacturing, verbal or written lead times are subject to change.

Sales tax exempt certificate will be required for exemption. All orders are subject to approval and acceptance by the manufacturer. Deposits may be required. Add 3% to total for charge card transactions. Manufacturing lead times will not begin without an actual shipping address, color and mount selection, approved purchase order or fully executed contract. Customer will need to coordinate with freight carrier if unloading or inside delivery is required. Damaged or missing parts must be noted on the bill of lading at the time of delivery. A finance charge of 1.5% per month will be added to all invoices past due. Return items are subject to manufacturer's policies and may result in freight and restocking fees.

Signed quote will not be accepted for orders over \$500.

Complete Terms and Conditions can be found at <https://blissproducts.com/terms-conditions/>

**Bliss Products and Services, Inc.**  
**Terms and Conditions Applying to the Sale of Goods and Services**

|                          |   |                 |   |         |
|--------------------------|---|-----------------|---|---------|
| <b>Customer:</b>         | North River Ranch Improvement<br>Stewardship District | <b>Address:</b> | C/O PFM Group Consulting<br>3501 Quadrangle Boulevard<br>Orlando, Florida 32817 | STE 270 |
| <b>Date:</b>             | 19 October 2023                                       |                 |   |         |
| <b>Quote<br/>Number:</b> | 69265   | <b>Amount:</b>  | \$9,484.00  |         |

**These Terms and Conditions constitute a material part of the agreement between Bliss Products and Services, Inc. ("Bliss") and Customer. Bliss objects to, and does not agree to be bound by, any documentation Customer submits to Bliss. These Terms and Conditions supersede any inconsistent terms and conditions in any documentation Customer submits to Bliss.**

**A. Definitions**

1. "Customer" means the party identified above placing the order to which these Terms and Conditions are attached.
2. "Goods" or "Services" means the items or services for which Customer has placed order with Bliss Products and Services.
3. "Supplier" refers to the manufacturer or vendor that provides to Bliss Products and Services the Goods or Services required to fulfill Customer's purchase order and complete Customer's project.

carrier regarding shipping dates and late deliveries; Bliss does not guarantee shipping dates and is not liable for late deliveries.

2. **DAMAGE TO GOODS IN TRANSIT.** Customer shall note any damage to Goods that occurs in transit on the freight bill presented by the delivering common carrier. Customer must make any claims for damage to Goods in transit directly to the delivering common carrier according to the carrier's policies and procedures. Bliss is not responsible and disclaims any liability for damage to Goods in transit.

**B. Payment Terms**

1. Customer shall pay all invoices in full within 30 days of the date of Bliss's invoice unless Bliss agrees otherwise in writing. Bliss reserves the right to charge Customer interest in the amount of 1 ½ % per month on the unpaid balance of any invoice.
2. Customer may dispute in good faith the amount of any invoice by providing Bliss with a written notice describing the basis of its objection and the amount Customer is disputing. Bliss must receive this notice no later than close of business (5 p.m. Eastern time) on the 7<sup>th</sup> calendar day after Bliss or its designee or Supplier delivers and/or, if applicable, installs the Goods or Services to the location Customer specified in its purchase order. In addition, Customer must pay to Bliss all undisputed invoiced amounts in accordance with these payment terms.
3. Customer shall reimburse Bliss for the reasonable costs of any successful action to collect past due invoices or other fees or charges.

3. **PROCESS TO RETURN GOODS.** The only returns of Goods Bliss will accept are either stock items or non-stock items the Supplier will accept on return. Customer may not return any Goods without first obtaining a written authorization from Bliss. Customer must return all Goods in new and unused condition within 30 days of the date of the return authorization. Bliss will not accept the return, and will refuse delivery of any Goods without a written authorization by Bliss. Customer must pay a restocking charge as determined by Bliss, which will not exceed 10 % of the invoiced prices, and Customer shall prepay all freight charges in connection with returning Goods. Bliss will issue a credit for freight charges when it makes incorrect shipments. **CUSTOMER MAY NOT CANCEL OR RETURN SPECIAL ORDERS.**

**C. Quotes and Change Orders**

Bliss reserves the right to increase a previously quoted price when the Customer requests any change in the Goods or Services described on Customer's purchase order, including changes in the number or types of Goods and a change in delivery date.

**D. Delivery/ Loss or Damage to Goods**

1. **TITLE, DELIVERY, AND RISK OF LOSS OF GOODS.** Unless otherwise specified delivery points and charges shall be the F.O.B. point specified by Customer, but title to the Goods and risk of loss or damage in transit or thereafter shall pass to Customer when Bliss delivers the Goods to a common carrier for shipment. Customer must deal directly with the common

**E. Cancellation**

Due to the nature of the Goods and Services Bliss sells, Customer may not cancel any order after it is confirmed by Bliss without first requesting a written authorization from Bliss. Bliss will authorize a cancellation only on the following conditions:

1. Customer must pay all costs, charges, and expenses incurred by Bliss in connection with fulfilling the order, including any charges and fees charged by the Supplier of the Goods listed on the Customer's purchase order ("Cancellation Costs")
2. Bliss will issue an invoice to Customer itemizing the Cancellation Costs, which will be due 5 business days after Bliss is required to pay the Supplier of the cancelled Goods.

**F. DISCLAIMER OF WARRANTY**

**BLISS OFFERS NO WARRANTIES, EXPRESS OR IMPLIED, OF THE GOODS IT SELLS. CUSTOMER MUST LOOK SOLELY TO THE SUPPLIER OF THE GOODS**

**FOR WARRANTIES OF THE GOODS CUSTOMER PURCHASES.**

**G. LIMITATION OF LIABILITY**

In no event shall Bliss be liable for

1. lost profits or indirect, consequential, incidental, special or other similar damages arising out of or in connection with the supply, installation, functioning, or use of the Goods, including accidents, regardless of the theory on which the claim is based; or
2. any claim by Customer arising out of or based upon the performance, non-performance, or delay in delivery of or defect in the Goods or Services.

**H. Customer's Indemnification of Bliss**

Customer shall indemnify and defend Bliss from any claim or loss, including reasonable attorney's fees, arising from or relating to any allegation or claim by any third party based on or arising out of one or any combination of the following: (1) Customer's installation of the Goods and any materials Customer provides in connection with the installation; (2) the use of the Goods by Customer or its invitees or guests; or (3) Customer's maintenance of the Goods.

**I. Set-off**

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of the Goods listed on the Customer's purchase order ("Cancellation Costs")

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**J. Credit Approval and Accuracy of Information**

All orders are subject to current credit approval. From time to time, Bliss may review Customer's creditworthiness. Customer shall provide Bliss with all credit information Bliss reasonably requests. Customer covenants that all information it provides shall be true and correct, and that Customer shall not omit any information necessary to make such information not misleading. Bliss may refuse to accept an order or refuse shipment if at any time Customer does not meet Bliss's current credit requirements.

**K. Pricing, Payment, and Acceptance of Shipment**

Bliss may change the price of any order that Customer does not accept for delivery within 90 days of the quotation date. Bliss reserves the right to invoice Customer for and Customer shall pay an amount equal to 90% of the contract price for any Goods Customer does not accept for delivery in a reasonable amount of time after fabrication.

**L. Applicable Law**

This document and any subsequent contract referred to herein shall be governed by and construed in accordance with the laws of the State of Georgia, including the Georgia Uniform Commercial Code.

Customer has duly authorized the person signing below to enter into this agreement, making it a valid and binding commitment of Customer.

**Acknowledged and agreed:**

**Customer's Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Street name & number**

**City, State, Zip code**

**By:** \_\_\_\_\_

**Printed name:** \_\_\_\_\_

**Title:** \_\_\_\_\_



**North River Ranch  
Improvement Stewardship District**

Bliss Products Proposal – Playground Mulch





Bliss Products and Services, Inc  
6831 S. Sweetwater Rd.  
Lithia Springs, GA 30122  
(800) 248-2547  
(770) 920-1915 Fax

Quote # **68985**

Sales Rep: Jim Carruthers  
jcarruthers@blissproducts.com  
O: (239) 248-7023  
F: (770) 920-1915  
C: (239) 248-7023

**North River Ranch Improvement  
Stewardship District**

**Date** 9/27/2023 **Project** Playground Mulch  
Top-Off

**Bill To**

North River Ranch Improvement  
Stewardship District  
C/O PFM Group Consulting  
3501 Quadrangle Boulevard STE  
270  
Orlando, Florida 32817

**Ship To**

North River Ranch -Brightwood  
PArrish , Florida

**Contact**

Andy Richardson  
Sr. L.D. Manager  
Phone: (941) 724-2819

**Approximate Ship Date**

3-4 weeks

**Ship Via**

BLOWER TRUCK

**Terms**

Net 30

| Vendor | Part #     | Description   | Qty | Unit Price | Extended Price |
|--------|------------|---|-----|------------|----------------|
| EXP    | PLayground | Playground Mulch, Tested and certified to meet current ADA and CPSC Guidelines. | 110 | \$68.75    | \$7,562.50     |
| EXP    | DISCOUNT   | PREFERRED CUSTOMER DISCOUNT   | 110 | -\$5.75    | -\$632.50      |

**Sub Total** \$6,930.00

**Freight** 0.00

**Taxable Subtotal** **Tax** 0.00

Financing as low as **\$171.86** / month may be available  
pending credit approval.

**Grand Total** \$6,930.00

- Due to volatility in raw material pricing, this quote is only valid for 30 days unless otherwise noted.
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| <b>Date:</b>             | 27 September 2023                                     |                 |   |         |
| <b>Quote<br/>Number:</b> | 68985   | <b>Amount:</b>  | \$6,930.00  |         |

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**FOR WARRANTIES OF THE GOODS CUSTOMER PURCHASES.**

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Customer has duly authorized the person signing below to enter into this agreement, making it a valid and binding commitment of Customer.

**Acknowledged and agreed:**

**Customer's Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_


**Street name & number**

**City, State, Zip code**

**By:** \_\_\_\_\_

**Printed name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

  
P. Williams  
Chairman

**North River Ranch  
Improvement Stewardship District**

BDG Professional Services Agreement  
for NRR Phase IV-E&F



# BOOTH DESIGN GROUP

landscape architecture • planning • urban design

146 Second Street North, Ste. 302 St. Petersburg, FL 33701

PH. 727-821-5699

## PROFESSIONAL SERVICES AGREEMENT

To: North River Ranch Improvement Stewardship District  
c/o Tom Panaseney  
5800 Lakewood Ranch Blvd. N  
Sarasota, FL 34240

Re: Professional Services  
North River Ranch  
Phase IV-E & IV-F

Date: October 23, 2023

Professional services related to the refinement of design development through professional observation for North River Ranch Phase IV-E&F in Manatee County.

**SCOPE OF WORK:** Booth Design Group (Consultant) shall provide to North River Ranch Improvement Stewardship District (Client) design development, construction plans, bid tabulations, professional observation, specifications, details and estimates for the following:

- Landscape and irrigation for all common areas
- Street tree plan and details
- Other miscellaneous common areas/ponds abutting roadways
- Buffering of West side of Ft Hamer Rd
- Buffering of the back of the single family homes in open space, and between the sf homes and the townhomes
- Lineal park design
- Mailbox kiosk space design
- Signage Layout
- Coordination with team members.
- Irrigation design and coordination and layout of sourcing (BCI Entities LLC subconsultant to BDG)

## SCOPE OF SERVICE:

### Task 1: Assimilation of Data

- 1.1 Review of proposed engineering plans; review of pertinent codes and restrictions; review of surrounding land use impacts; review of site-specific requirements; conference with Client and others appropriate to receive information to develop/verify the project program and schedule
- 1.2 Prepare base plans from Client-provided electronic media in AutoCAD format
- 1.3 Coordinate and follow agreed upon design schedule

### Task 2: Permit Landscape Plans

- 2.1 Prepare initial permit landscape plans for street trees and buffers.
- 2.2 Prepare tree removal calculations and replacement.



### **Task 3: Final Construction Documents**

- 3.1 Prepare revisions to documents and costs based on comments from Client; prepare final plans and materials selection for scope-related hardscape elements; prepare landscape materials index, including quality, size and quantity; final layout plans for landscape and hardscape elements; prepare sheet specifications(irrigation and landscape); and prepare details for scope-related elements
- 3.2 Prepare final opinion of probable construction cost; compliance with pertinent permitting agency requirements and regulations concerning related construction; compliance with completion dates as agreed upon with the Client
- 3.3 Prepare 100% documents: one (1) presentation to the Client
- 3.4 Delivery of one (1) reproducible set of documents, one (1) final estimate of construction costs and two (2) sets of 100% plan documents
- 3.5 Compliance with pertinent County requirements and regulations concerning related construction; compliance with completion dates as agreed upon with the Client

### **Task 4: Bid Documents & Professional Observation**

- 4.1 Prepare Bid Documents for solicitation of at least three (3) qualified Bidders by Client
- 4.2 Attend/facilitate one (1) pre-bid meeting if required
- 4.3 Prepare required Addenda
- 4.4 Review of CM pricing if project is negotiated
- 4.5 Attend up to two (2) project meetings related to specific Scope of Service; review Contractor Change Orders and Pay Requests
- 4.6 Attend (2) two landscape construction inspections to include (1) one inspection report and (1) one report at final walk and acceptance. No irrigation inspections after final acceptance are included in the proposal.
- 4.7 Attend up to one (1) inspections during construction; one (1) inspection and report upon substantial completion; one (1) inspection for final approval after completion items have been made.

### **Task 5: Irrigation Design**

#### **1. Base Irrigation Plan**

- Water and electrical controller demand requirements
- Mainline piping and denotation
- Zone piping and denotation
- Irrigation head layout
- Sleeve locations and quantity
- Control and automatic valve design
- Irrigation details, general notes and materials legend
- Excel bid sheet
- Design teleconference meetings (2)

#### **2. Contract Administration**

- Pre-construction (1)
- Construction Site Visits (3)
- Irrigation inspection and report (1)
- Final walkthrough and acceptance (1)

#### **Note**

1. One (1) landscape/hardscape revision requiring irrigation design modification is included
2. Printing, plotting, travel/expenses and reimbursable items are an extra and a proposal/acceptance shall be agreed upon prior to change order issue.



### 3. Professional services provided through December 31, 2023

#### **FEE:**

Booth Design Group, Inc. agrees to provide the services described herein for a total Phase One fee of: **\$23,650.00**

|                |                    |
|----------------|--------------------|
| <b>Task 1:</b> | <b>\$ 850.00</b>   |
| <b>Task 2:</b> | <b>\$ 3,100.00</b> |
| <b>Task 3:</b> | <b>\$ 8,500.00</b> |
| <b>Task 4:</b> | <b>\$ 3,200.00</b> |
| <b>Task 5:</b> | <b>\$ 8,000.00</b> |

#### **\*PLEASE NOTE TRAVEL AND OFFICE REIMBURSEABLES.**

#### **OFFICE/PRODUCTION REIMBURSABLE EXPENSES:**

Office Reimbursable items shall be invoiced at cost plus 5%. e.g., blueprinting, mailing, Xeroxing, graphic reproduction, plotting service costs. Please see Article 2 of the General Terms and Conditions of this Agreement for Additional Charges. Estimated \$850.00

#### **TRAVEL REIMBURSABLE EXPENSES:**

Mileage shall be invoiced at \$.65.5/mile. Please see Article 2 of the General Terms and Conditions of this Agreement for Additional Charges. Estimated \$750.00

#### **PROFESSIONAL ENGINEERING:**

Electrical Engineering for all proposed vertical features, pools, site lighting, and signage items needing signed and sealed professional engineering shall be performed by others.

#### **STRUCTURAL DESIGN**

Structural Design for all hardscape items needing signed and sealed professional engineering shall be managed by BDG at an estimated at: \$650 per structure. If additional structures are added, BDG will request from the owner authorization to add them prior to proceeding.

#### **GENERAL TERMS AND CONDITIONS:**

Article 1. Payment. Consultant shall invoice Client for the work complete; invoices are due and payable within thirty (30) days of the date of the invoice. Client shall notify Consultant in writing, of any and all objections, if any, to an invoice within ten (10) days of the date of the invoice. A service charge shall be applied at a rate of 1.5 percent per month (or the maximum rate allowable by law) to delinquent amounts.

Article 2. Travel Charges. Any necessary travel will be reimbursed and invoiced, such as airfare, car rental, meals, hotels and other related travel costs. Vehicle mileage included in contract.

Article 3. Extra Work Services. Extra Work services shall be performed only when requested and approved by Client in writing. These services shall be quoted either on a lump sum amount or performed based on hourly rates.

Article 4. Excluded Services. Consultant shall not verify or otherwise be responsible for the accuracy or completeness of data, specifications and/or design work provided to Consultant by Client's other design professionals. All plans shall be prepared at one time with construction phases applied after all plans are completed. All fees quoted are related to the specific



Scope of Service and budget stated herein and to Phase One installation only. Services for work outside this Scope and/or related to subsequent phases shall be negotiated between Consultant and Client.

Article 5. Assignment. Neither party to this agreement shall assign its duties and obligations without the prior written consent of the other party.

Article 6. Limitation of Liability. Consultant shall not be held responsible for the means, methods or appropriateness of the installation procedures undertaken by any contractor, nor for the job site safety. Consultant shall not be held responsible for determining and marking the location of underground pipes, wires, conduits, cables or structures such as gas lines, fiber optics, irrigation or septic systems, or any other items which may exist below the surface of the ground. Consultant shall not be held responsible for identifying, locating, discovering, removal and/or treatment of any hazardous waste, known or unknown at the site, nor for the consequences of any hazardous waste materials of any kind at the site, including, but not limited to asbestos and PCB's, as well as materials not yet known as hazardous.

Article 7. Limitation Regarding Parties. Notwithstanding anything to the contrary contained herein, it is agreed, acknowledged and understood that the Client's sole and exclusive claim, demand, suit, judgment or remedy shall be directed and or asserted only against Consultant, as a Corporation, and not against any of Consultants shareholders, landscape architects, directors, officers or employees.

Article 8. Termination of Agreement. This agreement may be terminated by either party effective thirty (30) days after receipt from the other party of a written notice via registered mail, of such termination. In the event of termination, Consultant shall be entitled to receive full compensation for fees and expenses outstanding as of the effective date of the termination.

Article 9. Attorney Fees. This Agreement shall be governed by the laws of the state of Florida. To the extent permitted by law, Client and Consultant hereby waive all rights to a trial by jury. If a dispute arises under this agreement and litigation is instituted, the prevailing party shall be entitled to recover its reasonable attorney fees.

Article 10. Betterment. If, due to the Consultant's negligence, a required item or component of the Project is omitted from the Consultant's construction documents, the Consultant shall not be responsible for paying the cost required to add such item or component to the extent that such item or component would have been required and included in the original construction documents. In no event will the Consultant be responsible for any cost or expense that provides betterment or upgrades or enhances the value of the Project.

Client Approval:

Printed Name:

Peter Williams

Date:

10/23/23

Title:

Chair

Booth Design Group:

Date:

October 23, 2023

Printed Name:

Hunter A. Booth

Title:

President



**North River Ranch  
Improvement Stewardship District**

M&J Cleaning Proposal – Riverfield Cushions



## Serving Tampa Bay Area

303 Ellen Way, Brandon, FL 33510

Office: 813-652-2165

Michaels Cell: 813-652-2163

Email: [mjcleaning56@gmail.com](mailto:mjcleaning56@gmail.com)

Website: [www.mjcleaning.net](http://www.mjcleaning.net)

Date: 10-09--2023

Special Instructions:

Customer:North River Ranch

Contact: Nova Hicks

Address: 8414 Arrow Creek Dr

City: Parrish,FL 34219

Phone: 813-804-8807

Email:

### **JOB PROPOSAL**

#### **Steam clean 18 outdoor chairs around pool**


#### **The following tasks will be performed:**

1. Vacuum all chairs
2. Apply Eco friendly upholstery cleaner detergent
3. Pre-treat all stains
4. Steam Extract Upholstery with Truck Mount System

Total Price for Job-----\$825.00

PAYMENT DUE NET 15 DAYS.

Thank you for using our services!

  
10/24/23

**North River Ranch  
Improvement Stewardship District**

Securiteam  
Canyon Creek Townhomes Agreement



North River Ranch -Canyon Creek Trail  
Townhomes- Securiteam ONE Virtual Security  
Guard Service

North River Ranch Improvement Stewardship District

3501 Quadrangle Blvd., Ste. 270  
Orlando,, FL 34219  
(407) 723-5900

**Prepared by:**

Frank Prete  
Vice President  
Frank@mysecuriteam.com  
813-978-1630

## Why Securiteam

At Securiteam, we challenge conventional thinking in everything we do. We believe that thinking differently inspires innovation and creativity, enabling us to design and create innovative customized security and technology solutions that are durable, reliable, and user friendly.

