

# **North River Ranch Improvement Stewardship District**

## **Rules and Regulations for Amenity Facilities**

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**Version 7 04222025 Camp Creek Pool and Waterslides**

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## **Definitions**

**“Amenity Facilities”** – shall mean the properties and areas owned by the District and intended for recreational use and shall include, but not specifically be limited to, the Brightwood Pavilion, Riverfield Verandah, Camp Creek, future community amenity location, AVID Trails, FitPods and FitStations, together with their appurtenant facilities and areas.

**“Amenity Facilities Policies” or “Policies”** – shall mean all Amenity Facilities Policies of the District as amended from time to time.

**“Amenity or Lifestyle Manager (Director of Fun)”** – shall mean the management company, including its employees, staff and agents, contracted by the District to manage Amenity Facilities within the District, which facilities include, but are not limited to, the Brightwood Pavilion, Riverfield Verandah and Camp Creek.

**“Annual User Fee”** – shall mean the fee established by the District for any person that is not an owner and wishes to become a Non-Resident User. The amount of the Annual User Fee is set forth herein, and that amount is subject to change based on Boardaction.

**“Board of Supervisors” or “Board”** – shall mean the North River Ranch Improvement Stewardship District Board of Supervisors.

**“Clubhouse Facilities”** – shall mean the Brightwood Pavilion, Riverfield Verandah, Camp Creek.

**“District”** – shall mean the North River Ranch Improvement Stewardship District.

**“District Manager”** – shall mean the professional management company with which the District has contracted to provide management services to the District.

**“Resident Services Office”** – shall mean the on-site location for the management company, including its employees, staff and agents.

**“Family”** – shall mean a group of individuals living under one roof or head of household. This does not include visiting relatives, or extended family not residing in the home.

**“Guest”** – shall mean any person or persons who are invited and accompanied for the day by a Patron to participate in the use of the Amenity Facilities.

**“Hours of Operation”** – shall mean operational hours of the Amenity Facilities.

**“Non-Resident”** – shall mean any person or persons that do not own property within the District.

**“Non-Resident User”** – shall mean any person or Family not owning property in the District who is paying the Annual User Fee to the District for use of all Amenity Facilities.

**“Patron” or “Patrons”** – shall mean Residents, Non-Resident Users, and Renters; who are sixteen (16) years of age and older.

**“Renter”** – shall mean any tenant residing in a Resident’s home pursuant to a valid rental or license agreement.

**“Resident”** – shall mean any person or family owning property within the District.

**“Adult”** – shall be considered any person eighteen (18) years of age or older.

**“Minor”** – shall be considered any person seventeen (17) years of age or younger.

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## **Annual User Fee Structure**

The annual user fee for persons not owning property within the District is equivalent to approved total assessments levied per District fiscal year of the largest front footage product, per the approved methodology. This fee is per family which shall be reviewed each year in conjunction with the adoption of the annual Fiscal Year budgets for North River Ranch Improvement Stewardship District. The fee includes all amenities within the District. This fee will cover usage of all Amenity Facilities for one (1) full year from the date of receipt of payment by the District. This fee must be paid in full at the time of the completion of the Non-Resident User application. Each subsequent annual user fee shall be paid in full on the anniversary date of application for usage. Such fee may be increased in accordance with the annual approved budget. This usage application is not available for commercial or business purposes.

## **Amenity Access Mobile Credentials**

Two (2) amenity access mobile credentials will be issued to each Resident or Non-Resident household; this includes all children sixteen (16) years of age and older. Each time an amenity access mobile credential is issued, members will be required to provide proof of District residence or an executed Non-Resident Member Application, paid in full. All members will be required to complete a Mobile Credentials Amenity access registration form before receiving their amenity access mobile credential.

Residents wishing to purchase mobile credentials for additional family members over the age of sixteen (16) may do so by contacting the Lifestyle Manager.

There is a \$15 charge per additional mobile credential issued. Amenity access mobile credentials are non-transferable and may be deactivated on site if used by someone other than the person to whom they were issued. Amenity access mobile credentials will not be issued on a Guest basis. At the discretion of the Lifestyle Manager, temporary access mobile credentials for a limited time may be issued to an extended visitor. There will be a \$25 charge for the extended visitor amenity access mobile credential. See the Lifestyle Manager for replacement and reissuance of amenity access mobile credentials; this may incur a \$25.00 fee.

Allowing access to any access-controlled District amenity or facility to non-residents shall be governed in accordance with the District's Suspension and Termination of Amenity Privileges Policy and may result in the loss of use of the facility.

## **Guardian Access Mobile Credentials**

Up to two (2) guardian amenity access mobile credentials may be issued to a Resident Family, Non-Resident Member Family, or Renter Family at any one time. The person(s) being issued this mobile credential must be at least eighteen (18) years of age or older. An executed and notarized Guardianship Power of Attorney Form is required for each guardian. Where there are multiple children under the age of eighteen (18) who will be under the guardian's care, each child must be listed on the form(s).

Guardian mobile credentials are valid for one (1) year from the date of issuance. Guardians may not use the Amenity Facilities unless using them with the child or children assigned to their mobile credentials. Guardians are also not permitted to bring Guests to the Amenity Facilities at any time. There is a \$25.00 charge per mobile credential. The child or children assigned to the guardian may be required to obtain a child identification per the Lifestyle Manager. There is a \$10.00 charge for this child identification.

## **Renters' Privileges**

1. Residents who rent out their residential unit(s) in the District shall have the right to designate the Renter of their residential unit(s) as the beneficial users of the Resident's privileges for purposes of Amenity Facilities use.
2. In order for the Renter to be entitled to use the Amenity Facilities, the Renter must acquire usership with respect to the residence which is being rented or licensed. An Amenity Assignment of Rights and Privileges Form must be executed with the North River Ranch Neighborhood Homeowners Association by the Resident on behalf of the renter and witnessed prior to any facility mobile credentials access being transferred to the Renter by Lifestyle Manager. A Renter who is designated as the beneficial user of the Resident's usership shall be entitled to the same rights and privileges to use the Amenity Facilities as the Resident. There is a \$25.00 charge per mobile credential issued to Renters. No charge applies for reactivating or extending a mobile credential.
3. During the period when a Renter is designated as the beneficial user of the usership, the Resident shall not be entitled to use the Amenity Facilities with respect to that usership.
4. Residents shall be responsible for all charges incurred by their Renters which remain unpaid after the customary billing and collection procedure established by the District. Resident owners are responsible for the department of their respective Renter.
5. Renters shall be subject to such other rules and regulations as the District may adopt from time to time.

## **Guest Policy**

1. The guest policy varies by facility. See each section for the specific policy applicable to that facility.
2. Access fob or digital access is not issued on a Guest basis.
3. Guests must always be accompanied by a Patron when using any of the Amenity Facilities.
4. Patron will be responsible for any damages caused by Guests while using facilities.

## **Loss or Destruction of Property or Instances of Personal Injury**

Each Patron and each Guest as a condition of invitation to the premises of the Amenity Facilities assume sole responsibility for his or her property. The District and its contractors shall not be responsible for the loss or damage to any private property used or stored on the premises of the center, whether in lockers or elsewhere.