We pride ourselves on our responsiveness, attention to detail, and customer service. We listen to your needs, collaborate ideas, and work to develop unique value-added solutions that meet today's most demanding requirements.

## About Us

We are a Premier Security Solutions & Technology Integration Company Founded in 2005

Nationally recognized as a 2022 Top-100 Systems Integrator by SDM Magazine

Created our Proprietary Virtual Security Guard Service in 2012

We Customize State-of-the-Art Solutions that meet YOUR Specific Needs

Licensed, Bonded, Insured, and State Certified Security & Alarm Contractor

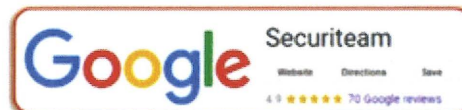
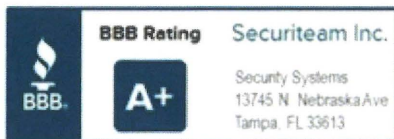
Customer-Centric Business Culture Providing YOU with Exceptional Customer Service

Industry Leading A+ Better Business Bureau Rating and a 4.9 Google Rating

Panasonic Diamond Level Security Solutions Provider

## What We Do

- Access Cards & Fobs
- Access Control Systems
- AV Systems
- Electronic Meeting Room Scheduler
- Digital Signage
- Guest Wi-Fi
- Low Voltage Cabling
- Music & Sound Distribution
- Monitored Surveillance Systems
- Security Systems
- Surveillance Systems
- Virtual Security Guard Service



## Summary of Qualifications

### Securiteam, Inc.

- Securiteam's Main Office and National Monitoring Center is in Tampa, FL
- Licensed, Bonded, Insured and State Certified Security and Fire Alarm Contractors
- \$2 Million Liability Insurance policy
- A+ rating by the BBB
- 24/7/365 live tech support
- Listed in the top 100 Security Integrator's in the country

## Key Personnel



Rob Cirillo – Founder & CEO

- 25+ Years of electronic security industry experience including regional management positions.
- Licensed to design and install Security and Fire Alarm Systems in FL, MA, & ME
- Automatic Fire Alarm Association Trained and Certified



Frank Prete – Vice President

- 25+ Years technical industry experience
- Certified for Burglar Alarm and Fire Alarm Installations

### Technical Team

- 25+ Years technical industry experience

### Office Personnel

- Nisha Sevilla – Office Manager – 5+ years of experience



## How Virtual Security Guard Service works:

Remote Guards can instantly search resident and guest information, often searching in less than five seconds. Residents can connect anytime to update their personal and guest information and receive email and text notifications and reports.

Administrators are able to view and update all resident, guest, and view logs of guests entering the community.

Residents access to software from any computer or mobile device and can add, edit, and delete guest information, update their personal information, change their password, list additional residents, set up notifications for guest arrival, view a community directory, set up call restrictions, view their registered vehicles and add guests license plates, and even view a history of guest activity.

- License plate reader system for permeant guest entering vehicles.
- Cloud based software.
- Delivers overview video and images of the vehicle and the license plate.
- Reduces vehicle wait time at gate
- Residents receive a text message or call for guest entry
- Residents manage their guests online
- Setup guest denied if necessary



## North River Ranch

### North River Ranch -Canyon Creek Trail Townhomes- Securiteam ONE Virtual Security Guard

#### Canyon Creek Trail-Townhomes

|   |  |
|---|--|
| 1 | Virtual Security Guard Kiosk Video and Intercom                                      |
| 1 | LED Lighting Kit for Kiosk   |
| 1 | Araknis Networks Single-WAN Gigabit VPN Router with OVRC Pro                         |
| 1 | 15 Aluminum Mounting Post - Black Powder Coat includes footer                        |
| 1 | Securiteam QR & ID Scanner for VSG Service   |
| 1 | Securitem LPR Server for VSG Service   |
| 2 | P1455-LE P14 Series 2MP License Plate Camera   |
| 1 | SMART Series 8-Channel 8PoE 2TB NVR Bundle with Turing Bridge                        |
| 1 | Securiteam Intercom  |
| 1 | 2N Box for Installation  |
| 1 | 2N Verso Frame   |
| 3 | SMART 4MP TwilightVision IR Turret IP Camera 2.8mm                                   |
| 1 | Araknis Networks 210 Series Websmart Gigabit Switch with Partial PoE and Front Ports |

#### Project Summary

**Securiteam ONE Plus \*\$0 up front installation fee\***

**Total Homes: 150**

**Canyon Creek Trail Townhomes:**

**\$2,507 per month/ 60-month contract**

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#### Securiteam ONE Plus Plan Includes:

- \*System equipment and installation**
- \*Repair Service Labor**
- \*Defective parts replaced**
- \*Remote diagnostics & troubleshooting**
- \*Repairs due to normal wear & tear**
- \*Average response time 24 hours**

**\*Installation and/or service tax not included\***


*\*Recurring service charges not included in the total install price*





## Product Details

|  |  |
|--|--|
|  | <p><b>Virtual Security Guard Kiosk Video and Intercom</b></p> <p>Custom Powder Coat Welded at all sides for a reinforced solid construction. Finish stainless steel or cold roll steel or black or white powder coat Provided with service plate in rear base for simple mounting. Designed at comfortably accessible heights for both pedestrian and special needs traffic. Customized design options</p> |
|--|--|

|  |  |
|--|--|
|  | <p><b>LED Lighting Kit for Kiosk</b></p> |
|--|--|

|   |  |
|---|--|
|  | <p><b>Araknis Networks Single-WAN Gigabit VPN Router with OVRC Pro</b></p> <p>For high-traffic networks with up to 500 devices choose the Araknis Networks 310-series router. It features four Gigabit LAN interfaces with full Gigabit LAN-LAN speed as well as a Gigabit WAN interface. An embedded firewall helps keep your network secure while support of numerous VPN technologies allow remote access to your client's network. Plus every Araknis router is fully embedded with OvrC Pro giving you full network visibility and intuitive troubleshooting tools.</p> |
|---|--|

|   |   |
|---|---|
|  | <p><b>15 Aluminum Mounting Post - Black Powder Coat includes footer</b></p> |
|---|---|

|   |  |
|---|--|
|  | <p><b>Securitem LPR Server for VSG Service</b></p> <p>NUC10i7FNH, 16GB, 256GB M.2 SATA - SUPPORT SERVICE, NUC 3-year</p> |
|---|--|





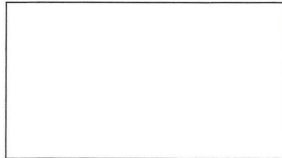
#### **P1455-LE P14 Series 2MP License Plate Camera**

Lightfinder 2.0 and Forensic WDR  
OptimizedIR up to 40 m (131 ft)  
AXIS Object Analytics  
Enhanced security features  
Zipstream with support for H.264/H.265

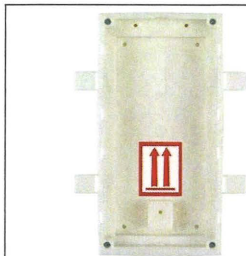


#### **SMART Series 8-Channel 8PoE 2TB NVR Bundle with Turing Bridge**

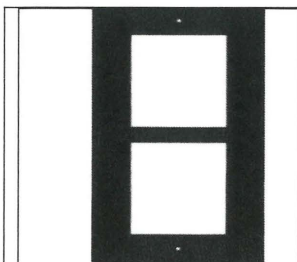
Face/Human/Vehicle AI and more with Turing SMART Series Cameras, Bridge, and Cloud  
First-Year Free Turing Vision Cloud AI Feature Access  
Support Ultra265/H.265/H.264 video formats  
8-channel input; 8 POE Ports  
Up to 8MP input and 4K output  
2TB Included; 2 SATA Max, up to 10TB for each HDD  
Best used with Turing SMART series IP Cameras  
Turing cloud-ready with Smart NVR series and Turing bridge/servers  
Support cloud upgrade



#### **Securiteam Intercom**



#### **2N Box for Installation**



#### **2N Verso Frame**



### **SMART 4MP TwilightVision IR Turret IP Camera 2.8mm**

People and Vehicle Search with SMART series NVR and Turing Vision Cloud  
Max. 4MP(2688x1520) resolution @30/25fps  
2.8mm fixed lens  
TwilightVision allows for optimal image clarity in low light  
Smart IR up to 30m (98ft)  
Support 256 G microSD card  
IP67, WDR, PoE



### **Araknis Networks 210 Series Websmart Gigabit Switch with Partial PoE and Front Ports**

For installs that require PoE on a budget opt for the Araknis Networks 210-series switch. With it you get a sizable power budget and full PoE capability on all ports up to 30W. You can also take advantage of Websmart which allows you to control PoE and IP settings via OvrC. When it comes to operation this switch has it all including plug and play capability multiple mounting options and a sleek 1U.



## Terms, Scope, & Acceptance

Your satisfaction is important to us, and we plan to exceed your expectations!  
This proposal is a complete package, including design, wiring, equipment, installation.

All equipment is warranted by the manufacturers. We guarantee all installation work to be free of defects for a period of thirty days from installation date. If service is required, we will be happy to provide you with excellent service for your system.

Customer must maintain sufficient insurance to cover property damages or bodily injury for Customer and any of its licensees, invitees or others who are not such licensees, contractors, employees, agents or invitees of Securiteam, Inc. Customer agrees that recovery from Securiteam for any property damage or bodily injury shall be offset by payment from such insurance.

Prices contained in this proposal are valid for 30 days. Any changes to this proposal will be submitted in writing for approval.

To be supplied by others to Securiteam's specifications:

- Municipal permit fees (if applicable)
- A/C power & electrical conduit
- Applicable internet or telephone communications services
- 50% down and balance upon substantial completion

*F Williams*

Accepted by

I accept this proposal and authorize the work to be done and accept responsibility for payments due. FW

Oct 25, 2023

Date

*Frank Prete*  
Frank Prete (Oct 25, 2023 12:13 EDT)

Securiteam

**SECURITEAM**  
**13745 N. Nebraska Avenue**  
**Tampa, Florida 33613**  
**(813) 909-7775**

**SECURITEAM ONE COMMERCIAL SECURITY LEASE**

Agreement dated Oct 25, 2023 by and between Securiteam (hereinafter referred to as "Securiteam" or "Security COMPANY")  
and North River Ranch Improvement Stewardship District (hereinafter referred to as "Subscriber".)

Subscriber Billing Address: 3501 Quadrangle Blvd., Ste. 270 Orlando, FL 32817

Phone: (407) 723-5900

Subscriber Services Location: 11510 Little River Way Parish FL 34219

Phone: 941-328-1984

Approximate date work to begin: 11/30/23 and be substantially completed: 12/31/23

The parties hereto agree that:

1. **SECURITY SYSTEM IS LEASED AND REMAINS PERSONAL PROPERTY OF SECURITY COMPANY:** SECURITY COMPANY shall lease, instruct Subscriber in the proper use of the security system, install and service on the premises of the Subscriber, located at: 11510 Little River Way Parish FL 34219 a security system, described herein, including all necessary devices and equipment, for the duration of this agreement, with the understanding that the entire system, including all software, apparatus, equipment, instruments, and wire installed or connected with the security system is and shall always remain the sole personal property of SECURITY COMPANY and shall not be considered a fixture or an addition to, alteration, conversion, improvement, modernization, remodeling, repair or replacement of any part of the realty, and Subscriber shall not permit the attachment thereto of any apparatus not furnished by SECURITY COMPANY. Software programmed by SECURITY COMPANY is the intellectual property of SECURITY COMPANY and any unauthorized use of same, including derivative works, is strictly prohibited and may violate Federal Copyright Laws, Title 17 of the United States Code, and may subject violator to civil and criminal penalties. Subscriber acknowledges that SECURITY COMPANY has offered additional and more sophisticated equipment at a higher lease and service charge. (See attached Schedule of Installation, Equipment and Services). SECURITY COMPANY's signs and decals remain the property of SECURITY COMPANY and must be removed upon termination of this agreement.

2. **DESCRIPTION OF SECURITEAM ONE EQUIPMENT AND SERVICES:** Agreed Value of Installed Leased Equipment \$ 25,000  
(plus applicable taxes)

Check Services Provided:

- ☒ Remote Gate Guard Concierge Service (RGGC) ☐ Event Based Remote Video Monitoring (EBRVM)  
☐ Radio or Cellular ☒ Repair Service ☐ Cameras ☐ Access Control ☐ Alarm Signal Verification  
☐ Other: (See Attached Schedule of Installation, Equipment and Services.)

3. **A. INSTALLATION, LEASE AND SERVICE CHARGES**

Only services selected are included: All charges are billed in advance and are plus tax, if applicable, [select one option]:

Billing shall be: ☒ Monthly ☐ Quarter Annually ☐ Semi Annually ☐ Annually

**B. FOR INSTALLATION, LEASE AND LISTED SERVICES:** Subscriber agrees to pay SECURITY COMPANY the sum of \$ 2,507  
(plus applicable taxes) per month for the Installation, lease, equipment, and services provided by SECURITY COMPANY for the term of this agreement.

☐ (a) **ALARM SIGNAL VERIFICATION:** If Subscriber selects Alarm Signal Verification as a service to be provided, or if Alarm Signal Verification is required by law, SECURITY COMPANY or its designated Monitoring Center shall verify the identity of, any individual(s). Subscriber acknowledges that COMPANY makes no representation that they will or can verify the identity of, nor motives of, any individual(s). Subscriber authorizes COMPANY or its designee communications center to remotely allow access of such individual(s) to Subscriber's premises. COMPANY'S sole responsibility, pertaining to allowing remote access to an individual, is to ask the individual to state their identity and purpose for wanting entry into the premises, attempt to remotely unlock a building access door, open a gate and/or record the video and audio signals received during the event. It may be necessary to hold the gate open due to but not limited to: Inclement weather, unusually high traffic volume, loss of power or communication service. Subscriber agrees to provide company with an accurate resident/guest list.

☒ (b) **REMOTE GATE GUARD CONCIERGE SERVICE (RGGC):** Remote Gate Guard Concierge Service consists of: Upon receipt of a "Guest Arrival" signal, company or its designee Monitoring Center shall make every reasonable effort to verify the identity of, any individual(s). Subscriber acknowledges that COMPANY makes no representation that they will or can verify the identity of, nor motives of, any individual(s). Subscriber authorizes COMPANY or its designee communications center to remotely allow access of such individual(s) to Subscriber's premises. COMPANY'S sole responsibility, pertaining to allowing remote access to an individual, is to ask the individual to state their identity and purpose for wanting entry into the premises, attempt to remotely unlock a building access door, open a gate and/or record the video and audio signals received during the event. It may be necessary to hold the gate open due to but not limited to: Inclement weather, unusually high traffic volume, loss of power or communication service. Subscriber agrees to provide company with an accurate resident/guest list.

☐ (c) **EVENT BASED REMOTE VIDEO MONITORING (EBRVM):** EBRVM service consists of warning trespassers and notifying responsible parties and/or local authorities of any human activity in accordance with Securiteam approved, written instructions supplied by subscriber.

4. **a. TERM OF AGREEMENT / RENEWAL:** The term of this agreement shall be for a period of **five (5) years** and shall automatically renew year to year thereafter under the same terms and conditions, unless either party gives written notice to the other of their intention not to renew the agreement at least 30 days prior to the expiration of any term. After the expiration of one year from the date hereof SECURITY COMPANY shall be permitted from time to time to increase the monthly charges by an amount not to exceed nine percent each year and Subscriber agrees to pay such increase. Prior to the effective date of any increase, SECURITY COMPANY shall provide thirty (30) days advanced written notice to Subscriber. SECURITY COMPANY may invoice Subscriber in advance monthly, quarterly, or annually at SECURITY COMPANY's option, but payments are due monthly. Unless otherwise specified herein, all recurring charges for paragraphs 3A(a)-(c) and 3B services shall commence on the first day of the month next succeeding the date hereof, all payments being due on the first day of the month. In the event SECURITY COMPANY agrees to suspend its services and Subscriber's payments during the suspension period, the term of this agreement shall be deemed extended by the time of the suspension period.

Delayed: In the event the services provided in paragraph 3 of the Standard Commercial Security [the Agreement] Agreement are not intended to commence within one year from the date of execution of the Agreement, then the services and recurring charges specified in paragraph 3 of the Agreement shall commence upon activation of the system or 12 months from the date hereof, whichever is sooner. In the event the paragraph 3 services are delayed and do not commence on the first day of the month following execution of the Agreement then the term of the Agreement specified in paragraph 4 of the Agreement shall be extended by the period of delay so that the recurring charges for the full term shall be paid.

**b. PERFORMANCE:** The parties agree that their compliance with the terms of this agreement is expected for installation and on-going services. In the event that the security company is not providing services in accordance with the terms, conditions of this agreement then Subscriber shall provide security written notice of such non-compliance specifying the security company's deficient performance and providing the security company with a 60-day period to cure such deficiency. Should the security company fail to cure its deficient equipment or performance within 30 days of such notice -- or provide satisfactory documentation of extraordinary supply chain delay, and receive an extension from the Subscriber, Subscriber shall send notice of termination of this agreement to the security company. Termination of this agreement shall be based upon 30 day written notice to the security company in which event this agreement shall terminate.

The parties agree that due to the nature of the services to be provided by SECURITY COMPANY, the payments to be made by the Subscriber for the term of this agreement form an integral part of SECURITY COMPANY's anticipated profits; that in the event of subscriber termination, subscriber shall pay any unpaid installation and invoiced charges to date in full. In addition, subscriber shall have the option of paying 90% of the Agreed Value of the system, which excludes any kiosk which Security Company shall remove, or 75% of the balance of all payments for the entire term of this agreement.

5. **SUBSCRIBER'S CARE OF EQUIPMENT / REPAIRS AND ADDITIONS:** Subscriber agrees not to tamper with, remove or otherwise



interfere with the security system. The equipment shall remain in the same location as installed and Subscriber agrees to bear the cost of repairs, replacement, relocation or additions to the system made necessary as a result of any painting, alteration, remodeling or damage, including damage caused by unauthorized intrusion to the premises, lightning or electrical surge, except for ordinary wear and tear, in which event repair or replacement shall be made by SECURITY COMPANY without additional charge. SECURITY COMPANY may, without prior notice, suspend or terminate its services in event of Subscriber's default in performance of this agreement. Batteries, electrical surges, lightning damage, obsolete components and components exceeding manufacturer's useful life are not included in service and will be repaired or replaced at Subscriber's expense.

6. **WIRELESS AND INTERNET ACCESS CAPABILITIES:** Subscriber is responsible for supplying high-speed Internet access and/or wireless services at Subscriber's premises. SECURITY COMPANY does not provide Internet service, maintain Internet connection, wireless access or communication pathways, computer, smart phone, electric current connection or supply, or in all cases the remote video server. In consideration of Subscriber making its monthly payments for remote access to the system, SECURITY COMPANY will authorize Subscriber access. SECURITY COMPANY is not responsible for Subscriber's access to the Internet or any interruption of service or down time of remote access caused by loss of Internet service, radio or cellular or any other mode of communication used by Subscriber to access the system. Subscriber acknowledges that Subscriber's security system can be compromised if the codes or devices used for access are lost or accessed by others and SECURITY COMPANY shall have no liability for such third-party unauthorized access. SECURITY COMPANY is not responsible for the security or privacy of any wireless network system or router. Wireless systems can be accessed by others, and it is the Subscriber's responsibility to secure access to the system with pass codes and lock out codes. SECURITY COMPANY is not responsible for access to wireless networks or devices that may not be supported by communication carriers and upgrades to Subscriber's system will be at Subscriber's expense. If Subscriber is Self-Monitoring, no signals will be received unless Subscriber has access to the selected mode of communication pathway such as cellular, radio or Internet service.

7. **ACCESS CONTROL SYSTEM OPERATION AND LIMITATIONS / ACCESS CONTROL ADMINISTRATION:** If Access Control is selected as a service to be provided and included in the Schedule of Installation, Equipment and Services, Access Control equipment shall be connected to a computer supplied by the Subscriber and connected to Subscriber's computer network. If data storage or backup is a selected service, SECURITY COMPANY or its designee shall store and /or backup data received from Subscriber's system for a period of one year. SECURITY COMPANY shall have no liability for data corruption or inability to retrieve data even if caused by SECURITY COMPANY's negligence. Subscriber's data shall be maintained confidential and shall be retrieved and released only to Subscriber or upon Subscriber's authorization or by legal process. Internet access is not provided by SECURITY COMPANY and SECURITY COMPANY has no responsibility for such access or IP address service. SECURITY COMPANY shall have no liability for unauthorized access to the system through the Internet or other communication networks or data corruption or loss for any reason whatsoever. If Access Control Administration is selected as a service to be provided SECURITY COMPANY will maintain the data base for the operation of the Access Control System. Subscriber will advise SECURITY COMPANY of all change in personnel and or changes in access levels of authorization and restrictions, providing access card serial numbers or biometric data and such information that Subscriber deems necessary to identify personnel. All communication by Subscriber to SECURITY COMPANY regarding personnel access must be in writing via email or fax to addressees designated by SECURITY COMPANY. SECURITY COMPANY shall have remote Internet access to the Subscriber's designated access control computer to program and make data base updates to the system. Subscriber is responsible for maintaining its computer, computer network and Internet access.

8. **MONITORING CENTER SERVICES:** Upon receipt of an alarm signal, video or audio transmission, from Subscriber's security system, SECURITY COMPANY or its designee Monitoring Center shall make every reasonable effort to notify Subscriber and the appropriate municipal police or fire department [First Responders] depending upon the type of signal received. Not all signals or transmissions will require notification to the authorities and Subscriber may obtain a written response policy from SECURITY COMPANY. No response shall be required for supervisory, loss of communication pathway, trouble or low battery signals. Subscriber acknowledges that signals transmitted from Subscriber's premises directly to municipal police or fire departments are not monitored by personnel of SECURITY COMPANY or SECURITY COMPANY's designee Monitoring Center and SECURITY COMPANY does not assume any responsibility for the manner in which such signals are monitored or the response, if any, to such signals. Subscriber acknowledges that signals and transmissions are transmitted over telephone lines, wire, air waves, internet, VOIP, radio or cellular, or other modes of communication, and pass through communication networks wholly beyond the control of SECURITY COMPANY and are not maintained by SECURITY COMPANY except SECURITY COMPANY may own the radio network, and SECURITY COMPANY shall not be responsible for any failure which prevents transmission signals from reaching the Monitoring Center or damages arising therefrom, or for data corruption, theft or viruses to Subscriber's computers if connected to the alarm communication equipment. Subscriber agrees to furnish SECURITY COMPANY with a written Call List of names and telephone numbers of those persons Subscriber wishes to receive notification of alarm signals. Unless otherwise provided in the Call List SECURITY COMPANY will make a reasonable effort to contact the first person reached or notified on the list either via telephone call, text or email message. No more than one call to the list shall be required and any form of notification provided for herein, including leaving a message on an answering machine, shall be deemed reasonable compliance with SECURITY COMPANY's notification obligation. All changes and revisions shall be supplied to SECURITY COMPANY in writing. Subscriber authorizes SECURITY COMPANY to access the control panel to input or delete data and programming. If the equipment contains video or listening devices permitting Monitoring Center to monitor video or sound, then upon receipt of an alarm signal Monitoring Center shall monitor video or sound for so long as Monitoring Center in its sole discretion deems appropriate to confirm an alarm or emergency condition. If Subscriber requests SECURITY COMPANY to remotely activate or deactivate the system, change combinations, openings or closings, or re-program system functions, Subscriber shall pay SECURITY COMPANY \$90.00 (plus applicable taxes) for each such service. SECURITY COMPANY may, without prior notice, suspend or terminate its services, in SECURITY COMPANY's sole discretion, in the event of civil unrest, rioting or natural disaster which renders monitoring or first responder response impractical, or in event of Subscriber's default in performance of this agreement or in event Monitoring Center facility or communication network is nonoperational or Subscriber's alarm system is sending excessive false alarms or runaway signals, without relieving Subscriber's obligation to make payments required in paragraph 3. Upon suspension or termination of services SECURITY COMPANY will notify Subscriber of such termination and the balance owed by Subscriber for the term of this agreement. SECURITY COMPANY is authorized to notify Subscriber by email, First Class Mail delivered by the US Postal Service or text message to Subscriber's cell phone. Monitoring Center is authorized to record and maintain audio and video transmissions, data and communications, and shall be the exclusive owner of such property. All Subscriber information and data shall be maintained confidentially by SECURITY COMPANY unless required by court order or request of law enforcement for exigent circumstances.

9. **REPAIR SERVICE:** Repair service pursuant to paragraph 3A(c)(ii) includes all parts and labor, and SECURITY COMPANY shall service upon Subscriber's request the security system installed in Subscriber's premises between the hours of 9 a.m. and 5 p.m. Monday through Friday, within reasonable time after receiving notice from Subscriber that service is required, exclusive of Saturdays, Sundays and legal holidays. All repairs, replacement or alteration of the security system made by reason of alteration to Subscriber's premises, or caused by unauthorized intrusion, water, insects, vermin, lightning or electrical surge, or caused by any means other than normal usage, wear and tear, shall be made at the cost of the Subscriber. Batteries, electrical surges, lightning damage, software upgrades and repairs, communication devices no longer supported by communication pathways, obsolete components and components exceeding manufacturer's useful life are not included in service and will be repaired or replaced at Subscriber's expense. No apparatus or device shall be attached to or connected with the security system as originally installed without SECURITY COMPANY's written consent.

10. **AUDIO / VIDEO SYSTEM OPERATION AND LIMITATIONS:** If Audio / Video System is selected as a service to be provided and included in the Schedule of Installation, Equipment and Services, and if video equipment is attached to a recorder, it shall not be used for any other purpose. SECURITY COMPANY shall be permitted to access and make changes to the system's operation on site and over the internet. If data storage is a selected service, SECURITY COMPANY shall store data received from Subscriber's system for one year. SECURITY COMPANY shall have no liability for data corruption or inability to retrieve data even if caused by SECURITY COMPANY's negligence. Subscriber's data shall be maintained confidential and shall be retrieved and released only to Subscriber or upon Subscriber's authorization or by legal process. Telephone or internet access is not provided by SECURITY COMPANY and SECURITY COMPANY has no responsibility for such access or IP address service. If system has remote access SECURITY COMPANY is not responsible for the security or privacy of any wireless network system or router, and it is the Subscriber's responsibility to secure access to the system with pass codes and lock outs. SECURITY COMPANY shall have no liability for unauthorized access to the system through the internet or other communication networks or data corruption or loss for any reason whatsoever. If audio or video devices are installed, Subscriber has been advised to independently ascertain that the audio or video devices are used lawfully. SECURITY COMPANY has made no representations and has provided no advice regarding the use of audio or video devices, and it is Subscriber's sole responsibility to use the camera and audio devices lawfully.

11. **LIMITED WARRANTY ON EQUIPMENT:** The security system is leased and remains personal property of SECURITY COMPANY. This lease includes repair service which exceeds manufacturer warranties. SECURITY COMPANY reserves the option to either replace or repair the alarm equipment and reserves the right to substitute materials of equal quality at time of replacement or to use reconditioned parts in fulfillment of this warranty. This warranty does not include batteries, electrical surges, lightning damage, communication devices that are no longer supported by communication pathways, obsolete components, and components exceeding manufacturer's useful life. SECURITY COMPANY is not the manufacturer of the equipment and other than SECURITY COMPANY's limited warranty Subscriber agrees to look exclusively to the manufacturer of the equipment for repairs under its warranty coverage if any. Except as set forth in this agreement, SECURITY COMPANY makes no express warranties as to any matter whatsoever, including, without limitation to, unless prohibited by law, the condition of the equipment, its merchantability, or its fitness for any particular purpose and SECURITY COMPANY shall not be liable for consequential damages. No equipment provided by SECURITY COMPANY is represented to be medical grade, FDA approved, or intended for use by a healthcare professional or healthcare facility or to diagnose, treat, cure or prevent a disease or medical condition unless explicitly stated in the Schedule of Installation, Equipment and Services and no equipment or services are intended to diagnose, treat, cure, prevent, mitigate or minimize the likelihood of communicable disease, infectious agent,

bacteria, virus or any illness. SECURITY COMPANY does not represent nor warrant that the security system may not be compromised or circumvented, or that the system will prevent any loss by burglary, hold-up, or otherwise; or that the system will in all cases provide the protection for which it is installed. **SECURITY COMPANY expressly disclaims any implied warranties, including implied warranties of merchantability or fitness for a particular purpose.** The warranty does not cover any damage to material or equipment caused by accident, misuse, attempted or unauthorized repair service, modification, or improper installation by anyone other than SECURITY COMPANY. Subscriber acknowledges that any affirmation of fact or promise made by SECURITY COMPANY shall not be deemed to create an express warranty unless included in this agreement in writing; that Subscriber is not relying on SECURITY COMPANY's skill or judgment in selecting or furnishing a system suitable for any particular purpose and that there are no warranties which extend beyond those on the face of this agreement, and that SECURITY COMPANY has offered additional and more sophisticated equipment for an additional charge which Subscriber has declined. Subscriber's exclusive remedy for SECURITY COMPANY's breach of this agreement or negligence to any degree under this agreement is to require SECURITY COMPANY to repair or replace, at SECURITY COMPANY's option, any equipment which is non-operational. This Limited Warranty is independent of and in addition to service contracted under paragraph 3A(c)(ii) of this agreement. This Limited Warranty gives you specific legal rights and you may also have other rights which vary from state to state. If required by law, SECURITY COMPANY will procure all permits required by local law and will provide a Certificate of Workman's Compensation prior to starting work.

#### **GENERAL PROVISIONS**

**12. ALTERATION OF PREMISES FOR INSTALLATION:** SECURITY COMPANY is authorized to make preparations such as drilling holes, driving nails, making attachments or doing any other thing necessary in SECURITY COMPANY's sole discretion for the installation and service of the security system, and SECURITY COMPANY shall not be responsible for any condition created thereby as a result of such installation, service, or removal of the security system. SECURITY COMPANY shall not be responsible for the condition of the premises upon removal of the security system and Subscriber represents that the owner of the premises, if other than Subscriber, authorizes the installation of the security system under the terms of this agreement.

**13. SUBSCRIBER'S DUTY TO SUPPLY ELECTRIC AND COMMUNICATION SERVICE:** Subscriber agrees to furnish, at Subscriber's expense, all AC power and electrical outlets and receptacles, internet connection, high speed broadband cable or DSL and IP Address, telephone hook-ups, RJ31x Block or equivalent, and maintain areas in the premises where active electronics, such as panel, expansion devices and power supplies, between 32 to 122 degrees Fahrenheit, as deemed necessary by SECURITY COMPANY in its sole discretion and to notify SECURITY COMPANY of any change in such service.

**14. DELAY IN DELIVERY / INSTALLATION / RISK OF LOSS OF MATERIAL:** SECURITY COMPANY shall not be liable for any damage or loss sustained by Subscriber as a result of delay in delivery and/or installation of equipment, equipment failure, or for interruption of service due to electric failure, strikes, walk-outs, war, acts of God, or other causes, including SECURITY COMPANY's negligence or failure to perform any obligation. The estimated date work is to be substantially completed is not a definite completion date and time is not of the essence. In the event the work is delayed through no fault of SECURITY COMPANY, SECURITY COMPANY shall have such additional time for performance as may be reasonably necessary under the circumstances. Subscriber agrees to pay SECURITY COMPANY the sum of \$1,000 (plus applicable taxes) per day for each business day the work is re-scheduled or delayed by Subscriber or others engaged by Subscriber through no fault of SECURITY COMPANY on less than 24-hour notice to SECURITY COMPANY. If installation is delayed for more than one year from date hereof by Subscriber or other contractors engaged by Subscriber and through no fault of SECURITY COMPANY, Subscriber agrees to pay an additional 5% of the installation charge, if any, upon installation. Subscriber assumes all risk of loss of material once delivered to the job site. The pricing to be paid by Subscriber in this agreement is based on current pricing by SECURITY COMPANY's suppliers and vendors. In view of supply shortage and inflation Subscriber agrees to pay any increase for equipment or services to SECURITY COMPANY by SECURITY COMPANY's suppliers and vendors in connection with equipment and services to be provided by SECURITY COMPANY to Subscriber. SECURITY COMPANY will notify Subscriber of any such increase, and Subscriber shall have the option of paying the increase or selecting alternative equipment and services, if available, for the prices set forth in this agreement.

**15. TESTING OF SECURITY SYSTEM:** The parties hereto agree that the security equipment, once installed, is in the exclusive possession and control of the Subscriber, and it is Subscriber's responsibility to test the operation of the security equipment and to notify SECURITY COMPANY if any equipment is in need of repair. Service, if provided, is pursuant to paragraphs 3 and 9. SECURITY COMPANY shall not be required to service the security equipment unless it has received notice from Subscriber, and upon such notice, SECURITY COMPANY shall, during the warranty or repair service plan period, service the security equipment to the best of its ability within 36 hours, exclusive of Saturday, Sunday and legal holidays, during the business hours of 9 a.m. and 5 p.m. Subscriber agrees to test and inspect the security equipment and to advise SECURITY COMPANY of any defect, error, or omission in the security equipment. In the event Subscriber complies with the terms of this agreement and SECURITY COMPANY fails to repair the security equipment within 36 hours after notice is given, excluding Saturdays, Sundays, and legal holidays, Subscriber agrees to send notice that the security equipment is in need of repair to SECURITY COMPANY, in writing, by certified or registered mail, return receipt requested, and Subscriber shall not be responsible for payments due while the security equipment remains inoperable. In any lawsuit between the parties in which the condition or operation of the security equipment is in issue, the Subscriber shall be precluded from raising the issue that the security equipment was not operating unless the Subscriber can produce a post office certified or registered receipt signed by SECURITY COMPANY, evidencing that warranty service or repair service was requested by Subscriber.

**16. CARE AND SERVICE OF SECURITY SYSTEM:** Subscriber agrees not to tamper with, remove or otherwise interfere with the Security System which shall remain in the same location as installed. All repairs, replacement or alteration to the security system made by reason of alteration to Subscriber's premises, or caused by unauthorized intrusion, lightning or electrical surge, or caused by any means other than normal usage, wear and tear, shall be made at the cost of the Subscriber. Batteries, electrical surges, lightning damage, software upgrades and repairs, communication devices that are no longer supported by communication pathways, obsolete components and components exceeding manufacturer's useful life, are not included under paragraph 3A(c)(ii) and will be repaired or replaced at Subscriber's expense. No apparatus or device shall be attached to or connected with the security system as originally installed without SECURITY COMPANY's written consent.

**17. SUBSCRIBER TO INSURE SECURITY EQUIPMENT:** Subscriber shall insure SECURITY COMPANY's security equipment against fire and casualty and Subscriber agrees to name SECURITY COMPANY in said insurance policy as "loss payee" to the extent of the value of the equipment as set forth hereinabove. Subscriber shall be responsible for any loss occasioned by fire or casualty and the cost of replacing or restoring the security system. Notwithstanding the condition of Subscriber's premises, or SECURITY COMPANY's impossibility of performance occasioned by condition of Subscriber's premises, Subscriber shall remain liable for monthly payments for the term of this agreement without offset or reduction.

**18. INSURANCE / ALLOCATION OF RISK:** Subscriber shall maintain a policy of Comprehensive General Liability and Property Insurance for liability, casualty, fire, theft, and property damage under which Subscriber is named as insured and SECURITY COMPANY is named as additional insured proof of which shall be provided to SECURITY COMPANY and which shall on a primary and non-contributing basis cover any loss or damage SECURITY COMPANY's services are intended to detect in an amount deemed sufficient by Subscriber. The parties intend that the Subscriber assume all potential risk and damage that may arise by reason of failure of the equipment or SECURITY COMPANY's services and that Subscriber will look to its own insurance carrier for any loss or assume the risk of loss. SECURITY COMPANY shall not be responsible for any portion of any loss or damage which is recovered or recoverable by Subscriber from insurance covering such loss or damage or for such loss or damage against which Subscriber is indemnified or insured. Subscriber and all those claiming rights under Subscriber waive all rights against SECURITY COMPANY and its subcontractors for loss or damages caused by perils intended to be detected by SECURITY COMPANY's services or covered by insurance to be obtained by Subscriber, except such rights as Subscriber or others may have to the proceeds of insurance.

**19. INDEMNITY / WAIVER OF SUBROGATION RIGHTS / ASSIGNMENTS:** Subscriber agrees to and shall defend, advance expenses for litigation and arbitration, including investigation, legal and expert witness fees, indemnify and hold harmless SECURITY COMPANY, its employees, agents and subcontractors, from and against all claims, lawsuits, including those brought by third-parties or Subscriber, including reasonable attorneys' fees and losses, asserted against and alleged to be caused by SECURITY COMPANY's performance, negligent performance or failure to perform any obligation under or in furtherance of this agreement or failure to detect, mitigate or respond to any communicable disease, infectious agent, bacteria or virus. Parties agree that there are no third-party beneficiaries of this agreement. Subscriber on its behalf and any insurance carrier waives any right of subrogation Subscriber's insurance carrier may otherwise have against SECURITY COMPANY or SECURITY COMPANY's subcontractors arising out of this agreement or the relation of the parties hereto. Subscriber shall not be permitted to assign this agreement without written consent of SECURITY COMPANY, which shall not unreasonably be withheld. SECURITY COMPANY shall have the right to assign this agreement to a company licensed to perform the services and shall be relieved of any obligations created herein upon such assignment.

**20. EXCULPATORY CLAUSE:** SECURITY COMPANY is not an insurer and no insurance coverage is offered herein. The equipment and SECURITY COMPANY's services are designed to detect and reduce certain risks of loss, though SECURITY COMPANY does not guarantee that no loss or damage will occur. No equipment provided by SECURITY COMPANY is represented to be medical grade, FDA approved, or intended for use by a healthcare professional or healthcare facility or to diagnose, treat, cure or prevent disease or medical condition unless explicitly stated in the Schedule of Installation, Equipment and Services and no equipment or services are intended to diagnose, treat, cure, prevent, mitigate or minimize the likelihood of communicable disease, infectious agent, bacteria, virus or illness. SECURITY COMPANY is not assuming liability, and, therefore, Subscriber agrees SECURITY COMPANY, shall not be liable to Subscriber or any other third party, and Subscriber covenants not to sue SECURITY COMPANY, for any loss, economic or non-economic, business loss or interruption, consequential damages, in contract or tort, data corruption or inability to retrieve data,



personal injury, health condition or property damage sustained by Subscriber or others as a result of equipment failure, human error, burglary, theft, hold-up, fire, smoke, water, any communicable disease, infectious agent, bacteria, virus, illness or any other cause whatsoever, regardless of whether or not such loss or damage was caused by or contributed to by SECURITY COMPANY's breach of contract, negligent performance to any degree in furtherance of this agreement, any extra contractual or legal duty, strict products liability, or negligent failure to perform any obligation pursuant to this agreement or any other legal duty, except for gross negligence and willful misconduct.

**21. LIMITATION OF LIABILITY:** SUBSCRIBER AGREES THAT, EXCEPT FOR SECURITY COMPANY'S GROSS NEGLIGENCE AND WILLFUL MISCONDUCT, SHOULD THERE ARISE ANY LIABILITY ON THE PART OF SECURITY COMPANY AS A RESULT OF SECURITY COMPANY'S BREACH OF THIS CONTRACT, NEGLIGENT PERFORMANCE TO ANY DEGREE OR NEGLIGENT FAILURE TO PERFORM ANY OF SECURITY COMPANY'S OBLIGATIONS PURSUANT TO THIS AGREEMENT OR ANY OTHER LEGAL DUTY, EQUIPMENT FAILURE, HUMAN ERROR, OR STRICT PRODUCTS LIABILITY, WHETHER ECONOMIC OR NON-ECONOMIC, IN CONTRACT OR IN TORT, THAT SECURITY COMPANY'S LIABILITY SHALL BE LIMITED TO THE SUM OF \$250.00 (PLUS APPLICABLE TAXES). IF SUBSCRIBER WISHES TO INCREASE SECURITY COMPANY'S AMOUNT OF LIMITATION OF LIABILITY, SUBSCRIBER MAY, AS A MATTER OF RIGHT, AT ANY TIME, BY ENTERING INTO A SUPPLEMENTAL AGREEMENT, OBTAIN A HIGHER LIMIT BY PAYING AN ANNUAL PAYMENT CONSONANT WITH SECURITY COMPANY'S INCREASED LIABILITY. THIS SHALL NOT BE CONSTRUED AS INSURANCE COVERAGE. SECURITY COMPANY'S LIABILITY FOR GROSS NEGLIGENCE AND WILLFUL MISCONDUCT SHALL NOT EXCEED ITS AVAILABLE INSURANCE COVERAGE. SUBSCRIBER ACKNOWLEDGES THAT THIS AGREEMENT CONTAINS EXCULPATORY CLAUSE, INDEMNITY, INSURANCE, AND ALLOCATION OF RISK AND LIMITATION OF LIABILITY PROVISIONS.

**22. LEGAL ACTION / BREACH / LIQUIDATED DAMAGES / AGREEMENT TO BINDING ARBITRATION:** The parties agree that due to the nature of the services to be provided by SECURITY COMPANY, the payments to be made by the Subscriber for the term of this agreement form an integral part of SECURITY COMPANY's anticipated profits; that in the event of Subscriber's default it would be difficult if not impossible to fix SECURITY COMPANY's actual damages. Therefore, in the event Subscriber defaults in any payment or charges to be paid to SECURITY COMPANY, Subscriber shall have the option of paying 90% of the Agreed Value of the system, which excludes any kiosk which Security Company shall remove, or pay any unpaid installation and invoiced charges to date in full plus 75% of the balance of all payments for the entire term of this agreement as LIQUIDATED DAMAGES and SECURITY COMPANY shall be permitted to terminate all its services and remove its system and kiosk. Subscriber shall exercise its option in writing within 7 days of notice of default and failing to exercise its option Security Company shall be permitted exercise Subscriber's option on its behalf which election shall be conclusive and binding. Parties are authorized to notify each other by email or First-Class Mail delivered by the US Postal Service.