No person shall remove from the room in which it is placed or from the Amenity Facilities' premises any property or furniture belonging to the District or its contractors without proper authorization. Amenity Facilities Patrons shall be liable for any property damage and/or personal injury at the Amenity Facilities, or at any activity or function operated, organized, arranged or sponsored by the District or its contractors, caused by the user, any guests or any family users. The District reserves the right to pursue any and all legal and equitable measures necessary to remedy any losses due to property damage or personal injury.

Any Patron, Guest or other person who, in any manner, makes use of or accepts the use of any apparatus, appliance, facility, privilege or service whatsoever owned, licensed or operated by the District or its contractors, or who engages in any contest, game, function, exercise, competition or other activity operated, organized, arranged or sponsored by the District, either on or off the Amenity Facilities' premises, shall do so at his or her own risk, and shall hold the Amenity Facility, the District, the Board of Supervisors, District employees, District representatives, District contractors, District agents, harmless for any and all loss, cost, claim, injury damage or liability sustained or incurred by him or her, resulting there from and/or from any act of omission of the District, or their respective operators, Supervisors, employees, representatives, contractors, or agents.

Any Patron shall have, owe, and perform the same obligation to the District and their respective operators, Supervisors, employees, representative, contractors, and agents hereunder in respect to any loss, cost, claim, injury, damage or liability sustained or incurred by any guest or family user of such Patron.

Should any party bound by these Policies bring suit against the District, the Board of Supervisors or staff, agents or employees of the District, any Amenity Facility operator or its officers, employees, representatives, contractors or agents in connection with any event operated, organized, arranged or sponsored by the District or any other claim or matter in connection with any event operated, organized, arranged or sponsored by the District, and fail to obtain judgment therein against the District or the Amenity Facility operator, officers, employee, representative, contractor or agent, said party shall be liable to the District for all costs and expenses incurred by it in the defense of such suit (including court costs and attorney's fees through all appellate proceedings).

### **Indemnification**

Each organization, group or individual reserving the use of an Amenity Facility (or any part thereof) agrees to indemnify and hold harmless the District, the owners of the Amenity Facility and the owner's officers, agents and employees from any and all liability, claims, actions, suits or demands by any person, corporation or other entity, for injuries, death, property damage of any nature, arising out of, or in connection with, the use of the District.

Each organization, group or individual reserving the use of District facilities agrees to indemnify and hold harmless the District and the amenity management firm, and the respective officers, agents and employees of each, from any and all liability, claims, actions, suits or demands by and person, corporation or other entity, for injuries, death, property damage of any nature, arising out of or in connection with, the use of the district lands, premises and / or facilities, including litigation or any appellate proceeding with respect thereto. Nothing herein shall constitute or be construed as a waiver of the District's sovereign immunity granted pursuant to Section 768.28, Florida Statutes.

The District and its agent, employees and officers shall not be liable for, and the Resident or Non-Resident User shall release all claims for injury or damage to or loss of personal property or to the person, sustained by the user or any person claiming through the user resulting from any fire, accident, occurrence, theft or condition in or upon the District's lands, premises and/or facilities.

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## **Suspension and Termination of Adult Privileges**

1. Privileges at the Amenity Facilities can be subject to suspension or termination by the Board of Supervisors if a Patron:
  - a. Submits false information on the application for an access fob or digital access.
  - b. Permits unauthorized use of an access fob or digital access.
  - c. Exhibits unsatisfactory behavior or appearance.
  - d. Fails to abide by the Rules and Policies established for the use of facilities.
  - e. Treats the personnel or employees of the facilities in an unreasonable or abusive manner. Examples include, but are not limited to, the use of profanity and verbal or physical assault.
  - f. Engages in conduct that is improper or likely to endanger the welfare, safety or reputation of the facility or Staff.
2. Management may at any time restrict or suspend any Patron's privileges to use any or all the Amenity Facilities when such action is necessary to protect the health, safety and welfare of other Patrons and their guests, or to protect the District's facilities from damage. The District shall follow the process below regarding Suspension or Termination of an Adult Patron's privileges:
  - a. First Offense - Written notice & explanation of the violation will be given to the Patron and a copy of such notice will be filed in the Resident Services Office.
  - b. Second Offense – This will result in an automatic suspension of all amenity privileges for thirty (30) days. Written notice & explanation will be given to the Patron and a copy of such notice will be filed in the Resident Services Office.
  - c. Third Offense – Will result in a suspension of all amenity privileges until the next Board of Supervisors Meeting. At the Board meeting, a record of all previous offenses will be presented to the Board for recommendation of termination of the Patron's privileges for one (1) year (or some shorter amount of time at the Board's discretion). Written notice will be given to the Patron as to the Board of Supervisors decision.
3. Immediate Suspension & Removal:
  - a. The Board Chairperson, District Manager, Amenity Manager have the exclusive right, authority and discretion to suspend any Adult Patron for the use of profanity and failure to follow staff direction for a period of no less than seven (7) days.
  - b. An incident report will be generated, and a copy of such notice will be filed in the Resident Services Office.
  - c. Upon issue of an immediate suspension, should the Patron continue to actor perform in an inappropriate manner/behavior, that Adult Patron shall forfeit all amenity privileges until the next Board of Supervisors meeting. Furthermore, District Staff will recommend termination of Adult Patron's privileges for a period

of six (6) months.

4. Notwithstanding the foregoing, if at any time an Adult Patron is arrested for an act committed, or allegedly committed, while at any District Facility, that Adult Patron shall have all amenity privileges suspended until the next Board of Supervisors meeting. At the Board meeting, the Board will be presented with the facts surrounding the arrest and a recommendation of termination of Adult Patron's privileges for up to one (1) year (or some shorter amount of time at the Board's discretion). Written notice will be given to Adult Patron as to the Board of Supervisors decision.
5. Utilizing the facilities during the suspension period will result in a trespassing citation issued by law enforcement officers of the Manatee County Sheriff's Office or Florida Highway Patrol. Furthermore, attendance as a guest will also be prohibited during such time. Attempts made to gain access to the facilities using another person's access fob or digital access will result in confiscation of the access fob or digital access being used and the suspension of that fob or digital access holder's privileges for a period of fifteen (15) days.
6. Suspension Effective Date:
  - a. The Effective Date for amenity privilege suspension will be from the date of the written notice of suspension.
  - b. Weekdays (Monday – Friday) and Weekends (Saturday – Sunday) will be calculated toward the total number of suspension days.
  - c. The Effective Date for the amenity privilege suspension will be stayed if the party subject to suspension files a notice of appeal of such suspension, in writing, to the District Management Office within 5 business days of the date of the written notice.
7. Appeal Process – Adult Patrons:
  - a. Any person has the right to dispute and request an appeal to the District's Board of Supervisors.
  - b. A notice of appeal must be submitted in writing to the District Management Office within five (5) business days of the date of the written notice for placement on the next regularly scheduled District meeting agenda.
  - c. Such notice of appeal shall outline all facts and support documentation that constitutes the basis of appeal.
  - d. The District Management Office must be in receipt of such appeal no fewer than five (5) business days prior to the next regularly scheduled District meeting or such appeal will be heard at the next subsequent scheduled District meeting.
  - e. Any person appealing will be governed by the following procedures:
    - i. Appellant must be physically present or represented by counsel at meeting in which the appeal will be heard by the Board of Supervisors.
    - ii. Failure to attend will result in dismissal of appeal with no resubmission on future District agenda docket.
    - iii. Appellant's argument & basis for appeal will be limited to five (5) minutes per account unless otherwise expanded by the Board of Supervisors.