SUBSCRIBER ACKNOWLEDGES THAT THIS AGREEMENT CONTAINS A LIQUIDATED DAMAGE CLAUSE. SUBSCRIBER MAY BRING CLAIMS AGAINST SECURITY COMPANY ONLY IN SUBSCRIBER'S INDIVIDUAL CAPACITY, AND NOT AS A CLASS ACTION PLAINTIFF OR CLASS ACTION MEMBER IN ANY PURPORTED CLASS OR REPRESENTATIVE PROCEEDING. ANY DISPUTE BETWEEN THE PARTIES OR ARISING OUT OF THIS AGREEMENT, INCLUDING ISSUES OF ARBITRABILITY, SHALL, AT THE OPTION OF ANY PARTY, BE DETERMINED BY BINDING AND FINAL ARBITRATION BEFORE A SINGLE ARBITRATOR ADMINISTERED BY ARBITRATION SERVICES INC., ITS SUCCESSORS OR ASSIGNS, PURSUANT TO ITS ARBITRATION RULES AT [WWW.ARBITRATIONSERVICESINC.COM](http://WWW.ARBITRATIONSERVICESINC.COM) AND THE FEDERAL ARBITRATION ACT (FAA), EXCEPT THAT NO PUNITIVE OR CONSEQUENTIAL DAMAGES MAY BE AWARDED. The arbitrator shall be bound by the terms of this agreement, and shall on request of a party, conduct proceedings by telephone, video or submission of papers. A party requesting in-person discovery, in-person hearing or a transcript of the discovery proceeding or hearing, shall pay for the cost of such transcript and arbitrator fees charged in connection with the discovery request and in-person hearing, which may be allocated among the parties by the arbitrator in the final award. By arbitrating, the parties waive their right to a trial before a judge or jury, waive their right to appeal the arbitration award and waive their right to participate in a class action. In the event of any litigation between the parties they waive the right to a jury trial unless prohibited by law. Service of process or papers in any legal proceeding or arbitration between the parties may be made by First-Class Mail delivered by the U.S. Postal Service addressed to the party's address designated in this agreement, on file with an agency of the state, or any other address provided by the party in writing to the party making service. The parties submit to the jurisdiction and laws of Florida, except for arbitration which is governed by the FAA and the arbitration rules. The parties are engaged in interstate commerce and the FAA and arbitration rules shall govern, notwithstanding any state law to the contrary. Any action or arbitration between the parties must be commenced within one year of the accrual of the cause of action or shall be barred. The prevailing party in any litigation or arbitration is entitled to recover its legal fees, costs, and disbursements so that the party is made whole from the other party. In the event a party commences a proceeding to confirm an arbitration award, the prevailing party shall be entitled to attorney fees, costs, and disbursements for such proceeding. All actions, arbitration or proceedings by either party must be based on the provisions of this agreement and any other action that Subscriber may have or bring against SECURITY COMPANY with respect to other services rendered in connection with this agreement shall be deemed to have merged in and be restricted to the terms and conditions of this agreement.

SUBSCRIBER ACKNOWLEDGES THAT THIS AGREEMENT CONTAINS AN AGREEMENT TO ARBITRATE DISPUTES AND THAT ARBITRATION IS BINDING AND FINAL AND THAT SUBSCRIBER IS WAIVING SUBSCRIBER'S RIGHT TO TRIAL IN A COURT OF LAW AND OTHER RIGHTS.

**23. ADDITIONAL PAYMENTS:** In addition to the payments set forth herein, Subscriber agrees to be liable for and pay to SECURITY COMPANY any excise, sales, property, or other tax, telephone line charges, and any increases thereof, which may be imposed upon SECURITY COMPANY because of this agreement. Should SECURITY COMPANY be required by existing or hereafter enacted law to perform any service or furnish any material not specifically covered by the terms of this agreement Subscriber agrees to pay SECURITY COMPANY for such service or material.

**24. FALSE ALARMS / PERMIT FEES / WITNESS FEES:** Subscriber is responsible for all alarm permits and fees, agrees to file for and maintain any permits required by applicable law and indemnify or reimburse SECURITY COMPANY for any fees or fines relating to permits or false alarms. SECURITY COMPANY shall have no liability for permit fees, false alarms, false alarm fines, the manner in which police or fire department responds, or the refusal of the police or fire department to respond. In the event of termination of police or fire department response this agreement shall nevertheless remain in full force and Subscriber shall remain liable for all payments provided for herein. In the event Subscriber or any third party subpoenas or summons SECURITY COMPANY requiring any services or appearances, Subscriber agrees to pay SECURITY COMPANY \$150 per hour (plus applicable taxes) for such services and appearances. Subscriber shall reimburse SECURITY COMPANY for any Monitoring Center charges for excessive, run-a-way or false alarm signals.

**25. SECURITY COMPANY'S RIGHT TO SUBCONTRACT SPECIAL SERVICES:** Subscriber agrees that SECURITY COMPANY is authorized and permitted to subcontract any services to be provided by SECURITY COMPANY to third parties who may be independent of SECURITY COMPANY, and that SECURITY COMPANY shall not be liable for any loss or damage sustained by Subscriber by reason of fire, theft, burglary or any other cause whatsoever caused by the negligence of third parties, and that Subscriber appoints SECURITY COMPANY to act as Subscriber's agent with respect to such third parties, except that SECURITY COMPANY shall not obligate Subscriber to make any payments to such third parties. Subscriber acknowledges that this agreement, and particularly those paragraphs relating to SECURITY COMPANY's disclaimer of warranties, exemption from liability, even for its negligence, limitation of liability and indemnification, inure to the benefit of and are applicable to any assignees, subcontractors, manufacturers, vendors and Monitoring Center of SECURITY COMPANY.

**26. NO WARRANTIES OR REPRESENTATIONS / SUBSCRIBER'S EXCLUSIVE REMEDY:** SECURITY COMPANY does not represent nor warrant that the security system will prevent any loss, damage or injury to person or property, by reason of burglary, theft, hold-up, fire or other cause, or that the security system will in all cases provide the protection for which it is installed or intended. Subscriber acknowledges that SECURITY COMPANY is not an insurer, and that Subscriber assumes all risk for loss or damage to Subscriber's premises or its contents. SECURITY COMPANY has made no representation or warranties, and hereby disclaims any warranty of merchantability or fitness for any particular use. Subscriber's exclusive remedy for SECURITY COMPANY's default hereunder is to require SECURITY COMPANY to repair or replace, at SECURITY COMPANY's option, any equipment or part of the security system which is non-operational.

**27. MOLD, OBSTACLES AND HAZARDOUS CONDITIONS:** Subscriber shall notify SECURITY COMPANY in writing of any undisclosed, concealed, or hidden conditions in any area where installation is planned, and Subscriber shall be responsible for removal of such conditions. In the event SECURITY COMPANY discovers the presence of suspected asbestos or other hazardous material, SECURITY COMPANY shall stop all work immediately and notify Subscriber. It shall be Subscriber's sole obligation to remove such conditions from the premises, and if the work is delayed due to the discovery of suspected asbestos or other hazardous material or conditions then an extension of time to perform the work shall be allowed and Subscriber agrees to compensate SECURITY COMPANY for any additional expenses caused by the delay but not less than \$1000.00 per day (plus applicable taxes) until work can resume. If SECURITY COMPANY, in its sole discretion, determines that continuing the work poses a risk to SECURITY COMPANY or its employees or agents, SECURITY COMPANY may elect to terminate this agreement on 3-day notice to Subscriber and Subscriber shall compensate SECURITY COMPANY for all services rendered and material provided to date of termination. SECURITY COMPANY shall be entitled to remove all its equipment and uninstalled equipment and material from the job site. Under no circumstances shall SECURITY COMPANY be liable to Subscriber for any damage caused by mold or hazardous conditions or remediation thereof.

**28. NON-SOLICITATION:** Subscriber agrees that it will not solicit for employment for itself, or any other entity, or employ, in any capacity, any employee of SECURITY COMPANY assigned by SECURITY COMPANY to perform and who performs any service for or on behalf of Subscriber during the term of this agreement, any renewals thereof and for a period of 2 years thereafter. In the event of Subscriber's violation of this provision, in addition to injunctive relief, SECURITY COMPANY shall recover from Subscriber an amount equal to such employee's salary based on the average three months preceding employee's termination of employment with SECURITY COMPANY, times twelve, together with SECURITY COMPANY's counsel and expert witness fees.



29. **SECURITY INTEREST / COLLATERAL:** To secure Subscriber's obligations under this agreement Subscriber grants SECURITY COMPANY a security interest in the security equipment installed by SECURITY COMPANY and SECURITY COMPANY is authorized to file a financing statement.

30. **CREDIT INVESTIGATION:** Subscriber and any guarantor authorizes SECURITY COMPANY to conduct credit investigations from time to time to determine Subscriber's and guarantor's credit worthiness.

31. **FULL AGREEMENT / SEVERABILITY:** This agreement along with the Schedule of Installation, Equipment and Services constitutes the full understanding of the parties and may not be amended, modified or canceled, except in writing signed by both parties. Subscriber acknowledges and represents that Subscriber has not relied on any representation, assertion, guarantee, warranty, collateral agreement or other assurance, except those set forth in this Agreement. Subscriber hereby waives all rights and remedies, at law or in equity, arising, or which may arise, as the result of Subscriber's reliance on such representation, assertion, guarantee, warranty, collateral agreement or other assurance. To the extent this agreement is inconsistent with any other document or agreement, whether executed prior to, concurrently with or subsequent to this agreement the terms of this agreement shall govern. Should any provision of this agreement be deemed unenforceable, the provision shall be deemed modified and enforceable to the extent deemed enforceable and, in any event, shall not render any other provision in this agreement unenforceable.

SUBSCRIBER ACKNOWLEDGES RECEIVING A FULLY EXECUTED COPY OF THIS AGREEMENT WHICH INCLUDES THE SCHEDULE  
OF INSTALLATION, EQUIPMENT AND SERVICES AT TIME OF EXECUTION.  
READ THEM BEFORE YOU SIGN THIS CONTRACT

SECURITY COMPANY:

  
By: Frank Prete (Oct 25, 2023 12:13 EDT)  
Signature

SUBSCRIBER:

NRRSID

Name Must Be Printed - Use Full Business Name

  
By: Pete Williams  
Signature By Authorized Officer Tax ID or EIN

Pete Williams Chair  
Print Name, Print Title Address

Subscriber's Email Address: pete@pwillassoc.com











# SecuriteamOne Plus Lease Canyon Creek Trail Townhomes

Final Audit Report

2023-10-25

|                 |  |
|-----------------|--|
| Created:        | 2023-10-24                                   |
| By:             | Frank Prete (frank@mysecuriteam.com)         |
| Status:         | Signed                                       |
| Transaction ID: | CBJCHBCAABAALFExz0w6FiNWfGHlgnU2B1_x36el5D0- |

## "SecuriteamOne Plus Lease Canyon Creek Trail Townhomes" History

-  Document created by Frank Prete (frank@mysecuriteam.com)  
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-  Document emailed to Jorge Orsini (orsinij@pfm.com) for signature  
2023-10-24 - 5:22:31 PM GMT
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2023-10-25 - 2:16:17 PM GMT - IP address: 161.123.107.23
-  Document signing delegated to Pete Williams (pete@pwillassoc.com) by Jorge Orsini (orsinij@pfm.com)  
2023-10-25 - 2:27:07 PM GMT - IP address: 155.190.18.43
-  Document emailed to Pete Williams (pete@pwillassoc.com) for signature  
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-  Document e-signed by Pete Williams (pete@pwillassoc.com)  
Signature Date: 2023-10-25 - 2:34:06 PM GMT - Time Source: server- IP address: 65.33.18.48
-  Document emailed to Frank Prete (frank@mysecuriteam.com) for signature  
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-  Document e-signed by Frank Prete (frank@mysecuriteam.com)  
Signature Date: 2023-10-25 - 4:13:47 PM GMT - Time Source: server- IP address: 174.213.210.31

✓ Agreement completed.

2023-10-25 - 4:13:47 PM GMT

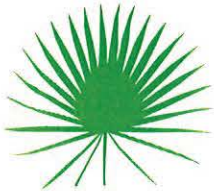


**Adobe Acrobat Sign**

**North River Ranch  
Improvement Stewardship District**

Mike Armstrong Co #4  
Ft Hamer 2<sup>nd</sup> Extension

# MIKE ARMSTRONG LANDSCAPING INC.

|  |   |   |
|--|---|---|
| 8475 69TH ST. E.<br>Palmetto, FL. 34221<br>Office 941-776-1076<br>Fax 941-776-2705 | <b><u>CHANGE ORDER #4</u></b>   |  |
| <b><u>Proposed to:</u></b><br>NRR ISD<br>3501 Quadrangle Blvd                      | <b>Project:</b> NRR Ft Hamer 2 <sup>nd</sup> Ext<br><b>Plan Rev:</b><br><b>Bid Date:</b><br><b>County:</b><br><b>Contact:</b> |   |
| Orlando, FL 32817  |   |   |

Project: North River Ranch Fort Hamer 2<sup>nd</sup> Extension

| Delete                             |                                   |       |     |            |          |          |
|------------------------------------|-----------------------------------|-------|-----|------------|----------|----------|
| KEY                                | Common Name                       | Spec  | QTY | Unit Price | Totals   |          |
| NRR ISD                            |                                   |       | 0   | \$ -       | \$ -     | -        |
|                                    |                                   |       | 0   | \$ -       | \$ -     | -        |
|                                    |                                   |       | 0   | \$ -       | \$ -     | -        |
|                                    |                                   |       | 0   | \$ -       | \$ -     | -        |
|                                    |                                   |       | 0   | \$ -       | \$ -     | -        |
|                                    |                                   |       | 0   | \$ -       | \$ -     | -        |
| Total deleted: \$                  |                                   |       |     |            |          | -        |
| ADD                                |                                   |       |     |            |          |          |
|                                    | Common Name                       | Spec  | QTY | Unit Price | Totals   |          |
| Chairman                           | CRUSHED SHELL FOR ROUNDABOUT AREA | CUYDS | 25  | \$         | 5,500.00 |          |
|                                    |                                   |       | 0   | \$ -       | \$ -     |          |
|                                    |                                   |       | 0   | \$ -       | \$ -     |          |
|                                    |                                   |       | 0   | \$ -       | \$ -     |          |
|                                    |                                   |       | 0   | \$ -       | \$ -     |          |
|                                    |                                   |       | 0   | \$ -       | \$ -     |          |
| Total Add: \$                      |                                   |       |     |            |          | 5,500.00 |
| Note: Does not include any edging. |                                   |       |     |            |          |          |
| TOTAL - CHANGE ORDER \$            |                                   |       |     |            | 5,500.00 |          |

Acceptance of Proposal:

Neal Communities

Representative:



Title

CHAIR

Date

10/30/23

Michael I. Armstrong:

Date

**North River Ranch  
Improvement Stewardship District**

Bay Area Boobcat  
Touch a Truck Cleanup Proposal

# ESTIMATE



FORCDD-ERTHWRK

## Prepared For

PFM Group Consulting  
3501 Quadrangle Blvd, Ste. 270  
Orlando, florida 32817

### Bay Area Bobcat

12402 Lago Way  
Riverview, Florida 33579  
Phone: (813) 927-2204  
Email: JohnnyW2285@yahoo.com

Estimate # 54

Date 10/26/2023

### Description

### Total

Touch-A-Truck Feild/ Parking area cleanup. \$1,000.00

Site Location: North end of Fort Hammer Rd.- North River Ranch. Touch-A-Truck event.

Site Work: Take down metal street signs blocking dead end Rd. to open up an entrance for spectator & vendor parking.

- Add dirt to the edge of the pavement for a smooth transition into field.
- Clean up any large rocks or sticks across the field.
- Use skid steer to smooth out any large ruts or bumps across field.

-Total Includes- Time, Labor & Equipment.

**Subtotal** \$1,000.00

**Total** **\$1,000.00**

Approved and accepted by: \_\_\_\_\_

A handwritten signature in blue ink, appearing to be 'Pete Williams', written over a horizontal line.

Pete Williams, Chairman

Date: 10/27/2023



By signing this document, the customer agrees to the services and conditions outlined in this document.

**North River Ranch  
Improvement Stewardship District**

RIPA & Associates – Isabella Ct. Swale Repair

NRR ISD - O AND M



|                          |   |                    |                 |
|--------------------------|---|--------------------|-----------------|
| <b>To:</b>               | Neal Communities  | <b>Contact:</b>    | Andy Richardson |
| <b>Address:</b>          | 5800 Lakewood Ranch Boulevard<br>Lakewood Ranch, FL 34240 | <b>Phone:</b>      | 941-328-1075    |
|                          |   | <b>Fax:</b>        | (941) 713-3780  |
| <b>Project Name:</b>     | 01-TB23 NRR – Isabella Crt Swale Repair                   | <b>Bid Number:</b> | 01-TB23         |
| <b>Project Location:</b> | NRR, Parrish, FL  | <b>Bid Date:</b>   | 10/31/2023      |

| Line #                              | Item Description | Estimated Quantity | Unit | Unit Price | Total Price       |
|-------------------------------------|------------------|--------------------|------|------------|-------------------|
| 001                                 | REGRADE SWALE    | 1.00               | LS   | \$6,875.00 | \$6,875.00        |
| 002                                 | SOD - BAHIA      | 560.00             | SY   | \$2.88     | \$1,612.80        |
| <b>Total Price for above Items:</b> |                  |                    |      |            | <b>\$8,487.80</b> |

**Total Bid Price:** **\$8,487.80**

Approved and accepted by:   
Date: 11/1/2023 **Pete Williams, Chairman**

**ACCEPTED:**

The above prices, specifications and conditions are satisfactory and are hereby accepted.

**Buyer:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date of Acceptance:** \_\_\_\_\_

**CONFIRMED:**

**Ripa & Associates**

**Authorized Signature:** \_\_\_\_\_

**Estimator:** Tim Badyk  
727-389-7344 tbadyk@ripaconstruction.com

**North River Ranch  
Improvement Stewardship District**

RIPA & Associates – Dog Park Car Park  
Remediation



|                          |   |                    |                 |
|--------------------------|---|--------------------|-----------------|
| <b>To:</b>               | Neal Communities  | <b>Contact:</b>    | Andy Richardson |
| <b>Address:</b>          | 5800 Lakewood Ranch Boulevard<br>Lakewood Ranch, FL 34240 | <b>Phone:</b>      | 941-328-1075    |
|                          |   | <b>Fax:</b>        | (941) 713-3780  |
| <b>Project Name:</b>     | NRR – Dog Park Car Park Remediation                       | <b>Bid Number:</b> |                 |
| <b>Project Location:</b> | NRR, Parrish, FL  | <b>Bid Date:</b>   | 10/31/2023      |

| Line #   | Item Description | Estimated Quantity | Unit | Unit Price | Total Price       |
|--|------------------|--------------------|------|------------|-------------------|
| <b>DOG PARK REMEDIATION</b>                              |                  |                    |      |            |                   |
| 001  | BASE CREW        | 1.00               | DY   | \$3,162.50 | \$3,162.50        |
| 002  | FDOT SHELL BASE  | 88.00              | TON  | \$31.33    | \$2,757.04        |
| <b>Total Price for above DOG PARK REMEDIATION Items:</b> |                  |                    |      |            | <b>\$5,919.54</b> |

**Total Bid Price: \$5,919.54**

Approved and accepted by: \_\_\_\_\_  
Pete Williams, Chairman

Date: \_\_11/1/2023\_\_

**ACCEPTED:**

The above prices, specifications and conditions are satisfactory and are hereby accepted.

**Buyer:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date of Acceptance:** \_\_\_\_\_

**CONFIRMED:**

**Ripa & Associates**

**Authorized Signature:** \_\_\_\_\_

**Estimator:** Tim Badyk  
727-389-7344 tbadyk@ripaconstruction.com

**North River Ranch  
Improvement Stewardship District**

Payment Authorizations  
Nos. 048 – 051

# NORTH RIVER RANCH IMPROVEMENT STEWARDSHIP DISTRICT

## Payment Authorizations 048 - 051

| PA # | Description                                 | Amount       | Total |
|------|---|--------------|-------|
|      |   |              |       |
| 48   | Advanced Aquatic Services                   | \$ 831.00    |       |
|      |   | \$ 5,578.00  |       |
|      |   |              |       |
|      | Ballenger Irrigation                        | \$ 750.00    |       |
|      |   |              |       |
|      | Clean Sweep Parking Lot Maintenance         | \$ 85.00     |       |
|      |   |              |       |
|      | Doody Free 941                              | \$ 390.00    |       |
|      |   |              |       |
|      | Egis Insurance & Risk Advisors              | \$ 54,023.00 |       |
|      |   |              |       |
|      | Frontier                                    | \$ 728.20    |       |
|      |   |              |       |
|      | Jan-Pro of Manasota                         | \$ 820.70    |       |
|      |   | \$ 1,342.50  |       |
|      |   |              |       |
|      | Manatee County Utilities Department         | \$ 30.00     |       |
|      |   |              |       |
|      | Peace River Electric Cooperative            | \$ 29.34     |       |
|      |   | \$ 1,517.63  |       |
|      |   |              |       |
|      | Premier Portables                           | \$ 1,120.00  |       |
|      |   |              |       |
|      | S&G Pools                                   | \$ 1,500.00  |       |
|      |   | \$ 1,166.00  |       |
|      |   |              |       |
|      | Southern Land Services of Southwest Florida | \$ 900.00    |       |
|      |   |              |       |
|      | Spectrum Business                           | \$ 132.77    |       |
|      |   |              |       |
|      | Suburban Propane                            | \$ 658.23    |       |
|      |   |              |       |
|      | Valley National Bank                        | \$ 1,050.90  |       |
|      |   |              |       |
|      | WTS International                           | \$ 2,031.25  |       |
|      |   | \$ 682.50    |       |
|      |   |              |       |

|           |  |                     |                    |
|-----------|--|---------------------|--------------------|
|           |  |                     | <b>\$75,367.02</b> |
|           |  |                     |                    |
|           |  |                     |                    |
| <b>49</b> | <b>Aqua Elctrical Plumbing &amp; Air</b> | <b>\$ 654.00</b>    |                    |
|           |  | <b>\$ 654.00</b>    |                    |
|           |  | <b>\$ 654.00</b>    |                    |
|           |  | <b>\$ 654.00</b>    |                    |
|           |  | <b>\$ 654.00</b>    |                    |
|           |  | <b>\$ 654.00</b>    |                    |
|           |  |                     |                    |
|           | <b>Clearview Land Design</b>             | <b>\$ 1,586.89</b>  |                    |
|           |  |                     |                    |
|           | <b>Cory Advertising</b>                  | <b>\$ 295.00</b>    |                    |
|           |  |                     |                    |
|           | <b>Daystar Exterior Cleaning</b>         | <b>\$ 990.00</b>    |                    |
|           |  |                     |                    |
|           | <b>Jan-Pro of Manasota</b>               | <b>\$ 285.50</b>    |                    |
|           |  | <b>\$ 124.20</b>    |                    |
|           |  |                     |                    |
|           | <b>Skyline Promotions</b>                | <b>\$ 300.00</b>    |                    |
|           |  |                     |                    |
|           | <b>Stantec Consulting Services</b>       | <b>\$ 9,879.75</b>  |                    |
|           |  |                     |                    |
|           | <b>Starlight Limousine</b>               | <b>\$ 1,200.00</b>  |                    |
|           |  |                     |                    |
|           | <b>Steadfast Contractors Alliance</b>    | <b>\$ 2,300.00</b>  |                    |
|           |  |                     |                    |
|           | <b>Sunrise Landscape</b>                 | <b>\$ 1,442.23</b>  |                    |
|           |  | <b>\$ 676.68</b>    |                    |
|           |  | <b>\$ 665.55</b>    |                    |
|           |  | <b>\$ 487.63</b>    |                    |
|           |  | <b>\$ 3,337.25</b>  |                    |
|           |  | <b>\$ 3,027.63</b>  |                    |
|           |  | <b>\$ 1,753.83</b>  |                    |
|           |  | <b>\$ 662.28</b>    |                    |
|           |  | <b>\$ 2,417.50</b>  |                    |
|           |  | <b>\$ 2,358.10</b>  |                    |
|           |  | <b>\$ 41,057.24</b> |                    |
|           |  |                     |                    |
|           | <b>Supervisor Fees</b>                   |                     |                    |
|           | Dale Weidemiller                         | <b>\$ 200.00</b>    |                    |
|           | John Leinaweaver                         | <b>\$ 200.00</b>    |                    |
|           | Pete Williams                            | <b>\$ 200.00</b>    |                    |
|           | Janice Snow                              | <b>\$ 200.00</b>    |                    |
|           | John Blakley                             | <b>\$ 200.00</b>    |                    |
|           |  |                     |                    |
|           | <b>WTS International</b>                 | <b>\$ 3,305.75</b>  |                    |



|           |                                      |                     |                    |
|-----------|--------------------------------------|---------------------|--------------------|
|           |                                      |                     |                    |
|           | <b>Yarnall Warehousing Solutions</b> | <b>\$ 2,616.19</b>  |                    |
|           |                                      |                     |                    |
|           |                                      |                     | <b>\$85,693.20</b> |
|           |                                      |                     |                    |
| <b>50</b> | <b>Aqua Plumbing &amp; Air</b>       | <b>\$ 74.00</b>     |                    |
|           |                                      |                     |                    |
|           | <b>Daystar Exterior Cleaning</b>     | <b>\$ 800.00</b>    |                    |
|           |                                      | <b>\$ 315.00</b>    |                    |
|           |                                      |                     |                    |
|           | <b>Spectrum Business</b>             | <b>\$ 124.08</b>    |                    |
|           |                                      |                     |                    |
|           | <b>Steadfast Maintenance</b>         | <b>\$ 4,000.00</b>  |                    |
|           |                                      | <b>\$ 4,000.00</b>  |                    |
|           |                                      | <b>\$ 4,000.00</b>  |                    |
|           |                                      | <b>\$ 4,000.00</b>  |                    |
|           |                                      | <b>\$ 4,000.00</b>  |                    |
|           |                                      |                     |                    |
|           | <b>Sunrise Landscape</b>             | <b>\$ 41,057.24</b> |                    |
|           |                                      |                     |                    |
|           | <b>VGlobalTech</b>                   | <b>\$ 300.00</b>    |                    |
|           |                                      | <b>\$ 150.00</b>    |                    |
|           |                                      | <b>\$ 150.00</b>    |                    |
|           |                                      | <b>\$ 300.00</b>    |                    |
|           |                                      |                     |                    |
|           | <b>WTS International</b>             | <b>\$ (7.00)</b>    |                    |
|           |                                      | <b>\$ 52.20</b>     |                    |
|           |                                      |                     |                    |
|           |                                      |                     | <b>\$63,315.52</b> |
|           |                                      |                     |                    |
| <b>51</b> | <b>Bay Area Bobcat</b>               | <b>\$ 1,200.00</b>  |                    |
|           |                                      |                     |                    |
|           | <b>Bliss Products and Services</b>   | <b>\$ 197.35</b>    |                    |
|           |                                      |                     |                    |
|           | <b>Frontier</b>                      | <b>\$ 678.64</b>    |                    |
|           |                                      |                     |                    |
|           | <b>Kutak Rock</b>                    | <b>\$ 918.50</b>    |                    |
|           |                                      |                     |                    |
|           | <b>PFM Group Consulting</b>          | <b>\$ 6,416.67</b>  |                    |
|           |                                      | <b>\$ 2,083.33</b>  |                    |
|           |                                      | <b>\$ 13.58</b>     |                    |
|           |                                      |                     |                    |
|           | <b>Santos USA Construction</b>       | <b>\$ 750.00</b>    |                    |
|           |                                      | <b>\$ 750.00</b>    |                    |
|           |                                      |                     |                    |
|           | <b>Sunrise Landscape</b>             | <b>\$ 1,127.80</b>  |                    |
|           |                                      | <b>\$ 4,147.00</b>  |                    |

|  |                   |             |              |
|--|-------------------|-------------|--------------|
|  |                   | \$ 9,981.02 |              |
|  |                   |             |              |
|  | WillScot          | \$ 1,273.20 |              |
|  |                   |             |              |
|  | WTS International | \$ 3,226.81 |              |
|  |                   |             |              |
|  |                   |             | \$32,763.90  |
|  |                   |             |              |
|  |                   |             |              |
|  |                   |             |              |
|  |                   | Total       | \$257,139.64 |

**NORTH RIVER RANCH  
IMPROVEMENT STEWARDSHIP DISTRICT**

**Payment Authorization No. 048**  
10/6/2023

| Item No.  | Vendor  | Invoice Number              | General Fund | Fiscal Year |
|-----------|---|-----------------------------|--------------|-------------|
| <b>1</b>  | <b>Advanced Aquatic Services</b>                          |                             |              |             |
|           | October Pesticide Application                             | 10551367                    | \$ 831.00    | FY 2024     |
|           | October Lake Maintenance                                  | 10551419                    | \$ 5,578.00  | FY 2024     |
| <b>2</b>  | <b>Ballenger Irrigation</b>                               |                             |              |             |
|           | October Irrigation Consulting                             | 23464                       | \$ 750.00    | FY 2024     |
| <b>3</b>  | <b>Clean Sweep Parking Lot Maintenance</b>                |                             |              |             |
|           | Power Sweeping 09/07/2023                                 | 52742                       | \$ 85.00     | FY 2023     |
| <b>4</b>  | <b>Doody Free 941</b>                                     |                             |              |             |
|           | October Dog Station Maintenance                           | 25781                       | \$ 390.00    | FY 2024     |
| <b>5</b>  | <b>Egis Insurance &amp; Risk Advisors</b>                 |                             |              |             |
|           | FY 2024 Insurance   | 20372                       | \$ 54,023.00 | FY 2024     |
| <b>6</b>  | <b>Frontier</b>   |                             |              |             |
|           | Pavilion Services 10/03/2023 - 11/02/2023                 | Acct: 941-776-0433-093021-5 | \$ 728.20    | FY 2024     |
| <b>7</b>  | <b>Jan-Pro of Manasota</b>                                |                             |              |             |
|           | October Riverfield Verandah Janitorial Services           | 78471                       | \$ 820.70    | FY 2024     |
|           | October Brightwood Pavilion Janitorial Services           | 78513                       | \$ 1,342.50  | FY 2024     |
| <b>8</b>  | <b>Manatee County Utilities Department</b>                |                             |              |             |
|           | 11870 Richmond Trl  | Acct: 342099-182170         | \$ 30.00     | FY 2023     |
| <b>9</b>  | <b>Peace River Electric Cooperative</b>                   |                             |              |             |
|           | 11362 Rolling Fork Trl ; Service 08/25/2023/ - 09/25/2023 | Acct: 168751025             | \$ 29.34     | FY 2023     |
|           | NRR Ph1C & 1D Lighting; Service 08/24/2023/ - 09/23/2023  | Acct: 199230001             | \$ 1,517.63  | FY 2023     |
| <b>10</b> | <b>Premier Portables</b>                                  |                             |              |             |
|           | Holding Tank Rental 09/28/2023 - 10/25/2023               | A-171272                    | \$ 1,120.00  | FY 2024     |
| <b>11</b> | <b>S&amp;G Pools</b>                                      |                             |              |             |
|           | October Brightwood Pool Service                           | NRR101223                   | \$ 1,500.00  | FY 2024     |
|           | October Riverfield Pool Service                           | RF102319                    | \$ 1,166.00  | FY 2024     |
| <b>12</b> | <b>Southern Land Services of Southwest Florida</b>        |                             |              |             |
|           | September Dog Park Landscaping                            | 091523-75                   | \$ 900.00    | FY 2023     |
| <b>13</b> | <b>Spectrum Business</b>                                  |                             |              |             |
|           | 11510 Little River Way Services 09/28/2023 - 10/27/2023   | 0125330092823               | 132.77       | FY 2024     |
| <b>14</b> | <b>Suburban Propane</b>                                   |                             |              |             |
|           | October Propane Service                                   | Acct: 1564-310813           | \$ 658.23    | FY 2024     |

**NORTH RIVER RANCH  
IMPROVEMENT STEWARDSHIP DISTRICT**

**Payment Authorization No. 048**  
10/6/2023

| Item No.     | Vendor  | Invoice Number       | General Fund             | Fiscal Year        |
|--------------|---|----------------------|--------------------------|--------------------|
| 15           | <b>Valley National Bank</b><br>VISA Statement Closing Date 09/29/2023 | Acct. 9466           | \$ 1,050.90              | FY 2023            |
| 16           | <b>WTS International</b><br>October Management<br>October Benefits    | 12380848<br>12381937 | \$ 2,031.25<br>\$ 682.50 | FY 2024<br>FY 2024 |
| <b>TOTAL</b> |   |                      | <b>\$ 75,367.02</b>      |                    |
|              |   |                      | \$ 3,612.87              | FY 2023            |
|              |   |                      | \$ 71,754.15             | FY 2024            |

*Vivian Carvalho*

Secretary / Assistant Secretary



Board Member

# NORTH RIVER RANCH IMPROVEMENT STEWARDSHIP DISTRICT

**Payment Authorization No. 049**  
10/13/2023

| Item No.  | Vendor  | Invoice Number | General Fund | Fiscal Year |
|-----------|---|----------------|--------------|-------------|
| <b>1</b>  | <b>Aqua Plumbing &amp; Air</b>                            |                |              |             |
|           | Electrical Outlet Installation - 8890 Ft Hamer Rd         | 588140         | \$ 654.00    | FY 2023     |
|           | Electrical Outlet Installation - 8905 Grand River Pkwy    | 588278         | \$ 654.00    | FY 2023     |
|           | Electrical Outlet Installation - 11724 Moccasin Wallow Rd | 588320         | \$ 654.00    | FY 2023     |
|           | Electrical Outlet Installation - 11712 Moccasin Wallow Rd | 588321         | \$ 654.00    | FY 2023     |
|           | Electrical Outlet Installation - 8010 Ft Hamer Rd         | 588322         | \$ 654.00    | FY 2023     |
|           | Electrical Outlet Installation - 10146 Hammock Brook Dr   | 588323         | \$ 654.00    | FY 2023     |
| <b>2</b>  | <b>Clearview Land Design</b>                              |                |              |             |
|           | NRR Reimbursables Through 10/06/2023                      | 23-05828       | \$ 1,586.89  | FY 2023     |
| <b>3</b>  | <b>Cory Advertising</b>                                   |                |              |             |
|           | NRR Directional Sign                                      | 1970           | \$ 295.00    | FY 2024     |
| <b>4</b>  | <b>Daystar Exterior Cleaning</b>                          |                |              |             |
|           | October Brightwood Cleaning                               | 19341          | \$ 990.00    | FY 2024     |
| <b>5</b>  | <b>Jan-Pro of Manasota</b>                                |                |              |             |
|           | Brightwood Janitorial Supplies                            | 1228           | \$ 285.50    | FY 2024     |
|           | Riverfield Janitorial Supplies                            | 1243           | \$ 124.20    | FY 2024     |
| <b>6</b>  | <b>Skyline Promotions</b>                                 |                |              |             |
|           | 5' Red Cloudbuster Balloon                                | 92710          | \$ 300.00    | FY 2024     |
| <b>7</b>  | <b>Stantec Consulting Services</b>                        |                |              |             |
|           | District Engineering Services Through 09/29/2023          | 2140622        | \$ 9,879.75  | FY 2023     |
| <b>8</b>  | <b>Starlight Limousine</b>                                |                |              |             |
|           | School Bus Shuttles                                       | 110423A        | \$ 1,200.00  | FY 2024     |
| <b>9</b>  | <b>Steadfast Contractors Alliance</b>                     |                |              |             |
|           | Storm Clean Up from Hurricane Ian in October 2022         | SCA-13098      | \$ 2,300.00  | FY 2023     |
| <b>10</b> | <b>Sunrise Landscape</b>                                  |                |              |             |
|           | Irrigation Repairs - Verandah Amenity                     | 13152          | \$ 1,442.23  | FY 2023     |
|           | Irrigation Repairs - Controller C                         | 13153          | \$ 676.68    | FY 2023     |
|           | Irrigation Repairs - Controller D                         | 13154          | \$ 665.55    | FY 2023     |
|           | Irrigation Repairs - Controller F                         | 13155          | \$ 487.63    | FY 2023     |
|           | Foxtail Palm Replacement                                  | 13297          | \$ 3,337.25  | FY 2023     |
|           | Sabal Palm and Wax Myrtle Replacement                     | 13298          | \$ 3,027.63  | FY 2023     |
|           | Irrigation Repairs - Controller C                         | 13299          | \$ 1,753.83  | FY 2023     |
|           | Irrigation Repairs - Controller C                         | 13401          | \$ 662.28    | FY 2023     |
|           | Annual Plants Replacement                                 | 13417          | \$ 2,417.50  | FY 2023     |
|           | Irrigation Repairs - Controller B                         | 13444          | \$ 2,358.10  | FY 2023     |
|           | September Landscape Maintenance                           | 13447          | \$ 41,057.24 | FY 2023     |

# NORTH RIVER RANCH IMPROVEMENT STEWARDSHIP DISTRICT

**Payment Authorization No. 049**  
10/13/2023

| Item No.  | Vendor                                      | Invoice Number | General Fund | Fiscal Year |
|-----------|---|----------------|--------------|-------------|
| <b>11</b> | <b>Supervisor Fees - 10/11/2023 Meeting</b> |                |              |             |
|           | Dale Weidemiller                            | --             | \$ 200.00    | FY 2024     |
|           | John Leinaweaver                            | --             | \$ 200.00    | FY 2024     |
|           | Pete Williams                               | --             | \$ 200.00    | FY 2024     |
|           | Janice Snow                                 | --             | \$ 200.00    | FY 2024     |
|           | John Blakley                                | --             | \$ 200.00    | FY 2024     |
| <b>12</b> | <b>WTS International</b>                    |                |              |             |
|           | Payroll - Pay Period Ending 09/30/2023      | 12382742       | \$ 3,305.75  | FY 2023     |
| <b>13</b> | <b>Yarnall Warehousing Solutions</b>        |                |              |             |
|           | Adirondack Chair Assembly & Delivery        | 3696           | \$ 2,616.19  | FY 2023     |

**TOTAL \$ 85,693.20**

|              |         |
|--------------|---------|
| \$ 81,498.50 | FY 2023 |
| \$ 4,194.70  | FY 2024 |

*Venessa Ripoll*  
Secretary / Assistant Secretary



Board Member

# NORTH RIVER RANCH IMPROVEMENT STEWARDSHIP DISTRICT

**Payment Authorization No. 050**  
10/20/2023

| Item No.     | Vendor   | Invoice Number | General Fund        | Fiscal Year |
|--------------|--|----------------|---------------------|-------------|
| <b>1</b>     | <b>Aqua Plumbing &amp; Air</b>                       |                |                     |             |
|              | Annual Water Service Backflow Testing                | 569636         | \$ 74.00            | FY 2024     |
| <b>2</b>     | <b>Daystar Exterior Cleaning</b>                     |                |                     |             |
|              | October Riverfield Veranda Cleaning                  | 19387          | \$ 800.00           | FY 2024     |
|              | October Wildleaf Cleaning                            | 19409          | \$ 315.00           | FY 2024     |
| <b>3</b>     | <b>Spectrum Business</b>                             |                |                     |             |
|              | 8414 Arrow Creek Dr Services 10/15/2023 - 11/14/2023 | 0126098101523  | \$ 124.08           | FY 2024     |
| <b>4</b>     | <b>Steadfast Maintenance</b>                         |                |                     |             |
|              | June Landscape Maintenance                           | SM-9266        | \$ 4,000.00         | FY 2023     |
|              | July Landscape Maintenance                           | SM-9350        | \$ 4,000.00         | FY 2023     |
|              | August Landscape Maintenance                         | SM-9634        | \$ 4,000.00         | FY 2023     |
|              | September Landscape Maintenance                      | SM-9860        | \$ 4,000.00         | FY 2023     |
|              | October Landscape Maintenance                        | SM-10093       | \$ 4,000.00         | FY 2024     |
| <b>5</b>     | <b>Sunrise Landscape</b>                             |                |                     |             |
|              | May Landscape Maintenance                            | 11228          | \$ 41,057.24        | FY 2023     |
| <b>6</b>     | <b>VGlobalTech</b>                                   |                |                     |             |
|              | Q2 ADA Audit   | 5068           | \$ 300.00           | FY 2023     |
|              | August Website Maintenance                           | 5334           | \$ 150.00           | FY 2023     |
|              | September Website Maintenance                        | 5380           | \$ 150.00           | FY 2023     |
|              | Q3 ADA Audit   | 5381           | \$ 300.00           | FY 2023     |
| <b>7</b>     | <b>WTS nternational</b>                              |                |                     |             |
|              | September Expenses                                   | 5494           | \$ (7.00)           | FY 2023     |
|              | Q2 401K Match  | 12376749       | \$ 52.20            | FY 2023     |
| <b>TOTAL</b> |  |                | <b>\$ 63,315.52</b> |             |
|              |  |                | \$ 58,002.44        | FY 2023     |
|              |  |                | \$ 5,313.08         | FY 2024     |