- iv. The District Board of Supervisors and District Staff may question the appellant on any matter relevant to the appeal.
  - v. The District Board of Supervisors and District Staff may present testimony or documentary evidence on any matter, from any source, relevant to the appeal.
  - vi. Appellant must furnish enough copies (8) of any documentation to present to the Board of Supervisors supplementing the argument and basis for the appeal (if applicable).
- f. The District's Board of Supervisors reserves the right to grant or deny any appeal at their sole and absolute discretion.
  - g. District action(s) will be resolved by way of successful Board motion.
  - h. Upon Board action on an appeal, no subsequent appeal will be given or heard for the same offense.

### **Suspension and Termination of Minor Privileges**

1. At the discretion of Amenity Facilities Staff, Minors (children under the age of eighteen (18)), who violate the rules and policies may be expelled from the Amenity Facilities or one (1) day. Upon such expulsion, a written report shall be prepared detailing the name of the child, the prohibited act committed and the date. This report will be mailed to the parents of the child and will be kept on file at the Resident Services Office.
2. Any Minor who is expelled from the Amenity Facilities three (3) times in a one-year period, shall have their Amenity Facilities privileges suspended for one (1) year from the date of the third offense.
3. Notwithstanding the foregoing, at any time a Minor is arrested for an act committed, or allegedly committed, while at any District Facility, that minor shall have all amenity privileges suspended until the next Board of Supervisors meeting. At the Board meeting, the Board will be presented with the facts surrounding the arrest and a recommendation of termination of minor's privileges for up to one (1) year (or some shorter amount of time at the Board's discretion). Written notice will be given to known minor's guardian(s) as to the Board of Supervisors decision.
4. Utilizing the facilities during the suspension period will result in a trespassing citation issued by the law enforcement officers of the Manatee County Sheriff's Office or Florida Highway Patrol. Furthermore, attendance as a guest will also be prohibited during such time. Attempts made to gain access to the facilities using another person's access fob or digital access will result in confiscation of the access fob or digital access being used and the suspension of that fob or digital access holder's privileges for a period of fifteen (15) days.
5. Suspension Effective Date:
  - a. The Effective Date for amenity privilege suspension will be from the date of the written notice of suspension.
  - b. Weekdays (Monday – Friday) and Weekends (Saturday – Sundays) will be calculated toward the total number of suspension days.

- c. The Effective Date for the amenity privilege suspension will be stayed if the party subject to suspension files a notice of appeal of such suspension, in writing, to the District Management Office within 5 business days of the date of the written notice.
6. Appeal Process – Minor Patrons:
- a. Any minor has the right to dispute and request an appeal to the District’s Board of Supervisors.
  - b. A notice of appeal must be submitted in writing to the District Management Office within five (5) business days of the date of the written notice for placement on the next regularly scheduled District meeting agenda.
  - c. Such notice of appeal shall outline all facts and support documentation that constitutes the basis of appeal.
  - d. The District Management Office must be in receipt of such appeal no fewer than five (5) business days prior to the next regularly scheduled District meeting or such appeal will be heard at the next subsequent scheduled District meeting.
  - e. Any minor appealing will be governed by the following procedures:
    - i. Minor Appellant and at least one parent or guardian must be physically present or represented by counsel at meeting in which the appeal will be heard by the Board of Supervisors.
    - ii. Failure to attend will result in dismissal of appeal with no resubmission on future District agenda docket.
    - iii. Appellant’s argument & basis for appeal will be limited to five (5) minutes per account unless otherwise expanded by the Board of Supervisors.
    - iv. The District Board of Supervisors and District Staff may question the appellant on any matter relevant to the appeal.
    - v. The District Board of Supervisors and District Staff may present testimony or documentary evidence on any matter, from any source, relevant to the appeal.
    - vi. Appellant must furnish enough copies (8) of any documentation to present to the Board of Supervisors supplementing the argument and basis for the appeal (if applicable).
  - f. The District’s Board of Supervisors reserves the right to grant or deny any appeal at their sole and absolute discretion.
  - g. District action(s) will be resolved by way of successful Board motion.
  - h. Upon Board action on an appeal, no subsequent appeal will be given or heard for the same offense.

## **General Facility Provisions**

1. The Board reserves the right to amend, modify, or delete, in part or in their entirety, these Rules and Policies when necessary at a duly noticed Board meeting and will notify the Patrons of any changes. However, in order to change or modify rates or fees beyond the increases specifically allowed for by the District's rules and regulations, the Board must hold a duly noticed public hearing on said rates and fees.
2. All Patrons must have their assigned facility access fob or digital access upon entering the amenities. Facility access fobs or digital access are non-transferable and may be confiscated on site if they are being used by someone other than the person to whom they were issued. Patrons must present facility access fob or digital access upon request from Amenity Staff members.
3. Children under sixteen (16) years of age must be accompanied by a patron aged sixteen or older (16) or older, with the exception of the pool, with a valid Facility Access fob or digital access.
4. Patrons aged twelve to fifteen (12-15) may access the Fitness Center accompanied by a parent/guardian/adult patron and must be supervised at all times by said parent/guardian/adult patron.
5. The District will establish and publish All Amenity Facilities operation hours. Hours of operation are Dawn to Dusk. Dawn defined as 30 minutes before sunrise. Dusk defined as 30 minutes after sunset. The Clubhouse Facilities will be closed on the following holidays: Easter, Memorial Day, July 4<sup>th</sup>, Labor Day, Thanksgiving Day, Christmas Day and New Year's Day. The Clubhouse Facilities may also have limited hours of operation or be closed on Christmas Eve and New Year's Eve with Board authorization.
6. Dogs and all other pets (except for Service Animals) are not permitted at the Clubhouse Facilities and pools. Where Service Animals are permitted on the grounds, they must be leashed. Patrons are responsible for picking up after all pets as a courtesy to residents, and in accordance with the law.
7. Open containers or glass are prohibited at any Amenity Facilities, parks, playgrounds, and common areas. Alcoholic beverages shall not be served or sold. Alcoholic beverages are only permitted at pre-approved private parties and may also be served at District pre-approved or programmed special events.
8. Facility parking lots are intended for use by Patrons and their guests only while they're using the facilities. Vehicles must be parked in designated areas. Vehicles may not be parked on grass lawns, or in any way which blocks the normal flow of traffic. No extended or overnight parking is permitted.
9. Fireworks of any kind are not permitted anywhere on the Amenity Facilities, District Property, and adjacent areas.
10. Only District employees and staff are allowed in the service areas of the Amenity Facilities.
11. The Board of Supervisors (as an entity) and the District Manager, the Amenity

Manager and its staff shall have full authority to enforce these policies.