*Venessa Ripoll*

Secretary / Assistant Secretary



Board Member

**NORTH RIVER RANCH  
IMPROVEMENT STEWARDSHIP DISTRICT**


**Payment Authorization No. 051**  
10/27/2023

| Item No. | Vendor   | Invoice Number                                      | General Fund                              | Fiscal Year                   |
|----------|--|---|---|-------------------------------|
| 1        | <b>Bay Area Bobcat</b><br>Yard Drains  | 83  | \$ 1,200.00                               | FY 2024                       |
| 2        | <b>Bliss Products and Services</b><br>Brightwood Clubhouse Furniture Repair  | 24813   | \$ 197.35                                 | FY 2024                       |
| 3        | <b>Frontier</b><br>Pavilion Services 10/23/2023 - 11/22/2023   | Acct: 941-776-9088-032320-5                         | \$ 678.64                                 | FY 2024                       |
| 4        | <b>Kutak Rock</b><br>General Counsel Through 09/30/2023  | 3297170   | \$ 918.50                                 | FY 2023                       |
| 5        | <b>PFM Group Consulting</b><br>DM Fee: October 2023<br>Field Sevices Fee: October 2023<br>September Reimbursables            | DM-10-2023-35<br>DM-10-2023-36<br>OE-EXP-10-2023-29 | \$ 6,416.67<br>\$ 2,083.33<br>\$ 13.58    | FY 2024<br>FY 2024<br>FY 2023 |
| 6        | <b>Santos USA Construction</b><br>Tree Root Cutting and Paver Leveling Deposit<br>Paver Adjustment Deposit                   | 3453<br>3454  | \$ 750.00<br>\$ 750.00                    | FY 2024<br>FY 2024            |
| 7        | <b>Sunrise Landscape</b><br>Irrigation Repairs<br>Bismark Palm Replacement<br>Additional Landscape Maintenance on 10/23/2023 | 14098<br>14146<br>14147                             | \$ 1,127.80<br>\$ 4,147.00<br>\$ 9,981.02 | FY 2024<br>FY 2024<br>FY 2024 |
| 8        | <b>WillScot</b><br>Fort Hammer Rd Mobile Office Rental: 10/25/2023 - 11/21/2023  | 9019230777  | \$ 1,273.20                               | FY 2024                       |
| 9        | <b>WTS International</b><br>Payroll - Pay Period Ending 10/15/2023   | 12383587  | \$ 3,226.81                               | FY 2024                       |

**TOTAL \$ 32,763.90**

|              |         |
|--------------|---------|
| \$ 932.08    | FY 2023 |
| \$ 31,831.82 | FY 2024 |

*Venessa Ripoll*  
Secretary / Assistant Secretary

  
Board Member



**North River Ranch  
Improvement Stewardship District**

Funding Requests  
Nos. 350 – 360

**Funding Requests 350 - 360**

| FR #                       | Description  | Amount        | Total               |
|----------------------------|--|---------------|---------------------|
|                            |  |               |                     |
| <b>350</b>                 |  |               |                     |
| <b>Amenity</b>             | <b>Apollo Sunguard Systems</b>                     | \$ 25,926.00  |                     |
|                            |  |               |                     |
|                            | <b>RIPA &amp; Associates</b>                       | \$ 772,707.68 |                     |
|                            |  |               |                     |
|                            |  |               |                     |
|                            |  |               | <b>\$798,633.68</b> |
|                            |  |               |                     |
| <b>351</b>                 |  |               |                     |
| <b>Phase FT Hamer</b>      | <b>Southern Land Services of Southwest Florida</b> | \$ 1,400.00   |                     |
|                            |  |               |                     |
|                            | <b>Stewart's Tree Service</b>                      | \$ 11,700.00  |                     |
|                            |  |               |                     |
|                            | <b>Terracon Consultants</b>                        | \$ 7,137.50   |                     |
|                            |  |               |                     |
|                            |  |               |                     |
|                            |  |               | <b>\$20,237.50</b>  |
|                            |  |               |                     |
| <b>352</b>                 |  |               |                     |
| <b>Phase 4</b>             | <b>Bay Area Bobcat</b>                             | \$ 250.00     |                     |
|                            |  | \$ 1,200.00   |                     |
|                            |  |               |                     |
|                            | <b>Bliss Products and Services</b>                 | \$ 30,445.40  |                     |
|                            |  |               |                     |
|                            |  |               | <b>\$31,895.40</b>  |
|                            |  |               |                     |
| <b>353</b>                 |  |               |                     |
| <b>Amenity</b>             | <b>Driggers Engineering Services</b>               | \$ 8,836.00   |                     |
|                            |  | \$ 313.00     |                     |
|                            |  |               |                     |
|                            | <b>Ron Litts</b>                                   | \$ 2,450.00   |                     |
|                            |  |               |                     |
|                            |  |               | <b>\$11,599.00</b>  |
|                            |  |               |                     |
| <b>354</b>                 |  |               |                     |
| <b>Phase Ft Hamer</b>      | <b>Atwell</b>                                      | \$ 471.00     |                     |
|                            |  |               |                     |
|                            | <b>Bay Area Bobcat</b>                             | \$ 6,000.00   |                     |
|                            |  |               |                     |
|                            | <b>Clearview Land Design</b>                       | \$ 12,500.00  |                     |
|                            |  | \$ 1,978.00   |                     |
|                            |  |               |                     |
|                            | <b>MSB Services</b>                                | \$ 42,232.54  |                     |
|                            |  |               |                     |
|                            |  |               | <b>\$63,181.54</b>  |
|                            |  |               |                     |
| <b>355</b>                 |  |               |                     |
| <b>Phase 4</b>             | <b>Bay Srea Bobcat</b>                             | \$ 6,550.00   |                     |
|                            |  | \$ 5,450.00   |                     |
|                            |  |               |                     |
|                            | <b>Clearview Land Design</b>                       | \$ 8,860.00   |                     |
|                            |  | \$ 1,250.00   |                     |
|                            |  |               |                     |
|                            | <b>Maverick Building Solutions</b>                 | \$ 2,200.00   |                     |
|                            |  | \$ 7,325.00   |                     |
|                            |  |               |                     |
|                            |  |               | <b>\$31,635.00</b>  |
|                            |  |               |                     |
| <b>356</b>                 |  |               |                     |
| <b>Phase Morgan's Glen</b> | <b>Bay Area Bobcat</b>                             | \$ 1,250.00   |                     |

|                    |                                |               |                |
|--------------------|--------------------------------|---------------|----------------|
|                    |                                |               |                |
|                    | Steadfast Contractors Alliance | \$ 134,734.00 |                |
|                    |                                | \$ 12,950.00  |                |
|                    |                                |               |                |
|                    |                                |               | \$148,934.00   |
|                    |                                |               |                |
| 357                |                                |               |                |
| Amenity            | Fortiline Waterworks           | \$ 19,883.70  |                |
|                    |                                | \$ (1,690.10) |                |
|                    |                                | \$ (2,253.00) |                |
|                    |                                | \$ 37,147.00  |                |
|                    |                                | \$ (100.00)   |                |
|                    |                                |               |                |
|                    | LRK                            | \$ 3,475.00   |                |
|                    |                                |               |                |
|                    |                                |               | \$56,462.60    |
|                    |                                |               |                |
| 358                |                                |               |                |
| Amenity            | LRK                            | \$ 1,525.00   |                |
|                    |                                |               |                |
|                    |                                |               | \$1,525.00     |
|                    |                                |               |                |
| 359                |                                |               |                |
| Phase Ft Hamer     | BKS Partners                   | \$ 694.00     |                |
|                    |                                | \$ 750.00     |                |
|                    |                                | \$ 125.00     |                |
|                    |                                |               |                |
|                    | Booth Design Group             | \$ 450.00     |                |
|                    |                                |               |                |
|                    | MSB Services                   | \$ 152,083.89 |                |
|                    |                                |               |                |
|                    |                                |               | \$154,102.89   |
| 360                |                                |               |                |
| Jon M Hall Dispute | Kutak Rock                     | \$ 3,242.00   |                |
|                    |                                |               |                |
|                    |                                |               | \$3,242.00     |
|                    |                                |               |                |
|                    |                                | Grand Total   | \$1,321,448.61 |

**NORTH RIVER RANCH  
IMPROVEMENT STEWARDSHIP DISTRICT**

**Funding Request No. 350**

10/6/2023

| Item<br>No. | Vendor | Invoice<br>Number | Construction<br>Fund | Fiscal<br>Year |
|-------------|--------|-------------------|----------------------|----------------|
|-------------|--------|-------------------|----------------------|----------------|

**AMENITY**

|   |   |            |               |         |
|---|---|------------|---------------|---------|
| 1 | <b>Apollo Sunguard Systems</b><br>Shade Cover Installation                          | 207131     | \$ 25,926.00  | FY 2023 |
| 2 | <b>RIPA &amp; Associates</b><br>Amenity Center Pay Application 9 Through 09/30/2023 | 01-2137-09 | \$ 772,107.68 | FY 2023 |

**Total - PAYABLE TO NORTH RIVER RANCH ISD \$ 798,033.68**

|               |         |
|---------------|---------|
| \$ 798,033.68 | FY 2023 |
| \$            | FY 2024 |

  
Secretary / Assistant Secretary

  
Board Member

**NORTH RIVER RANCH  
IMPROVEMENT STEWARDSHIP DISTRICT**

**Funding Request No. 351**

10/6/2023

| Item<br>No. | Vendor | Invoice<br>Number | Construction<br>Fund | Fiscal<br>Year |
|-------------|--------|-------------------|----------------------|----------------|
|-------------|--------|-------------------|----------------------|----------------|

**PHASE FT HAMER**

|          |  |           |              |         |
|----------|--|-----------|--------------|---------|
| <b>1</b> | <b>Southern Land Services of Southwest Florida</b><br>September Landscaping      | 091523-77 | \$ 1,400.00  | FY 2023 |
| <b>2</b> | <b>Stewart's Tree Service</b><br>2nd Ext Live Trees                              | 18093     | \$ 11,700.00 | FY 2023 |
| <b>3</b> | <b>Terracon Consultants</b><br>Bella Lago to Road FF Services Through 09/23/2023 | TK06451   | \$ 7,137.50  | FY 2023 |

**Total - PAYABLE TO NORTH RIVER RANCH ISD \$ 20,237.50**

|    |           |         |
|----|-----------|---------|
| \$ | 20,237.50 | FY 2023 |
| \$ | -         | FY 2024 |

*Vivian Carvalho*

Secretary / Assistant Secretary



Board Member

**NORTH RIVER RANCH  
IMPROVEMENT STEWARDSHIP DISTRICT**

**Funding Request No. 352**

10/6/2023

| Item<br>No. | Vendor | Invoice<br>Number | Construction<br>Fund | Fiscal<br>Year |
|-------------|--------|-------------------|----------------------|----------------|
|-------------|--------|-------------------|----------------------|----------------|

**PHASE 4**

|   |                                    |       |              |         |
|---|------------------------------------|-------|--------------|---------|
| 1 | <b>Bay Area Bobcat</b>             |       |              |         |
|   | Bike Repair Station Installation   | 75    | \$ 250.00    | FY 2023 |
|   | Spread Excess Dirt                 | 76    | \$ 1,200.00  | FY 2023 |
| 2 | <b>Bliss Products and Services</b> |       |              |         |
|   | Park Structures Installation       | 24713 | \$ 30,445.40 | FY 2023 |

**Total PAYABLE TO NORTH RIVER RANCH ISD \$ 31,895.40**

|    |           |         |
|----|-----------|---------|
| \$ | 31,895.40 | FY 2023 |
| \$ |           | FY 2024 |

*Vivian Carvalho*

Secretary / Assistant Secretary



Board Member

**NORTH RIVER RANCH  
IMPROVEMENT STEWARDSHIP DISTRICT**

**Funding Request No. 353**

10/13/2023

| Item No.       | Vendor  | Invoice Number | Construction Fund | Fiscal Year |
|----------------|---|----------------|-------------------|-------------|
| <b>AMENITY</b> |   |                |                   |             |
| <b>1</b>       | <b>Driggers Engineering Services</b><br>Amenity Center Infrastructure Materials Testing<br>Amenities and Pool Materials Testing |                |                   |             |
|                |   | SAL16459       | \$ 8,836.00       | FY 2023     |
|                |   | SAL16461       | \$ 313.00         | FY 2023     |
| <b>2</b>       | <b>Ron Litts</b><br>October Amenity Tree Inspection   |                |                   |             |
|                |   | 102556         | \$ 2,450.00       | FY 2024     |

**Total - PAYABLE TO NORTH RIVER RANCH ISD \$ 11,599.00**

|             |         |
|-------------|---------|
| \$ 9,149.00 | FY 2023 |
| \$ 2,450.00 | FY 2024 |

*Venessa Ripoll*  
Secretary / Assistant Secretary

  
\_\_\_\_\_  
Board Member

**NORTH RIVER RANCH  
IMPROVEMENT STEWARDSHIP DISTRICT**

**Funding Request No. 354**

10/13/2023

| Item<br>No.           | Vendor   | Invoice<br>Number    | Construction<br>Fund        | Fiscal<br>Year     |
|-----------------------|--|----------------------|-----------------------------|--------------------|
| <b>PHASE FT HAMER</b> |  |                      |                             |                    |
| 1                     | <b>Atwell</b><br>Miscellaneous Stakeout Services Through 09/30/2023  | 319394               | \$ 471.00                   | FY 2023            |
| 2                     | <b>Bay Area Bobcat</b><br>Pond Bank Repair   | 77                   | \$ 6,000.00                 | FY 2024            |
| 3                     | <b>Clearview Land Design</b><br>2nd Ext Inspection & Certification Services Through 10/06/2023<br>Haval Farms 2nd Ext. Design & Permitting Services Through 10/06/2023 | 23-05824<br>23-05830 | \$ 12,500.00<br>\$ 1,978.00 | FY 2023<br>FY 2023 |
| 4                     | <b>MSB Services</b><br>Ft Hamer 2nd Ext. Lighting Pay Application #9 Through 08/31/2023  | 22030-9              | \$ 42,232.54                | FY 2023            |

**Total - PAYABLE TO NORTH RIVER RANCH ISD \$ 63,181.54**

|              |         |
|--------------|---------|
| \$ 57,181.54 | FY 2023 |
| \$ 6,000.00  | FY 2024 |

  
Secretary / Assistant Secretary

  
Board Member



**NORTH RIVER RANCH  
IMPROVEMENT STEWARDSHIP DISTRICT**

**Funding Request No. 355**

10/13/2023

| Item No.       | Vendor  | Invoice Number | Construction Fund | Fiscal Year |
|----------------|---|----------------|-------------------|-------------|
| <b>PHASE 4</b> |   |                |                   |             |
| <b>1</b>       | <b>Bay Area Bobcat</b>                                    |                |                   |             |
|                | Relocate Mailbox Kiosk                                    | 78             | \$ 6,550.00       | FY 2024     |
|                | 4B Park Concrete Repair                                   | 79             | \$ 5,450.00       | FY 2024     |
| <b>2</b>       | <b>Clearview Land Design</b>                              |                |                   |             |
|                | Phase 4A Record Drawings Services Through 10/06/2023      | 23-05825       | \$ 8,860.00       | FY 2023     |
|                | Wildleaf Design Services Through 10/06/2023               | 23-05829       | \$ 1,250.00       | FY 2023     |
| <b>3</b>       | <b>Maverick Building Solutions</b>                        |                |                   |             |
|                | Wildleaf 4A Sunguard Shade Structure Installation Deposit | 111            | \$ 2,200.00       | FY 2024     |
|                | Wildleaf 4B Sunguard Shade Structure Installation Deposit | 112            | \$ 7,325.00       | FY 2024     |

**Total PAYABLE TO NORTH RIVER RANCH ISD \$ 31,635.00**

|    |           |         |
|----|-----------|---------|
| \$ | 10,110.00 | FY 2023 |
| \$ | 21,525.00 | FY 2024 |

*Venessa Ripoll*

Secretary / Assistant Secretary



Board Member

**NORTH RIVER RANCH  
IMPROVEMENT STEWARDSHIP DISTRICT**

**Funding Request No. 356**

10/20/2023

| Item No.                          | Vendor   | Invoice Number | Construction Fund | Fiscal Year |
|-----------------------------------|--|----------------|-------------------|-------------|
| <b><u>PHASE MORGAN'S GLEN</u></b> |  |                |                   |             |
| 1                                 | <b>Bay Area Bobcat</b><br>Construction Debris Cleaning             | 80             | \$ 1,250.00       | FY 2024     |
| 2                                 | <b>Steadfast Contractors Alliance</b><br>East Side Required Buffer | SCA-14854      | \$ 134,734.00     | FY 2023     |
|                                   | North Side Retaining Wall  | SCA-15608      | \$ 12,950.00      | FY 2023     |

**Total PAYABLE TO NORTH RIVER RANCH ISD \$ 148,934.00**

|               |         |
|---------------|---------|
| \$ 147,684.00 | FY 2023 |
| \$ 1,250.00   | FY 2024 |

*Venessa Ripoll*

Secretary / Assistant Secretary



Board Member

# NORTH RIVER RANCH IMPROVEMENT STEWARDSHIP DISTRICT

**Funding Request No. 357**

10/20/2023

| Item No.       | Vendor   | Invoice Number   | Construction Fund | Fiscal Year |
|----------------|--|------------------|-------------------|-------------|
| <b>AMENITY</b> |  |                  |                   |             |
| <b>1</b>       | <b>Fortiline Waterworks</b>                      |                  |                   |             |
|                | Amenity Construction Invoices                    | 6143410          | \$ 19,883.70      | FY 2023     |
|                | Amenity Construction Invoices                    | 6254755          | \$ (1,690.10)     | FY 2023     |
|                | Amenity Construction Invoices                    | 6260764          | \$ (2,253.00)     | FY 2023     |
|                | Amenity Construction Invoices                    | 6058811          | \$ 37,147.00      | FY 2023     |
|                | Amenity Construction Invoices                    | 6254730          | \$ (100.00)       | FY 2023     |
| <b>2</b>       | <b>LRK</b>                                       |                  |                   |             |
|                | Amenity Professional Services Through 09/30/2023 | 04.20020.00 - 24 | \$ 3,475.00       | FY 2023     |

**Total - PAYABLE TO NORTH RIVER RANCH ISD \$ 56,462.60**

|    |           |         |
|----|-----------|---------|
| \$ | 56,462.60 | FY 2023 |
| \$ | -         | FY 2024 |

*Venessa Ripoll*  
Secretary / Assistant Secretary

  
Board Member

**NORTH RIVER RANCH  
IMPROVEMENT STEWARDSHIP DISTRICT**

**Funding Request No. 358**

10/27/2023

| Item<br>No. | Vendor | Invoice<br>Number | Construction<br>Fund | Fiscal<br>Year |
|-------------|--------|-------------------|----------------------|----------------|
|-------------|--------|-------------------|----------------------|----------------|


**AMENITY**

|          |  |                  |             |         |
|----------|--|------------------|-------------|---------|
| <b>1</b> | <b>LRK</b><br>Amenity Design Services Through 09/30/2023 | 04.20020.10 - 24 | \$ 1,525.00 | FY 2023 |
|----------|--|------------------|-------------|---------|

**Total - PAYABLE TO NORTH RIVER RANCH ISD \$ 1,525.00**

|    |          |         |
|----|----------|---------|
| \$ | 1,525.00 | FY 2023 |
| \$ | -        | FY 2024 |

*Venessa Ripoll*  
Secretary / Assistant Secretary

  
\_\_\_\_\_  
Board Member

**NORTH RIVER RANCH  
IMPROVEMENT STEWARDSHIP DISTRICT**

**Funding Request No. 359**

10/27/2023

| Item<br>No.                  | Vendor  | Invoice<br>Number | Construction<br>Fund | Fiscal<br>Year |
|------------------------------|---|-------------------|----------------------|----------------|
| <b><u>PHASE FT HAMER</u></b> |   |                   |                      |                |
| <b>1</b>                     | <b>BKS Partners</b>   |                   |                      |                |
|                              | Fort Hamer 1st Ext. Final Lift Asphalt Insurance                    | 174593            | \$ 694.00            | FY 2024        |
|                              | Defect Security Insurance   | 174594            | \$ 750.00            | FY 2024        |
|                              | Defect Pavement Insurance   | 174596            | \$ 125.00            | FY 2024        |
| <b>2</b>                     | <b>Booth Design Group</b>   |                   |                      |                |
|                              | 2nd Ext. Design Services  | 3722              | \$ 450.00            | FY 2024        |
| <b>3</b>                     | <b>MSB Services</b>   |                   |                      |                |
|                              | Fort Hamer 2nd Ext. Lighting Pay Application #10 Through 10/31/2023 | 22030-10          | \$ 152,083.89        | FY 2024        |