12. No use of tobacco, vaping or marijuana products including cigarettes, spit tobacco or e-cigarettes is permitted within any of the Amenity Facilities.
13. Guests must be accompanied by a Patron while using the Amenities.
14. All lost or stolen access fob or digital access should be reported immediately to the Resident Services Office.
15. Disregard for any Amenity Facilities rules or policies may result in expulsion from the facility and/or loss of Amenity Facilities privileges in accordance with the procedures set forth herein.
16. Patrons and their guests shall treat all staff members with courtesy and respect.
17. Golf carts, motorcycles, off-road vehicles (including ATVs), and motorized scooters are prohibited on all property owned, maintained, and operated by the District or at any of the Amenities within the District with the exception of parking lots or unless the said vehicles are owned by the District.
18. Skateboarding is not allowed on any District Amenity Facility Property, this includes but is not limited to, the Amenity Facilities, the Greenway, AVID Trail systems, FitPods, athletic fields, playground area, bridge areas, and sidewalks surrounding these areas.
19. Commercial advertisements shall not be posted or circulated in the Amenity Facilities. Petitions, posters or promotional material shall not be originated, solicited, circulated or posted on Amenity Facilities property unless approved in writing by the Amenity Manager.
20. The Amenity Facilities shall not be used for commercial purposes without written permission from the Amenity Manager and the District Manager. The term "commercial purposes" shall mean those activities which involve, in any way, the provision of goods or services for compensation.
21. Firearms or any other weapons are not permitted in any of the Amenity Facilities.
22. The Amenity Manager reserves the right to authorize all programs and activities, including the number of participants, equipment and supplies usage, facility reservations, etc., at all Amenity Facilities, except usage and license fees that have been established by the Board. The Amenity Manager also has the right to authorize management-sponsored events and programs to better serve the Patrons, and to reserve any Amenity Facility for said events (if the schedule permits) and to collect revenue for those services provided. This includes, but is not limited to, various athletic events and programs, and children's programs, social events, etc. Should the District be entitled to any of these revenues based on its established license or usage fees, the Amenity Manager will be required to compensate the District accordingly.
23. There is no trespassing or fishing allowed in all designated wetland conservation and/or mitigation areas located on District property. Trespassers will be reported to the local authorities.
24. Loitering (the offense of standing idly or prowling in a place, at a time or in a manner not usual for law-abiding individuals, under circumstances that warrant a justifiable and reasonable alarm or immediate concern for the safety of persons or property in the

- vicinity) is not permitted at any Amenity Facility.
25. All Patrons shall abide by and comply with any and all federal, state and local laws and ordinances while present at or utilizing the Amenity Facilities and shall ensure that any minor for whom they are responsible also complies with the same.
  26. Various areas of all Amenity Facilities are under twenty-four (24) hour video surveillance.
  27. Outdoor grilling is prohibited at all Amenity Facilities unless at a District pre-approved special event.
  28. Residents are encouraged to let the staff know if an area of the facility or a piece of equipment is in need of cleaning or maintenance.
  29. Garbage cans located on District property are for doggie pot bags or garbage generated while using District amenities. These garbage cans are not to be used for personal home trash. Residents using these garbage cans for personal trash may be subject to a disposal fee of Two Hundred Dollars (\$200.00) per violation.
  30. District owned trails are not to be used during the hours between dusk and dawn.
  31. Lifestyle Manager may close all facilities due to inclement weather and evidence of lightning.

### **General Amenity Facilities Usage Policy**

All Patrons and Guests using the Amenity Facilities are expected to conduct themselves in a responsible, courteous and safe manner, in compliance with all policies and rules of the District. Violation of the District's Policies and/or misuse or destruction of Amenity Facilities equipment may result in the suspension or termination of District Amenity Facilities privileges with respect to the offending Patron or Guest. The District may pursue further legal action and restitution regarding destruction of Amenity Facilities property or equipment.

1. Hours: The District Amenity Facilities are available for use by Patrons during normal operating hours to be established and posted by the District.
2. Emergencies: After contacting 911 if required, all emergencies and injuries must be reported to the office of the District Manager PFM Group Consulting, LLC, (PFM) Tel. 855.201.0152

Persons using the Amenity Facilities do so at their own risk. Amenity Manager's staff members are not present to provide personal training, exercise consultation or athletic instruction, unless otherwise noted, to Patrons or Guests. Persons interested in using the Amenity Facilities are encouraged to consult with a physician prior to commencing a fitness program.

## **Instructor Use of District Property**

Any person wishing to conduct or instruct a class or program on District property, whether fee-based or free, must be preapproved by the North River Ranch Improvement Stewardship District Board of Supervisors. At its discretion, the Board of Supervisors may delegate this authority to the Lifestyle Manager (Director of Fun). A fully completed and approved Instructor Agreement, proof of compliance with the District's insurance requirements and proof of any requested instructor certification requirements must be on file with the District prior to the commencement of the first class and must remain in effect throughout the duration of the class or program. Approved instructors are bound by the Instructor Agreement which is incorporated herein by this reference. Failure to comply with the provisions of the Instructor Agreement will result in cancellation of the class or program.

## **Amenity Facility Licensing Policies**

Adult Patrons may reserve for license certain portions of the Amenity Facilities for private events.

Current Facility License availability is limited to the hours of 10:00am – 8:00pm, and provided no community activity or program is scheduled, and adequate staff are available. These license times will be reviewed on a continual basis and may change in the future.

Only one (1) room or portion of the facility is available for license during regular hours of operation and reservations may not be made more than six (6) months prior to the event. Persons interested in doing so should follow the procedures set forth in Paragraph 1. Reservations. Please note all the facilities are unavailable for private events on the following holidays:

New Year's Day	Good Friday	Easter Sunday
Friday Preceding Spring Break		Mother's Day
Last Day of School	Memorial Day	Father's Day
Fourth of July	Labor Day	Thanksgiving Day
Christmas Eve	Christmas Day	New Year's Eve

The pools and pool deck areas, the event lawns, playgrounds and play parks, fire pit or other common areas of the facilities are not available for private license and shall remain open to other Patrons and their guests during normal operating hours. The Patron licensing any portion of the facility shall be responsible for any and all damage and

expenses arising from the event.

1. Reservations: In order to reserve a room for license, Adult Patrons must contact the Resident Services Office at least four (4) weeks prior to the license date. Patrons will be required to submit a Preliminary Facility License Form to the Resident Services Office and, upon approval, will be required to submit a completed Facility Licensing Agreement and all fees associated with the license. The Facility Licensing Agreement must be completed, and payment received at least two (2) weeks before the private event date. One payment must be in the amount of the room licensing fee and the other payment must be in the amount of Two Hundred Dollars (\$200.00) as a deposit. All checks and money orders must be made payable to the North River Ranch Improvement Stewardship District. The Resident Services Office has the authority to reasonably deny a request. Denial of a request may be appealed to the District's Board of Supervisors for consideration.
2. Reservations for Charity Events must be made at least ninety (90) days in advance of event and are contingent on District Board approval.
3. Cancellation Policy: Cancellation of a reservation less than thirty (30) days from the reserved date will result in the loss of the license fee and return of the deposit.
4. Available Facilities: The following areas of the District are available for private license (capacity; license fee established by rule, time frame available) for up to five (5) total hours, including set up and post-event cleanup, including returning any relocated items and furnishings. Additional hours may be available upon request at a pro-rated amount provided staff are available. Approval for additional hours is at the discretion of the Lifestyle Manager (Director of Fun).
  - a. Brightwood Pavilion Game Room  
Ninety (90) per Fire Code  
Forty (40) Person Event Capacity  
10:00 am to 5:00 pm, \$100.00  
5:00pm to 8:00pm, \$150.00
  - b. Riverfield Verandah Outdoor Living Room  
One hundred and twenty three (123) Fire Code  
Fifty (50) Person Capacity  
10:00am to 5:00 pm, \$100.00  
5:00pm to -8:00pm, \$150.00
  - c. Camp Creek Game Room  
One hundred and ten (110) per Fire Code  
Fifty (50) Person Capacity  
10:00 am to 5:00 pm, \$100.00  
5:00pm to 8:00pm, \$150.00
  - d. Camp Creek Club Room  
One hundred and eight six (186) per Fire code  
Eighty (80) Person Event Capacity  
10:00 am to 5:00 pm, \$150.00

5:00pm to 8:00pm, \$200.00

- e. Camp Creek Business Center  
Ten (10) Person Event Capacity  
10:00 am to 8:00 pm, \$50.00

5. Staffing: One (1) staff person is required to be present on-site during the facility license period.
6. Deposit: A deposit in the amount of Two Hundred Dollars (\$200.00) is required at the time the reservation is made. Should alcohol be added to the Facility License, then a Three Hundred Dollar (\$300.00) deposit fee is required at the time the reservation is made. The deposit will be refunded in full if all conditions listed on the Facility Leasing Agreement are met. The District may retain all or part of the deposit if the District determines, at its sole discretion, that it is necessary to repair any damage, including cleanup costs, arising from the license or if one or more of the conditions of the Facility Leasing Agreement are not met.
7. General Policies:
  - a. Adult Patron is bound by the Facilities Leasing Agreement which is incorporated herein by this reference.
  - b. Facility & room maximum capacity limits must be observed at all times and will be strictly enforced. District staff reserves the right to take all necessary actions to comply with this requirement. Examples of these actions include, but are not limited to:
    - i. Event Cancellation & Closure
    - ii. Access Restrictions
    - iii. Parking Enforcement & Towing. The Adult Patron leasing the facility will be responsible for any and all monetary citations and fines that the District may receive for such a violation.
  - c. Rooms may be licensed outside of the hours listed above provided staff are available and may require an additional fee. These reservation requests are not guaranteed to be approved and the Resident Services Office has the authority to reasonably deny any request. Details relating to additional license cost, staffing cost/availability and facility availability may be obtained from the Resident Services Office. All facility leasing policies remain in force for these special circumstances and the District has final say in these matters.
  - d. License fees and deposits may be increased, not more than once per year, by action of the Board of Supervisors, to reflect increased costs of operation of the Amenity Facilities; such increase may not exceed ten percent (10%) per year.
  - e. The volume of live or recorded music must not violate applicable Manatee County Noise Ordinances.

- f. Additional liability insurance coverage may be required for any event that is approved to serve alcoholic beverages. This policy also pertains to certain events the District feels should require additional liability coverage on a case-by-case basis to be reviewed by the District Manager or Board of Supervisors. The District is to be named on these policies as an additional insured party.
- g. Due to the volume of requests, the District is generally unable to approve free or reduced rate use of the meeting room space. Requests for vendor programs or creation of a community group may be submitted to the Lifestyle Manager (Director of Fun) for consideration.

### **General Rules for All Swimming Pool Facilities**

**No lifeguard on duty at pool– Swim at your own risk. A Certified Lifeguard is required on deck to observe the pool waterslide plunge area when slides are open.**

All swimming pool facilities open daily **DAWN TO DUSK**. Dawn is 30 minutes before sunrise. Dusk is 30 minutes after sunset. No nighttime swimming allowed.

1. Brightwood Pavilion Bathing Load: 105 persons  
Riverfield Verandah Bathing Load: 68 persons  
Camp Creek Bathing Load: 240 persons
2. All Patrons must use their assigned Facility Access Fob or digital access or digital access to enter the pool area.
3. Guest Policy: Patrons sixteen (16) and seventeen (17) years of age are permitted to bring one (1) Guest each. That Guest must be sixteen (16) years of age or older and have proper identification to verify age. A Family, as defined in these policies, is limited to a maximum of six (6) total Guests.
4. Children under sixteen (16) years of age must always be directly supervised by a Parent, Guardian or Adult Patron while in the pool facility.
5. Portable wi-fi speakers, radios, tape players, CD players, MP3 players, televisions, and the like are not permitted unless they are personal units equipped with headphones.
6. Swimming is permitted only during designated hours, as posted at the pool.
7. Swimming after dusk is prohibited by the Florida Department of Health.
8. During the posted hours, Patrons swim at their own risk and must adhere to the swimming pool rules.
9. Showers are required before entering the pools, or using the waterslide.
10. Glass containers are not permitted within the entire pool area.
11. No food or beverages are permitted in the pool or on pool wet deck.
12. Alcoholic beverages are not permitted in the entire pool area, in the pool or the pool deck area, unless it is a pre-programmed community event.

13. Do not swallow the pool water.
14. No jumping, pushing, running or other horseplay is allowed in the pool or on the pool deck area.
15. Hanging on the lane lines (where applicable) and interfering with the lap-swimming lane is prohibited.
16. Children under three (3) years of age, and those who are not reliably toilet trained, must wear rubber-lined swim diapers, as well as a swimsuit over the swim diaper, to reduce the health risks associated with human waste in the swimming pool/deck area.
17. Diving is strictly prohibited at all pools.
18. Swimming Pool hours will be posted. Pool availability may be limited or rotated in order to facilitate maintenance of the facility. Depending upon usage, the pool may be closed for various periods of time to facilitate maintenance and to maintain health code regulations. Advance notice will be given to residents, whenever feasible.
19. Any person swimming during non-posted swimming hours may be suspended from using the facility and possibly all the facilities.
20. Proper swim attire must be worn in the pool and bathing suit tops must always be tied.
21. No chewing gum is permitted in the pool or on the pool deck area.
22. For the comfort of others, the changing of diapers or clothes is not allowed at pool side.
23. No one shall pollute the pool. Anyone who does pollute the pool is liable for any costs incurred in treating and reopening the pool.
24. Remote-controlled watercraft are not allowed in the pool area.
25. Pool entrances must always be kept clear.
26. No swinging on ladders, fences, or railings is allowed.
27. Pool furniture is not to be removed from the pool area.
28. Loud, profane, or abusive language is absolutely prohibited.
29. No physical or verbal abuse will be tolerated.
30. Chemicals used in the pool may affect certain hair or fabric colors. The District is not responsible for these effects.
31. Pets, (except for service animals), bicycles, skateboards, roller blades, and scooters are not permitted on the pool deck area inside the pool gates at any time.
32. The Amenity Staff reserves the right to authorize all programs and activities, regarding the number of guest participants, equipment, supplies, usage, etc., conducted at the pool, including Swim Lessons, Aquatic/Recreational Programs, District and/or Homeowner's Association Sponsored Events.
33. Lifestyle Manager may close all facilities due to inclement weather and evidence of lightning.