**Total - PAYABLE TO NORTH RIVER RANCH ISD** \$ 154,102.89

|    |            |         |
|----|------------|---------|
| \$ | -          | FY 2023 |
| \$ | 154,102.89 | FY 2024 |

  
Secretary / Assistant Secretary

  
Board Member

**NORTH RIVER RANCH  
IMPROVEMENT STEWARDSHIP DISTRICT**

**Funding Request No. 360**

10/27/2023

| Item<br>No. | Vendor | Invoice<br>Number | Construction<br>Fund | Fiscal<br>Year |
|-------------|--------|-------------------|----------------------|----------------|
|-------------|--------|-------------------|----------------------|----------------|

**JON M HALL DISPUTE**

|   |   |         |             |         |
|---|---|---------|-------------|---------|
| 1 | <b>Kutak Rock</b><br>Jon M Hall Construction Dispute Counsel Through 09/30/2023 | 3297171 | \$ 3,242.00 | FY 2023 |
|---|---|---------|-------------|---------|

**Total - PAYABLE TO NORTH RIVER RANCH ISD \$ 3,242.00**

|    |          |         |
|----|----------|---------|
| \$ | 3,242.00 | FY 2023 |
| \$ | -        | FY 2024 |

*Venessa Ripoll*  
Secretary / Assistant Secretary

  
Board Member

**North River Ranch  
Improvement Stewardship District**

Series 2023 Neighborhood Infrastructure  
Requisitions Nos. 045 – 048

North River Ranch ISD  
Series 2023 - Neighborhood Infrastructure  
Summary of Requisition(s): 45

| <u>Requisition</u> | <u>Vendor</u>     | <u>Amount</u>   | <u>Special Instructions</u>   | <u>Submit Payment</u> |
|--------------------|-------------------|-----------------|---|-----------------------|
| 45                 | RIPA & Associates | \$ 2,452,253.45 | Please wire the funds per the instructions on page 5 of the .pdf file and reference invoices 01 2119-11 and 01-2136-08 with the wire. | Via wire              |
| <b>Total</b>       |                   | \$ 2,452,253.45 |   |                       |



North River Ranch ISD  
Series 2023 - Neighborhood Infrastructure  
Summary of Requisition(s): 46-48

| <u>Requisition</u> | <u>Vendor</u>                 | <u>Amount</u> | <u>Special Instructions</u>   | <u>Submit Payment</u>  |
|--------------------|-------------------------------|---------------|---|--|
| 46                 | Ameritt                       | \$ 122.49     | Please reference invoice(s) 23 300 on the payment.  | Ameritt, Inc.<br>3010 W. Azeele Street, Suite 150<br>Tampa, FL 33609         |
| 47                 | Clearview Land Design         | \$ 31,435.00  | Please reference invoice(s) 23 05826, 23 05827, 23 05831, 23 05832 and 23 05833 on the payment. | Clearview Land Design<br>3010 W. Azeele Street, Suite 150<br>Tampa, FL 33609 |
| 48                 | Driggers Engineering Services | \$ 31,868.75  | Please reference invoice(s) SAL16440, SAL16457, SAL16460 on the payment.                        | Driggers Engineering Services Inc.<br>PO Box 17839<br>Clearwater, FL 33762   |
| <b>Total</b>       |                               | \$ 63,426.24  |   |  |

**North River Ranch  
Improvement Stewardship District**

District Financial Statements  
*(provided under separate cover)*

**North River Ranch  
Improvement Stewardship District**

Resolution 2024-03,  
Assessment Resolution for Bond Series 2023A  
*(provided under separate cover)*

**North River Ranch  
Improvement Stewardship District**

Resolution 2024-04,  
Adopting an Amended Budget for FY 2023

## RESOLUTION 2024-05

### A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE NORTH RIVER RANCH IMPROVEMENT STEWARDSHIP DISTRICT ADOPTING AN AMENDED GENERAL FUND BUDGET FOR FISCAL YEAR 2022/2023, PROVIDING FOR APPROPRIATIONS; ADDRESSING CONFLICTS AND SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

**WHEREAS**, on August 17, 2022, the Board of Supervisors (“**Board**”) of the North River Ranch Improvement Stewardship District (“**District**”), adopted Resolution 2022-22 providing for the adoption of the District’s fiscal year 2022/2023 annual budget (“**Budget**”); and

**WHEREAS**, the District Manager, at the direction of the Board, has prepared an amended Budget, to reflect changes in the actual appropriations of the Budget; and

**WHEREAS**, Chapter 189, *Florida Statutes*, and Section 3 of Resolution 2022-22 authorize the Board to amend the Budget; and

**WHEREAS**, the Board finds that it is in the best interest of the District and its landowners to amend the Budget to reflect the actual appropriations.

### NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE NORTH RIVER RANCH IMPROVEMENT STEWARDSHIP DISTRICT:

#### 1. BUDGET AMENDMENT.

- a. The Board has reviewed the District Manager’s proposed amended Budget, copies of which are on file with the office of the District Manager and at the District’s Records Office, and hereby approves certain amendments thereto, as shown in Section 2 below.
- b. The amended Budget attached hereto as **Exhibit “A”** and incorporated herein by reference as further amended by the Board is hereby adopted in accordance with the provisions of section 189.016(6), *Florida Statutes*; provided, however, that the comparative figures contained in the amended Budget as adopted by the Board (together, “**Adopted Annual Budget**”) may be further revised as deemed necessary by the District Manager to further reflect actual revenues and expenditures for fiscal year 2022/2023.
- c. The Adopted Annual Budget shall be maintained in the office of the District Manager and the District Records Office and identified as “The Adopted Budget

for the North River Ranch Improvement Stewardship District for the fiscal year ending September 30, 2023, as amended and adopted by the Board of Supervisors effective November 8, 2023.”

**2. APPROPRIATIONS.** There is hereby appropriated out of the revenues of the District, the fiscal year beginning October 1, 2022, and ending September 30, 2023, the sums set forth below, raised by the levy of special assessments and otherwise, which sums are deemed by the Board of Supervisors to be necessary to defray all expenditures of the District during said budget year, to be divided and appropriated in the following fashion:

|  |         |
|--|---------|
| TOTAL GENERAL FUND   | \$_____ |
| DEBT SERVICE FUND – SERIES 2019A-1 & A-2<br>FIELDSTONE PROJECT   | \$_____ |
| DEBT SERVICE FUND – SERIES 2019A-1 & A-2<br>MORGANS GLEN PROJECT | \$_____ |
| DEBT SERVICE FUND – SERIES 2021B                                 | \$_____ |
| DEBT SERVICE FUND – SERIES 2020A-1                               | \$_____ |
| TOTAL ALL FUNDS  | \$_____ |

**3. CONFLICTS.** This Resolution is intended to amend, in part, Resolution 2022-22, which remains in full force and effect except as otherwise provided herein. All terms of Resolution 2022-22 that are not amended by this Resolution apply to the Adopted Annual Budget as if those terms were fully set forth herein. All District resolutions or parts thereof in actual conflict with this Resolution are, to the extent of such conflict, superseded and repealed.

**4. SEVERABILITY.** The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

**5. EFFECTIVE DATE.** This Resolution shall take effect upon the passage and adoption of this Resolution by the Board.

Introduced, considered favorably, and adopted this 8<sup>th</sup> day of November, 2023.

**ATTEST:**

**NORTH RIVER RANCH IMPROVEMENT  
STEWARDSHIP DISTRICT**

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Secretary/Assistant Secretary

---

Chairman/Vice Chairman

**Exhibit A:** Amended Fiscal Year 2022/2023 Budget

**Exhibit A**

Amended Fiscal Year 2022/2023 Budget

*[Under separate cover]*



**North River Ranch  
Improvement Stewardship District**

Woodruff & Sons CO No. 8  
for Fort Hamer Road 2<sup>nd</sup> Extension

# Change Order

No. 8

Date of Issuance: October 19, 2023

Effective Date: November 8, 2023

|  |  |  |
|--|--|--|
| Project: <b>Fort Hamer Road 2<sup>nd</sup> Extension</b> | Owner: <b>North River Ranch Improvement Stewardship District</b> | Owner's Contract No.:                    |
| Contract: <b>\$10,599,215.68</b>                         |  | Date of Contract: <b>3/28/2022</b>       |
| Contractor: <b>Woodruff &amp; Sons</b>                   |  | Engineer's Project No.: <b>215616746</b> |
| <b>[2763-P009]</b>                                       |  |  |

The Contract Documents are modified as follows upon execution of this Change Order:

Description:

**Material increases of roadway.**

Attachments: (List documents supporting change):

**Woodruff's PO09 dated 3/20/23**

## CHANGE IN CONTRACT PRICE:

Original Contract Price:

**\$ 10,599,215.68**

[Increase] [Decrease] from previously approved Change Orders No. 1 to No. 7 :

**\$ 682,175.76**

Contract Price prior to this Change Order:

**\$ 11,281,391.44**

[Increase] [Decrease] of this Change Order:

**\$ 515,064.08**

Contract Price incorporating this Change Order:

**\$ 11,796,455.52**

## CHANGE IN CONTRACT TIMES:

Original Contract Times: ☐ Working days ☒ Calendar days

Substantial completion (days or date): **330 Days**

Ready for final payment (days or date): **360 Days**

[Increase] [Decrease] from previously approved Change Orders No. 1 to No. 7 :

Substantial completion (days):

Ready for final payment (days):

Contract Times prior to this Change Order:

Substantial completion (days or date): **330 Days**

Ready for final payment (days or date): **360 Days**

[Increase] [Decrease] of this Change Order:

Substantial completion (days or date):

Ready for final payment (days or date):

Contract Times with all approved Change Orders:

Substantial completion (days or date): **330 Days (2/21/23)**

Ready for final payment (days or date): **360 Days (3/17/23)**

RECOMMENDED:

By:   
Engineer (Authorized Signature)

Date: 10/25/2023

ACCEPTED:

By: \_\_\_\_\_  
Owner (Authorized Signature)

Date: \_\_\_\_\_

ACCEPTED: **Woodruff & Sons Inc**

By:   
Contractor (Authorized Signature)

Date: 10-23-2023

Approved by Funding Agency (if applicable): \_\_\_\_\_

Date: \_\_\_\_\_

V:\2156\active\215616746\civil\construction\_phase\_documents\change\_orders\ft\_hamer-2nd-ext\received\con\_nrrisd\_ft\_hamer-2nd-ext\_co-8\_515064-08\_material-increases\_woodruff\_rae\_20231019.docx



# Woodruff & Sons, Inc.

6450 - 31st Street East, Bradenton Florida 34203 (physical)  
P.O. Box 10127, Bradenton Florida 34282-0127 (mailing)  
Tel # 941.756.1871 ~ Fax # 941.755.1379  
[www.woodruffandsons.com](http://www.woodruffandsons.com)

## Proposal

### OFFICIAL USE ONLY

|                                       |                     |
|---------------------------------------|---------------------|
| <input type="checkbox"/> Job No:      | <b>2763</b>         |
| <input type="checkbox"/> Control No:  | <b>P009</b>         |
| <input type="checkbox"/> Log Date:    |                     |
| <input type="checkbox"/> Invoice No:  |                     |
| <input type="checkbox"/> Change Order | <b>8 [10-19-23]</b> |

|   |                                    |
|---|------------------------------------|
| To: North River Ranch Imp. Stewardship District | Contact: Andy Richardson           |
| Address: 12051 Corporate Boulevard              | Tel No: 941-724-2819               |
| Orlando, FL. 32817                              | Email: arichardson@nealland.com    |
| Project Name: Ft. Hamer 2nd Extension           | Bid No: P21-075                    |
| Project Location: Manatee County, Parrish, FL.  | Bid Date: Friday, November 5, 2021 |

| Item #  | Item Description:                               | Estimated Quantity | Unit | Unit Price | Total Price   |
|---|---|--------------------|------|------------|---------------|
| This is a Change Order Request For Price Increases Of Roadway |   |                    |      |            |               |
| 1.  | F Curb Price Increase                           | 7,794.00           | lf   | \$8.52     | \$ 66,404.88  |
| 2.  | D Curb Price Increase                           | 5,363.00           | lf   | \$8.46     | \$ 45,370.98  |
| 3.  | D Curb Truck Apron Price Increase               | 311.00             | lf   | \$10.51    | \$ 3,268.61   |
| 4.  | RA Curb Price Increase                          | 118.00             | lf   | \$7.00     | \$ 826.00     |
| 5.  | P6 Tie In Price Increase                        | 1.00               | ea   | \$45.00    | \$ 45.00      |
| 6.  | Type 1 Inlet Tie In Price Increase              | 33.00              | ea   | \$195.00   | \$ 6,435.00   |
| 7.  | 5' Walk Price Increase                          | 3,580.00           | lf   | \$9.90     | \$ 35,442.00  |
| 8.  | 6' Walk Price Increase                          | 192.00             | lf   | \$11.88    | \$ 2,280.96   |
| 9.  | 8' Walk Price Increase                          | 1,156.00           | lf   | \$15.84    | \$ 18,311.04  |
| 10.   | 10' Walk Price Increase                         | 4,335.00           | lf   | \$19.80    | \$ 85,833.00  |
| 11.   | Handicap Ramp Price Increase                    | 18.00              | ea   | \$183.00   | \$ 3,294.00   |
| 12.   | Detectable Warning Price Increase               | 320.00             | sf   | \$12.50    | \$ 4,000.00   |
| 13.   | Bike Ramp Price Increase                        | 4.00               | ea   | \$210.00   | \$ 840.00     |
| 14.   | 12" truck Apron Price Increase                  | 3,067.00           | sf   | \$6.68     | \$ 20,487.56  |
| 15.   | 6" Lift Station Drive Price Increase            | 1,680.00           | sf   | \$1.75     | \$ 2,940.00   |
| 16.   | Pump Truck If Required                          | 4.00               | ea   | \$1,200.00 | \$ 4,800.00   |
| 17.   | 1" Type FC-9.5 Friction Course Price Increase   | 28,580.00          | sy   | \$2.65     | \$ 75,737.00  |
| 18.   | 2.5" Type SP-12.5 Surface Course Price Increase | 15,128.00          | sy   | \$5.60     | \$ 84,716.80  |
| 19.   | 2" Type SP-12.5 Surface Course Price Increase   | 9,309.00           | sy   | \$5.10     | \$ 47,475.90  |
| 20.   | 1" Milling Price Increase                       | 4,143.00           | sy   | \$0.45     | \$ 1,864.35   |
| 21.   | Bond Increase                                   | 1.00               | ls   | \$4,691.00 | \$ 4,691.00   |
| Total Price for above Items:                                  |   |                    |      |            | \$ 515,064.08 |
| Total Bid Price:  |   |                    |      |            | \$ 515,064.08 |

- Notes:
- Prices may be withdrawn, if not accepted within 45 days as of the date of this proposal.
  - This proposal does not require additional days.
  - This proposal includes material and labor.
  - This proposal does not include any additional fuel surcharges.
  - All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above this proposal.

Payment Terms: Payment due within 30 days of date of invoice, regardless of when payment is made by Owner.



# Woodruff & Sons, Inc.

6450 - 31st Street East, Bradenton Florida 34203 (physical)  
P.O. Box 10127, Bradenton Florida 34282-0127 (mailing)  
Tel # 941.756.1871 ~ Fax # 941.755.1379  
[www.woodruffandsons.com](http://www.woodruffandsons.com)

## Proposal

### OFFICIAL USE ONLY

☐ Job No: **2763**  
☐ Control No: **P009**  
☐ Log Date: \_\_\_\_\_  
☐ Invoice No: \_\_\_\_\_  
☐ Change Order **8 [10-19-23]**

|   |   |
|---|---|
| To: North River Ranch Imp. Stewardship District<br>Address: 12051 Corporate Boulevard<br>Orlando, FL. 32817 | Contact: Andy Richardson<br>Tel No: 941-724-2819<br>Email: <a href="mailto:arichardson@nealland.com">arichardson@nealland.com</a> |
| Project Name: Ft. Hamer 2nd Extension<br>Project Location: Manatee County, Parrish, FL.                     | Bid No: P21-075<br>Bid Date: Friday, November 5, 2021   |

| Item # | Item Description: | Estimated Quantity | Unit | Unit Price | Total Price |
|--------|-------------------|--------------------|------|------------|-------------|
|--------|-------------------|--------------------|------|------------|-------------|

|   |   |
|---|---|
| <b>ACCEPTED:</b><br>The above prices, specifications and conditions are satisfactory and hereby accepted.<br>Buyer: _____<br><br>Signature: _____<br>Printed Name: _____<br><br>Date of Acceptance: _____ | <b>CONFIRMED:</b><br><br><b>Woodruff &amp; Sons, Inc.</b><br><br>Authorized Signature: _____<br><b>Donald P. Woodruff, President</b><br><br>Estimator: Scott Russell ( <a href="mailto:scottr@woodruffandsons.com">scottr@woodruffandsons.com</a> ) |
|---|---|

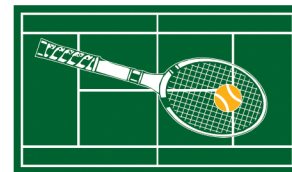
## FH2E - Woodruff Price Increase CO

| Line Item                                       | Unit price increase | Contract price |
|---|---------------------|----------------|
| F Curb Price Increase                           | 8.52                | 16.75          |
| D Curb Price Increase                           | 8.46                | 13.78          |
| D Curb Truck Apron Price Increase               | 10.51               |                |
| RA Curb Price Increase                          | 7                   | 27.58          |
| P6 Tie In Price Increase                        | 45                  |                |
| Type 1 Inlet Tie In Price Increase              | 195                 |                |
| 5' Walk Price Increase                          | 9.9                 | 21.02          |
| 6' Walk Price Increase                          | 11.88               | 24.97          |
| 8' Walk Price Increase                          | 15.84               | 32.79          |
| 10' Walk Price Increase                         | 19.8                | 40.84          |
| Handicap Ramp Price Increase                    | 183                 | 1864.38        |
| Detectable Warning Price Increase               | 12.5                |                |
| Bike Ramp Price Increase                        | 210                 | 768.85         |
| 12" truck Apron Price Increase                  | 6.68                | 79.97          |
| 6" Lift Station Drive Price Increase            | 1.75                |                |
| Pump Truck If Required                          | 1200                |                |
| 1" Type FC-9.5 Friction Course Price Increase   | 2.65                | 7.53           |
| 2.5" Type SP-12.5 Surface Course Price Increase | 5.6                 | 13.91          |
| 2" Type SP-12.5 Surface Course Price Increase   | 5.1                 | 11.55          |
| 1" Milling Price Increase                       | 0.45                |                |
| Bond Increase                                   | 4691                |                |

| Total new price | Notes                          | % Increase |
|-----------------|--------------------------------|------------|
| 25.27           |                                | 50.87      |
| 22.24           |                                | 61.39      |
| 10.51           | part of curb - can't calculate |            |
| 34.58           |                                | 25.38      |
| 45              | can't parse out                |            |
| 195             | can't parse out                |            |
| 30.92           |                                | 47.10      |
| 36.85           |                                | 47.58      |
| 48.63           |                                | 48.31      |
| 60.64           |                                | 48.48      |
| 2047.38         |                                | 9.82       |
| 12.5            | can't parse out                |            |
| 978.85          |                                | 27.31      |
| 86.65           |                                | 8.35       |
| 1.75            | can't parse out                |            |
| 1200            | can't parse out                |            |
| 10.18           |                                | 35.19      |
| 19.51           |                                | 40.26      |
| 16.65           |                                | 44.16      |
| 0.45            | can't parse out                |            |
| 4691            | can't parse out                |            |

**North River Ranch  
Improvement Stewardship District**

Welch Tennis Courts  
Pickleball Court Proposal



# Welch Tennis Courts, Inc.

## *World's Largest Builder of Fast Dry Courts*

*Construction - Resurfacing - Lighting - Accessories*

USTA - USPTA  
ASBA - TIY

### ALL-WEATHER (ASPHALT) PICKLEBALL COURT CONSTRUCTION PROPOSAL

Welch Tennis Courts, Inc. (hereinafter referred to as the "Contractor") proposes to furnish the labor, materials, equipment, and services necessary to construct three (3) All-Weather Pickleball Courts at North River Ranch Amenity Center in Lakewood Ranch, Florida. In accordance with, and subject to, the terms, conditions and specifications set forth below, the work is referred to in this proposal as the "Project."

**1. CONSTRUCTION REQUIREMENTS:** The Owner shall be responsible for determining the physical location of the courts, assuring that the plans and the work described in this proposal comply with all applicable zoning requirements and deed restrictions including, but not limited to, all applicable set-back requirements. The Owner shall be solely responsible for the suitability of the project site and the constructability of the Project upon the property.