## Camp Creek Waterslide Policy

**A Certified Lifeguard is required on deck to observe the pool waterslide plunge area when slides are open.**

1. Riders must follow the attendant/lifeguard rules and instructions.
2. Water depth is 5'-0" at plunge pool landing area.
3. Strong swimming ability required.
4. Non-swimmers are not permitted.
5. Parental or adult supervision is required at all times for users under 14 years of age.
6. Children less than forty-two (42) inches tall are not permitted to ride the slide.
7. Children more than forty-two (42) inches tall may ride the slide only if they demonstrate the ability to swim independently to the side of the pool after exiting.
8. The rider must be 300 pounds or less.
9. Riders must be in good general health. Use of the slide is only permitted when it is officially open and the lifeguard is on duty. The hours are posted on the pool deck and publicized to the community on a regular basis. Hours are subject to change.
10. Do not use slide while under the influence of alcohol or drugs.
11. The slide may only be used when it is attended at the top and bottom of the slide.
12. Pregnant women and persons with heart conditions or back trouble should not ride the slide.
13. Riders must be seated and wait for the attendant's approval to start down the slide.
14. Only one person may slide down the waterslide at any given time. NO multiple or chain riding.
15. Riders must be three (3) feet away from the slide surface until the previous rider exits the bottom of the flume and the area around the bottom of the slide is completely clear.
16. Riders will wait at the mid-stair landing or the lower unit such time as the next rider is cleared to enter the slide surface.
17. Children may not stand or climb on the waterslide and must always ride down feet first.
18. Diving into/off of, kneeling, changing positions, slowing down, stopping, forming chains or sliding down headfirst is prohibited at all times.
19. Appropriate swimwear required at all times.
20. No life jackets, inner tubes, jewelry, "street clothes", floats, rafts, balls, toys, jewelry, water wings, goggles, masks, safety floats, or inappropriate swim attire are permitted on the waterslide.
21. The rider must be lying down with arms and legs crossed. You must keep arms and hands inside the flume at all times.
22. Parents and children are not permitted to catch children at the bottom of the slide. Riders must exit the slide quickly and clear the plunge area completely prior to next rider.

23. Before sliding check that there is water in the flume. Riding a dry slide is strictly prohibited. After your ride, leave the slide splash area IMMEDIATELY.
24. No pushing in line.
25. All waterslide riders shall obey safety instructions or may be restricted from use of the slide or pool facility.
26. Guidelines not followed after an initial warning will result in a loss of slide privileges for the remainder of the day, or other disciplinary action.
27. Lifestyle Manager may close all facilities due to inclement weather and evidence of lightning.
28. **SEE ADDENDUM TO THIS DOCUMENT** Camp Creek Pool and Waterslide Dept. of Health Standard Operating Procedures (SOP).

### **Feces Policy for All Swimming and Wading Pools**

1. To avoid contamination:
  - a. Parents should take their children to the restroom before entering the pool.
  - b. Children under three (3) years of age, and those who are not reliably toilet trained, must wear rubber lined swim diapers and a swimsuit over the swim diaper.
  - c. Patrons who have diarrhea are prohibited from using the pool.
2. If contamination occurs, the affected pool will be fenced off and closed for up to twenty-four (24) hours per the Florida Department of Health guidelines. The water may be shocked with chlorine to kill the bacteria.

### **ADA Chair Lift Usage Policy**

1. ADA chair lifts are for use by disabled Patrons and Guests only. Users should consult with their physician to determine if water activities are appropriate for them.
2. Chair lifts are designed for self-use. Amenity Management Staff is not authorized to assist Patrons or Guests with use beyond initial review of operating instructions.
3. Use of the chair lifts by non-disabled Patrons or Guests will result in immediate suspension from the facility for a period of one (1) day, no exceptions.

### **Aquatic Toy and Recreational Floatation Device Policy**

1. Toys and other aquatic equipment are prohibited in the pool.
2. Exceptions to the above are Coast Guard approved personal floatation devices, kickboards for lap swimming/swim classes, masks, goggles, water wings, and water toys for organized special events previously approved by the Amenity Manager.

3. Amenity Management Staff has the final say regarding the use of any and all recreational floatation devices at all pools.

## **Fitness Centers Policies**

1. Occupancy: 38
2. Please note the Fitness Centers are unattended facilities. Persons using the facilities do so at their own risk. Staff is not present to provide Personal Training or Exercise Consultation to Patrons. Persons interested in using the Fitness Centers are encouraged to consult with a physician prior to commencing a fitness program.
3. All Patrons using the Fitness Centers are expected to conduct themselves in a responsible, courteous and safe manner in compliance with all policies and rules of the District governing the Amenity Facilities. Disregard or violation of the District's policies and rules and misuse or destruction of the Fitness Centers equipment may result in the suspension or termination of usage privileges. The District may pursue further legal action and restitution regarding destruction of Amenity Facility property or equipment.
4. Hours: The Fitness Center(s) are open daily 24-hours for use by Patrons and their accompanied guests.
5. Emergencies: Call 911 if immediate medical attention is necessary. All emergencies and injuries must be reported to the Amenity Staff as well as the District Manager, District Manager PFM Group Consulting, LLC, (PFM) Tel. 855.201.0152
6. Eligible Users: Patrons sixteen (16) years of age and older are permitted to use the Fitness Centers during designated operating hours. Patrons twelve -fifteen (12-15) years of age fob or digital access are permitted to use the Fitness Centers during designated operating hours if accompanied and supervised by a parent/guardian/-patron with a valid access fob or digital access or digital access. No one under the specified ages is allowed in the Fitness Centers at any time.
7. Guest Policy: Residents may accompany up to two (2) guests to the Fitness Centers. Residents are responsible for cleaning up after themselves and their guest(s).
8. Food and Beverage: Food (including chewing gum) is not permitted within the Fitness Centers. Water is permitted in the Fitness Centers if contained in non-breakable containers with screw top or sealed lids. Alcoholic beverages are not permitted.
9. Proper Attire: Appropriate clothing and athletic footwear (covering the entire foot) must always be worn in the Fitness Centers. Appropriate clothing includes t-shirts, tank tops, athletic shorts (no jeans), and/or sweat suits (no swimsuits).

10. General Policies:

- a. Everyone is responsible for wiping off fitness equipment after use.
- b. Use of personal trainers is not permitted in the Fitness Centers with exception to instructors provided by the management company as part of the lifestyle program.
- c. Hand chalk is not permitted to be used in the Fitness Centers.
- d. Portable wi-fi speakers, radios, tape players, CD players and MP 3 players are not permitted unless they are personal units equipped with headphones.
- e. Weights or other fitness equipment may not be removed from the Fitness Centers.
- f. Patrons are not permitted to store personal equipment in the fitness center.
- g. When other Patrons are waiting, use of cardiovascular equipment should be limited to thirty (30) minutes and breaks should be taken between multiple sets on weight equipment.
- h. Weights must be returned to their proper location after use.
- i. Free weights are not to be dropped and should be placed only on the floor or on equipment made specifically for storage of the weights.
- j. Any fitness program operated, established, and run by Amenity Staff may have priority over other users of the Fitness Centers.