This proposal includes an allowance for permits, fees, engineering costs and related acquisition costs; costs more than this allowance shall be reimbursed by the Owner to the Contractor. The Owner shall be responsible for providing the Contractor an onsite dumpster during the Project.

The Contractor shall provide the required contractor licensing to complete the Project, along with general liability and workers' compensation insurance. If a waiver of subrogation is required by the Owner, an additional charge of \$250.00 will be added to the contract price. If the Owner requires bonding in the form of payment and performance bonds or insurance more than the limits of liability coverage usually carried by Contractor such additional coverage and bonding will be provided to the Owner at the Contractor's cost.

**2. SITE PREPARATION:** Site preparation, including clearing, grubbing, tree and stump removal, debris removal and rock removal, is *not* included in the price of this proposal. If large rocks, tree roots, tree stumps, debris, or other impediments to routine grading of the site are encountered, the Owner shall be responsible for the cost of removing them. If extra fill material is required to achieve the desired finished elevation of the courts, the costs of furnishing such additional fill material, as is needed, shall be borne by the Owner. Grading shall be done to a tolerance of plus or minus one (1) inch of the final sub-grade elevation. Rate and direction of slope shall be one (1) inch in ten (10) feet all in one plane. A compaction of 95% (Modified Proctor) is required and the soil shall be free of all roots and vegetation.

**3. COURT CONSTRUCTION:** The Contractor shall construct three (3) all-weather pickleball courts, in a battery measuring 102 feet by 64 feet.

- a. Base: The base shall consist of six (6) inches of base material topped with one and one-half (1½) inches of compacted asphalt hot mix. **Welch Tennis Courts, Inc. cannot guarantee that the asphalt hot mix and/or base material will be free of all impurities (iron, clay balls, wood bits and deleterious material). These materials can be present in the materials received from our suppliers.**



**The presence of such deleterious materials can result in discoloration of the surface and/or raised bumps in the court surface.**

- b. Surface: After the asphalt has properly cured, a fiberglass membrane shall be installed to extend the life of the courts. Two (2) filler coats of Deco Acrylic Resurfacer material shall be applied to the entire court surface, followed by two (2) full coats of Deco Color MP. The courts shall be the Owner's choice of standard colors. No "birdbath" deeper than 1/16 of an inch shall exist after flooding the courts and allowing one hour of time to elapse at a temperature of at least at 70 degrees Fahrenheit (21 degrees Celsius) in sunlight.
- c. Court Completion: Regulation playing lines shall be striped using masking tape and white line paint. Permanent external-wind net posts with WTC pickleball nets shall be installed.

**4. FENCING:** The Contractor shall provide and install approximately 332 lineal feet of eight-foot-high and approximately 108 lineal feet of four-foot-high black vinyl fencing.

- a. All terminal posts shall be 3-inch and all line posts will be 2½-inch PC-40 Ameristar Permacoat pipe and top rail will be 1⅝-inch PC-20 Ameristar Permacoat pipe.
- b. All Ameristar Permacoat posts and top rail are high tensile steel, galvanized inside and out with pure zinc. The pipe is then electrostatically powder coated with polyester to provide a superior color coat finish. All fittings are PVC coated.
- c. Fence fabric will be 2-inch #8-gauge vinyl mesh.
- d. Bottom tension wire will be installed on all fencing.
- e. Two (2) walk gates will be provided.

**5. WINDSCREEN CURTAINS:** The Contractor shall provide and install six-foot-high open mesh polyester windscreen curtains (WTC Premium) on all eight-foot-high fencing.

**6. COURT EQUIPMENT:** The Contractor shall provide the following, three (3) Aluminum Court Number Signs, three (3) Clean Court Units and one (1) Court Sponge Unit.

**7. CONTRACT PRICE:** The Contractor shall complete the Project described above for the following contract prices:

|  |                            |
|--|----------------------------|
| PICKLEBALL COURTS (3)                  | \$112,830.00               |
| WINDSCREENS                            | \$ 4,810.00                |
| COURT EQUIPMENT                        | \$ 540.00                  |
| ALLOWANCE FOR PERMITS/FEES/ENGINEERING | \$ 2,300.00                |
| <b><u>TOTAL</u></b>                    | <b><u>\$120,480.00</u></b> |

**OPTION:** WINDSCREEN LOGO (4' x 6' Single Color) \$590.00/Each \_\_\_\_ Initials

**8. PAYMENT TERMS:** Contract amount shall be billed based on AIA Progress Payments and Schedule of Values. **NOTE:** Payment of Contractor's invoices is due upon receipt of the invoice by the Owner. Late charges, at the rate of 1½% per month (18% per annum maximum) shall begin to accrue on any unpaid invoice balance, beginning thirty (30) days after the invoice date. Welch Tennis Courts, Inc. reserves the right to stop work in the event of non-payment.

**9. ESCALATION CLAUSE:** If, between the time this agreement is prepared and the date the Project described herein is completed, there is an increase in the cost of materials, equipment, transportation or energy, the prices specified herein shall be adjusted by written change order modifying this agreement.

**10. BUILDING REQUIREMENTS.** The Owner shall provide access to the site for tractor-trailers and other vehicles with a weight more than twenty tons; provide staked corners for the courts; provide an area adjacent to the site for storing and preparing materials. The Contractor shall exercise reasonable care in utilizing the access and storage areas but cannot be responsible for damage caused by normal construction operations (e.g., damage to sod, landscaping, sprinkler lines, sidewalks, pavement, etc.).

The Owner shall notify, locate, and mark for the Contractor, prior to commencement of the Project, any water, sewer, electrical or other conduits, which are located at the courts beneath the ground surface or otherwise obstructed from view, and in the absence of such notice, the Contractor shall not be held liable for any damages to conduits during the Project.

The Owner shall provide an onsite dumpster for the Contractor's use during the Project. In the event the Owner is unable to or would like the Contractor to provide the dumpster, the Contractor shall coordinate the delivery of a dumpster for the jobsite. The costs for the dumpster, including but not limited to pick-up, delivery, monthly/weekly fees, and dump charges, shall be the responsibility of the Owner.

The Owner shall also be responsible for sodding (or other suitable provisions for preventing erosion) around the perimeter of the courts. If sod is used, it should be placed approximately one inch below the surface level of the courts to allow for adequate court drainage.

**11. WARRANTY:** Welch Tennis Courts, Inc. shall warranty the completed Project to be free of significant defects in workmanship and materials for a period of one (1) year. The warranty shall commence on the date of completion, but will not be enforceable, unless payment is made in the full amount of the executed contract, including change orders and late payment fees (if applicable). **Cracking in court surface is not warranted.**

**12. BINDING CONTRACT:** This agreement and all its terms and conditions shall be binding upon the parties to this agreement and upon the personal representatives, executors, administrators, heirs, and successors, and assigns of either party.

**13. ATTORNEY'S FEES; COSTS OF COLLECTION; VENUE:** If a dispute arises out of this agreement, and a civil action is brought by either party to resolve the dispute, then, in such event, the prevailing party, as determined by the Court hearing the matter, shall be entitled to recover its court costs, including reasonable attorney's fees, from the non-prevailing party. If any sums invoiced by Contractor under this agreement are not paid when due, and suit is brought to enforce this agreement or to recover payment of any balances due and owing by the Owner under this agreement, Contractor shall be entitled to recover its costs of collection, including reasonable attorney's fees, regardless of whether suit is brought or not. Any action to enforce this contract or any action arising from this contract (which does not include an action to enforce a construction lien under Chapter 713 of the Florida Statutes) shall be brought only in a court of competent jurisdiction in Hillsborough County, Florida.

**14. TIME FOR ACCEPTANCE OF PROPOSAL:** This proposal and the prices set forth herein shall be valid for only 30 days from the date of this proposal, and must be accepted within such time, unless the Contractor agrees in writing to extend the time for acceptance. Acceptance of this proposal by the Owner shall give rise to a binding and enforceable contract.

**15. ENTIRE AGREEMENT/CHANGES TO AGREEMENT:** This proposal, once accepted by the Owner, sets forth the entire agreement between the parties, and all oral representations, prior negotiations, understandings, agreements, conditions, and terms discussed between the parties prior to acceptance and signing of this proposal/agreement by the Owner are deemed to have merged into this agreement. This agreement may *not* be modified or amended, except in writing, which is signed by all parties to this agreement.

**SALES REPRESENTATIVE:**

David Golightly

ACCEPTED BY:

\_\_\_\_\_(OWNER)

DATE:\_\_\_\_\_

\_\_\_\_\_  
Type/Print Name & Title

Accepted and approved by:

WELCH TENNIS COURTS, INC.

\_\_\_\_\_  
George Todd, Jr., President

DATE:\_\_\_\_\_

## ADDENDUM #1

This addendum shall become part of the contract documents and shall supersede any verbal or written agreements between Welch Tennis Courts, Inc. and the Owner. Modification of this addendum shall only occur by an executed change order.

# Project Information Sheet

Customer Name: \_\_\_\_\_

Project Address: \_\_\_\_\_ Billing Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Primary Contact:

Accts Payable Contact:

Name: \_\_\_\_\_ Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_ Email Address: \_\_\_\_\_

\*\*\*\*\*

| Color Selection: | Green                    | Black                    | N/A                      | Other                          |
|------------------|--------------------------|--------------------------|--------------------------|--------------------------------|
| Lighting         | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |                                |
| Cabana Frames    | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |                                |
| Cabana Canvas    | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> _____ |
| Net Posts        | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |                                |
| Windscreens      | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> _____ |

\*\*\*\*\*

### *Hard Court Contracts Only*

#### **Deco Colors:**

##### Exterior Color

- ☐ Light Blue
- ☐ Dark Blue
- ☐ Light Green
- ☐ Medium Green
- ☐ Dark Green
- ☐ Gray
- ☐ Red
- ☐ Adobe Tan\*
- ☐ Tour Purple\*

##### Interior Color

- ☐ Light Blue
- ☐ Dark Blue
- ☐ Light Green
- ☐ Medium Green
- ☐ Dark Green
- ☐ Gray
- ☐ Red
- ☐ Adobe Tan\*
- ☐ Tour Purple\*

##### Pickleball Line Color

- ☐ Black
- ☐ Blue
- ☐ Green
- ☐ Orange
- ☐ Red
- ☐ White
- ☐ Yellow

\*Premium Court Color Additional Charges Apply

By signing below the Owner is authorizing Welch Tennis Courts, Inc. to proceed with the selections above and that all information is accurate and true.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Print Name)

# **North River Ranch Improvement Stewardship District**

Field Report



**Company:** PFM Field Services  
**Contact:** Nova Hicks  
**Phone:** 352-602-4803

**Email:** PFMFieldservices@TRIADassocmgmt.com  
**Title:** North River Ranch- October

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(1)



### Brightwood Pavilion

(2)



### Fire Pit Area

Work Order# 3203 for dying bushes around palm tree.  
Sunrise has been contacted and Charles advised to pull the bushes and put mulch.

Work Order # 3343 for a light pulled out from the ground. Bryan was notified and asked if he could put it back in.

Work Order # 3344 for a cut irrigation line.  
Sunrise was notified and advised they would have it fixed on 10/24/2023

(3)



(4)







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**Email:** PFMFieldServices@TRIADassocmgmt.com  
**Title:** North River Ranch- October

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(5)



### **Brightwood Pool Area**

Work order # 1398 for dying grass.  
Proposal has been approved to add new grass.

Work Order # 1403 for stained tile in the bathroom.  
Original vendor has been contacted and requested a proposal.

Work order # 1750 for adding metal brackets to magnetic locks.  
Bryan will be adding the brackets.

(6)



### **Brightwood Pool**

(7)



### **Brightwood Pool**

(8)



### **Brightwood Game Room**

Work order # 1199 for broken window.  
New glass has been ordered.

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**Title:** North River Ranch- October

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(9)



(10)



### **Brightwood Playground**

Playground equipment has been installed.

(11)



Work Order # 2154 for playground Maintenance.  
Proposal has been received from one vendor. Andy is contacting another vendor.

Work order # 3176 for a broken piece off of a bench.  
Proposal has been approved and new part has been ordered.

(12)







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**Title:** North River Ranch- October

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(13)



**Pond**

(14)



**Pond**

(15)



**Pond**

(16)



**Fit Pod**

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**Contact:** Nova Hicks  
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**Title:** North River Ranch- October

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(17)



**Soccer Field**

(18)



(19)



**Pond**

(20)







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(21)



(22)



### **Riverfield Verandah**

(23)



Work Order # 1368 for cushion cleaning.  
Original installer has been contacted to replace cushions.  
Cushion cleaning proposal has been approved, waiting on scheduling date from vendor.  
Work Order # 1512 for mulch under bushes. Requested a revised proposal from vendor.

Work Order# 3394 for dead Annuals.  
Sunrise has been contacted.

(24)



Work order # 1514 for replacing plants.  
Proposal has been approved and sunrise has been notified.

Work Order # 3254 for dying plants.  
Sunrise has got a count of plants and will be replacing.

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**Title:** North River Ranch- October

(25)



**Riverfield Verandah Pool**

(26)



(27)



**Pond**

(28)







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**Title:** North River Ranch- October

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(29)



(30)



(31)



(32)



Work Order #3258 For gate not shutting at Riverfield Townhomes.  
Andy is contacting he Vendor.

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**Title:** North River Ranch- October

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(33)



Garbage build up. HOA is in contact with the homeowner who put it there.

(34)



**Riverfield Townhome Playground**

(35)



(36)







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**Contact:** Nova Hicks  
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**Title:** North River Ranch- October

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(37)



(38)



(39)



### Dog Park

(40)



Work Order# 3295 for dog park gate not shutting.  
Bryan has contacted the Vendor and is scheduled to have it fixed  
on 10/26/2023

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**Contact:** Nova Hicks

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**Email:** PFMFieldservices@TRIADassocmgmt.com

**Title:** North River Ranch- October

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(41)



(42)





# **North River Ranch Improvement Stewardship District**

## **Lifestyle Report**



**NORTH RIVER**  
RANCH

## **Monthly Summary Report**

### **October 2023**



**Submitted by:**  
Crystal Scherer, Lifestyle Director  
Alex Murphy, Senior Regional Director



# PROGRAMMING

## Litter Pluck & Food Trucks



Upholding our commitment to Keep Manatee Beautiful we hosted a competition of who could collect the most trash - Winner received a free dessert from one of the food trucks.

## Fall Candle Workshop



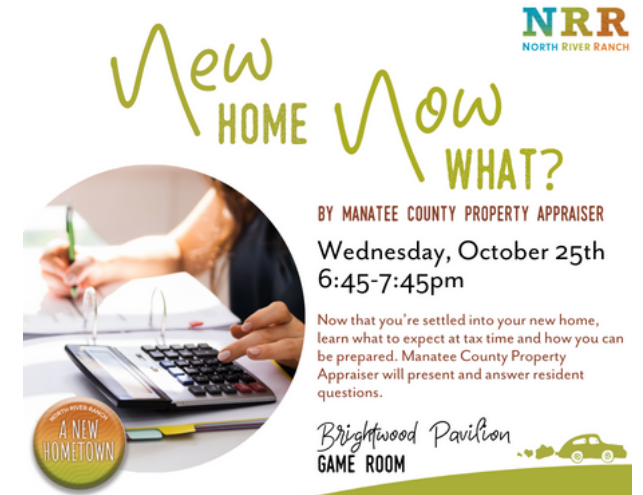
Residents gathered at Riverfield Verandah with a local candle maker and chose a fall scent to craft their own candle!

## Halloween Fun Day



Spooky Celebration with Trick or Treating, Costume Contest, Most Spooktacular Golf Cart Contest & Parade, Face Painting, Bounce Houses, Petting Zoo, Hay Maze & more!

## New Home, Now What?



By resident request we coordinated the Manatee Property Appraiser to present to New Home Owners and answer questions as they prepare to receive property tax bills.

# EVENTS & PROGRAMMING

| PROGRAM                               | DATE                                   | ATTENDANCE          |
|---------------------------------------|--|---------------------|
| Fitness Classes & Yoga                | 4x /Week & Monthly 1st Sunday Yoga     | Average 5 attendees |
| SPLASH Swim Program                   | Varied - Ended Mid October for Season  | 5 attendees         |
| NRR Connects                          | Wednesdays 8:00-9:30am                 | ~5 attendees        |
| Game Nights (BINGO, TRIVIA)           | Friday, October 6th & 27th 6:00-8:00pm | ~10 attendees       |
| Litter Pluck & Food Trucks            | Friday, October 13th 5:00-8:00pm       | ~75 attendees       |
| Fall Candle Workshop                  | Thursday October 19th 6:30-8:00pm      | 4 attendees         |
| Fire Friday & Food Truck              | Friday, October 20th 5:00-8:00pm       | ~75 attendees       |
| Halloween Fun Day                     | Saturday, October 21st 4:00-7:00pm     | ~450 attendees      |
| New Home, Now What?                   | Wednesday, October 25th 6:45-7:45pm    | 6 attendees         |
| Halloween HIIT (Fitness Pop Up Class) | Tuesday, October 31st 10:00-11:00am    | 5 attendees         |



# EVENTS & PROGRAMMING HIGHLIGHTS



# FEEDBACK

| POSITIVE OR NEGATIVE | COMMENT   | ACTION TAKEN   |
|----------------------|---|--|
| POSITIVE             | "Great job to those who put on the Halloween festival today! We don't even have little kids anymore, but we enjoyed it too!<br>- Melissa Buckley Kaule (Resident)   | N/A  |
| POSITIVE             | "We appreciate all of the hard work, time & effort that goes into planning these events. Halloween Parade was awesome! Thank you to all those involved." -Jennifer Lynn (Resident)  | N/A  |
| NEGATIVE             | "Any update on the bicycles since our email exchange on 9/18? I tried to rent one at Brightwood last week. There are 2 bicycles in the rack and neither of them would unlock? It's not much better at the Veranda." - Patrick Heslin (Resident) | <p>To resident: "We were researching and trying to determine the most cost-effective maintenance program and decided yesterday which we will be moving forward with.</p> <p>The new bikes have been built but there were a few that had damaged parts. Once those are received, the new bikes will be on site.</p> <p>Jake and Bryan continue to check the bikes weekly and I sent a monthly report of all of the maintenance reports that are logged by residents through the Movatic system to Bryan (last sent last week)."</p> <p>Emailed Bryan to check bikes and see if we could swap out for any working bikes.</p> |



# REQUESTS

| REQUEST                            | JUSTIFICATION   |
|------------------------------------|---|
| Bike Quarterly Maintenance         | As the bikes are used and more are incoming, quarterly maintenance needs to be implemented to ensure safety.  |
| Playground Quarterly Maintenance   | Quarterly maintenance needs to be implemented to ensure safety.   |
| A/C Quarterly Maintenance          | Fitness Center A/C was broken for a week and tech recommended we schedule regular maintenance to avoid such issues in the future.   |
| Clean Riverfield Verandah Cushions | These are dirty from weather and use. The attempt to power wash did not have optimal results so district is researching cleaning options.   |
| Large Battery Operated Fans        | To be used at Brightwood FitPod to provide safer environment for the fitness classes that take place in direct sunlight due to no shade structure.  |
| Squat Rack with Plates             | We have a very active neighborhood and a fitness center that is heavily used. Residents have recently been requesting we invest in more equipment. A squat rack with plates is a versatile training tool for every level. |

# FORECAST

| DESCRIPTION OF UPCOMING PROGRAM OR EVENT  | DATE(S)                             |
|---|-------------------------------------|
| Fitness Circuit Classes: Zumba, Circuit, Pilates, Yoga  | Monday - Thursday 6-7pm; 1st Sunday |
| NRR Connects: Networking with Coffee & Smoothie Trucks  | Wednesdays 7:30-10am                |
| NRR Clubs: Resident Social Clubs including Soccer, Book, Football, Frisbee, Moms and Homeschool | Varies                              |
| Game Nights: BINGO, Sports themed Trivia & Food Trucks  | 11/10 & 11/24 6-8pm                 |
| Tons of Fun Touch a Truck   | 11/4 11am-2pm                       |
| Ornament Workshop   | 11/16 6:30-8pm                      |
| Fire Friday (Ages 21+ only allowed at Brightwood Fire Pits) & Food Truck                        | 11/17 5-8pm                         |
| Community Camp Out: Sidewalk Science Center, Movie, Food Trucks                                 | 11/18 - 11/19 4pm-10am              |
| Turkey Tabata (Fitness Pop Up)  | 11/21 10-11am                       |
| Field Day with Soccer, Flag Football and Kickball   | 11/25 10am-1pm                      |
| New Resident Orientation & Parrish Fire Dept: "Community Safety" Presentation                   | 11/29 6-8pm                         |

| CURRENT ACTION ITEMS  | STATUS      |
|---|-------------|
| Planning Nov-Dec events & programming, including signature events (Touch a Truck, Winterfest, Trail Run 5k) | In Progress |



**THANK YOU.**