**Event Lawns/Multi-Purpose  
Playing Field Policies**

All Patrons and guests using the Event Lawns/Multi-Purpose Playing Field are expected to conduct themselves in a responsible, courteous and safe manner in compliance with all policies and rules of the District. Disregard or violation of the District's policies and rules and misuse or destruction of Facility equipment may result in the suspension or termination of Facility privileges. The District may pursue further legal action and restitution regarding destruction of Amenity Facility property or equipment. Guests may use the Event Lawns/Multi-purpose Playing Field if accompanied by a Patron.

Please note that the Event Lawns/Multi-Purpose Playing Field is an unattended Facility and persons using the facility do so at their own risk. Persons interested in using these Facilities are encouraged to consult with a physician prior to use.

1. Hours: The Event Lawns/Multi-Purpose Playing Field is available for use by Patrons daily from dawn to dusk.
2. Emergencies: All emergencies and injuries must be reported to the Amenity Staff as well as the District Manager, District Manager PFM Group Consulting, LLC,

3. Proper Attire: Proper athletic shoes and attire are required at all times while on the field. Proper attire shall consist of athletic shoes, shirts, and shorts or athletic pants.
4. Guest Policy: Patrons are permitted to bring a maximum of six (6) guests to this facility per household.
5. General Policies:
  - a. Usage is available on a first come first serve basis, unless otherwise programmed by District.
  - b. Schedules of programs will be posted.
  - c. Usage of the Event Lawns/Multi-purpose Playing Field by organizations charging a fee is strictly prohibited unless pre-approved by the District.
  - d. The exclusive and reserved scheduled uses of the Event Lawns/Multi-Purpose Playing Field are limited to community-based teams and programs scheduled through the Amenity Staff.
  - e. Roller blades, skates, skateboards, and motorized scooters are prohibited at the Event Lawns/Multi-Purpose Playing Field.
  - f. Portable wi-fi speakers, radios, tape players, CD players and MP 3 players are not permitted unless they are personal units equipped with headphones.
  - g. Loud, profane, or abusive language is absolutely prohibited.
  - h. No physical or verbal abuse will be tolerated.
  - i. Beverages are permitted at the Event Lawns/Multi-Purpose Playing Field if contained in non-breakable containers with screw top or sealed lids. No glass containers are permitted at or on the Event Lawns/Multi-purpose Playing Field.
  - j. Alcoholic beverages are not permitted at or on the Event Lawns/Multi-purpose Playing Field, unless a community event pre-approved by the District.
6. Lifestyle Manager may close all facilities due to inclement weather and evidence of lightning.

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## **Pickleball Court Policies**

1. Hours: The Pickleball Courts are available for use by Patrons daily from dawn to dusk.
2. All Patrons must use their assigned Facility Access Fob or digital access or digital access to enter the courts.
3. Guest Policy: Residents may accompany up to two (2) guests to the Pickleball Courts. Residents are responsible for cleaning up after themselves and their guest(s).
4. Eligible Users: Patrons sixteen (16) years of age and older are permitted to use the Fitness Centers during designated operating hours. All children under the age of 16 must be supervised at all times.
5. Courts are available for use by court on a first come first serve basis, except during peak hours in which the courts can be reserved via MindBody online.
6. When other players are waiting, court use should be limited to 1 hour.
7. Bikes, rollerblades, skateboards and equipment with wheels are not permitted.
8. No sidewalk chalk or any other type of graffiti is permitted on court surface.
9. All players shall be dressed in appropriate attire, which includes: shirts, tennis shoes, shorts or warm up suits. These items must be worn at all times. Hard and/or black soled shoes are restricted from the pickleball courts.
10. Smoking, vaping, e-cigs and alcohol in the pickleball court area is not permitted.
11. Food and gum are not permitted on the courts. Drinks must be in a non-breakable, spill-proof container.
12. Profanity, fighting or disruptive behavior will not be tolerated.
13. No furniture, other than benches, tables and chairs already provided will be allowed on the playing surfaces.
14. Portable wi-fi speakers, radios, tape players, CD players and MP 3 players are not permitted unless they are personal units equipped with headphones .
15. All pickleball instructors must be approved, certified and employed by the management company.
16. Patrons are required to clean up after themselves and remove their trash.
17. Lifestyle Manager may close all facilities due to inclement weather and evidence of lightning.

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## **Bike Pump Park Policies**

***Florida State Statute:*** In accordance with Section 316.0085, Florida Statutes, any person who participates in or assists in off-road biking, skateboarding or in-line skating assumes the known and unknown inherent risks in these activities irrespective of age, and is legally responsible for all damages, injury or death to himself or herself or other persons or property which result from these activities. Any person who observes biking, skateboarding or in-line skating assumes the known and unknown in the inherent risks in these activities irrespective of age and is legally responsible for all damages, injury or death to himself or herself which result from these activities.

1. All Patrons must use their assigned Facility Access Fob or digital access or digital access to enter the bike pump park.
2. Use of the Bike Pump park is at your own risk. Know your own abilities and limits.
3. Adult supervision is required for riders age 15 and under.
4. Riding in the park is permitted from dawn to dusk only.
5. Before riding, inspect all surfaces before park use and report any trash, debris, erosion, or other problems with the surface to District staff immediately.
6. No riding during rain, lightning, or maintenance periods.
7. Ride with the flow of other riders. Do not proceed over obstacles or around course until it is clear of other riders.
8. Only BMX or Mountain bikes are permitted in the active riding area.
9. No motorized vehicles (Golf Cart / Mini Bike / Dirt Bike / ATV / 4 Wheelers) are permitted in the bike park or on the single-track trails.
10. Bikes with training wheels are not permitted in the bike park. Pedal cars or tricycles are not permitted in the bike park.
11. All riders must wear an American National Standards Institute (ANSI)-approved helmet with securely fastened chinstrap and closed-toe shoes. It is strongly suggested that riders wear elbow pads, kneepads and wrist guards.
12. Destruction of obstacles, vandalism, graffiti, or other types of damage to the facility shall be governed in accordance with the District's Suspension and Termination of Amenity Privileges Policy and may result in the loss of use of the facility.
13. No animals allowed in the active riding areas.
14. No music boxes or speaker systems are allowed.
15. Absolutely no alcohol, drugs, smoking, or vaping allowed in the active riding area.
16. No profanity or abusive language will be tolerated.
17. Lifestyle Manager may close all facilities due to inclement weather and evidence of lightning.

## **Policies for All Parks and Playgrounds**

1. Organized assemblies are not permitted without explicit approval by The District.
2. Guest Policy: Patrons may bring a maximum of four (4) guests per household to this facility.
3. Parks and playgrounds are available on a first come first serve basis, no reservations are permitted.
4. Guests must be accompanied by Patrons in accordance with the Districts guest policies.
5. Children using playground equipment must be under the age of twelve (12) and must be accompanied and supervised by a patron 16 years of age or older.
6. Children under the age of two (2) are not permitted to use the playground equipment.
7. No grills of any kind are permitted.
8. The use of fireworks is prohibited.
9. No roughhousing is permitted at the parks and playgrounds.
10. Roller blades, skates, skateboards, and motorized scooters are prohibited at all Parks and Playgrounds.
11. Portable wi-fi speakers, radios, tape players, CD players and MP 3 players are not permitted unless they are personal units equipped with headphones.
12. Persons using the parks and playgrounds must clean up all food, beverages and miscellaneous trash brought to the park/playground.
13. The use of profanity or disruptive behavior is absolutely prohibited.
14. Beverages are permitted at all Parks and Playgrounds if contained in non- breakable containers with screw top or sealed lids. No glass containers are permitted at or on all Parks and Playgrounds.
15. Alcoholic beverages are not permitted at or on all Parks and Playgrounds, unless a community event pre-approved by the District.
16. Inflatable equipment, such a bounce houses, is not permitted at the parks or playgrounds unless at District pre-approved or programmed special events.
17. Park and playground hours are as posted. Unless otherwise posted, hours are from dawn to dusk, Monday thru Sunday.
18. Lifestyle Manager may close all facilities due to inclement weather and evidence of lightning.

**Policies for Indoor**  
**Clubhouse Spaces: Café,**  
**Club Room & Business**  
**Center**

1. Hours: The Clubhouse is available for use by Patrons daily during the follow hours of operation: Sunday-Tuesday 12 pm to 7 pm; Wednesday – Saturday 10 am to 8 pm
2. All Patrons must use their assigned Facility Access Fob or digital access or digital access to enter the clubhouse.
3. Emergencies: All emergencies and injuries must be reported to the Amenity Staff as well as the District Manager, District Manager PFM Group Consulting, LLC, (PFM) Tel. 855.201.0152
4. Proper Attire: Shirt or cover up and shoes are required at all times while in the clubhouse. Wet bathing suits and feet are not permitted.
5. Guest Policy: Patrons are permitted to bring a maximum of six (6) guests to this facility per household.
6. Eligible Users: Patrons sixteen (16) years of age and older are permitted to use the clubhouse during designated operating hours. No one under the age of sixteen (16) is allowed in the clubhouse unless accompanied by a patron at least 16 years of age.
7. General Policies:
  - a. All seating areas are first come, first serve unless otherwise programmed by District.
  - b. Excessive noise that will disturb other patrons is not permitted.
  - c. Smoking cigarettes, cigars and e-cigs/vapor cigs are not permitted.
  - d. Use of profane or inappropriate language is not permitted.
  - e. Residents are responsible for cleaning up after themselves and helping to keep the amenity areas clean at all times.
  - f. Please replace furniture to its original location after each use.
  - g. Residents are encouraged to let the staff know if an area of the facility or a piece of equipment is in need of cleaning or maintenance.
  - h. All equipment and supplies provided for use of the amenities must be returned in good condition after use.
  - i. With the exception of service animals, pets are only permitted in designated areas, and they are not permitted indoors.
  - j. Bicycles, skateboards, rollerblades and other vehicle use is limited to designated outdoor areas only. A designated parking space with racks for bikes, skateboards and other vehicles is available.

- k. The facility and staff are not responsible for lost or stolen items. Staff members are not permitted to hold valuable or bags for patrons. All found items should be turned in to the staff for storage in the lost and found. Items will be stored in the lost and found for up to one month.
- l. The Café is completely cashless, and self-service. The POS terminal accepts credit card payments only.

### **Game Room Policies**

1. Residents use only with valid Facility Access Fob or digital access or digital access.
2. All Patrons must present their assigned Facility Access Fob or digital access to the staff person on duty in order to check out game room equipment including but not limited to ping pong paddles and balls, foosballs, air hockey paddles and pucks and billiard balls.
3. Usage of each game is limited to a maximum amount of time of one (1) hour of play per game if someone is waiting to play.
4. No one under the age of sixteen (16) is allowed in the game room unless accompanied by a patron at least 16 years of age.
5. Guest Policy: Patrons may bring a maximum of six (6) guests to the facility per household.
6. Portable wi-fi speakers, radios, tape players, CD players and MP 3 players are not permitted unless they are personal units equipped with headphones.
7. Persons using the Game Room must clean up all food, beverages, miscellaneous trash, including returning any used or relocated items and furnishings.
8. The use of profanity or disruptive behavior is absolutely prohibited.
9. Beverages are permitted at the Game Room if contained in non-breakable containers with screw top or sealed lids. No glass containers are permitted at the Game Room.
10. Alcoholic beverages are not permitted at the Game Room, unless a community event pre-approved by the District.
11. No smoking, vaping, e-cigs allowed.
12. No running.
13. No horseplay.
14. Any violation of these rules could result in expulsion from the Game Room for a minimum of one day.
15. Lifestyle Manager may close all facilities due to inclement weather and evidence of lightning.

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## Trails

1. Guest Policy: Patrons under the age of sixteen (16) are permitted to bring one (1) guest, provided both the patron and the guest have parental/guardian/adult supervision. Patrons over the age of sixteen (16) may bring a maximum of four (4) guests to this facility per household.
2. General Policies:
  - a. Trails are for pedestrian and cycling access and recreational use only by Patrons and Guests.
  - b. Children under the age of 16 (sixteen) must be accompanied and supervised by a patron at least 16 years of age at all times.
  - c. Organized assemblies are not permitted without explicit approval by the District.
  - d. Trails hours are dawn to dusk Monday through Sunday.
  - e. Guests must be accompanied by Patrons in accordance with the District guest policies.
  - f. Strollers are allowed along the Trails.
  - g. Grills of any kind are prohibited.
  - h. The use of tents is prohibited.
  - i. The use of fireworks is prohibited.
  - j. No roughhousing is permitted along the trails.
  - k. Persons using the Trails must clean up all food, beverages and miscellaneous trash.
  - l. Glass containers are prohibited.
  - m. The use of profanity or disruptive behavior is absolutely prohibited.
  - n. Alcoholic beverages are not permitted along the Trails.
  - o. No skateboarding or rollerblading is allowed anywhere along the Trails .
  - p. Golf carts, motorcycles, off-road vehicles (including ATVs), and motorized scooters are prohibited along the trails and Bike Parks.
  - q. The Trails are self-clean areas; everyone is expected to clean up after themselves.
  - r. Violation of rules will result in immediate expulsion from the trails for the day. On the second offense, a trespass warning will be given.
  - s. Do not use trails during inclement weather and evidence of lightning.
  - t. The intent of the following policy is to protect the property of the District as well as the interests of the residents of the District while patronizing the Trails:
    - i. The Manatee County Sheriff's Department, Florida Highway Patrol, and employees of the Amenity Management Company have the authority to disperse large crowds of juveniles who congregate on the trail (or in parks, parking lots or common areas) with no real purpose, at any time of day.
    - ii. The District has given permission to the law enforcement officers of the Manatee County Sheriff's Office and Florida Highway Patrol to enforce this policy by doing the following: (This applies to deputies/troopers working off-duty for the District

as well as deputies/troopers on regular patrol)

- Give juveniles fair warning at first recognition of violation of policy.
- Issue Trespass Warnings, at the deputy's/trooper's discretion, to juveniles who fail to obey the policy.
- Violators who have been issued Trespass Warnings and subsequently return to the park before the warning expires maybe arrested for trespassing.
- Anyone found guilty of vandalism or other illegal activity while on District property will be prosecuted to the fullest extent of the law withno exceptions.

### **Fishing and Pond Policies**

There is a community-wide NO FISHING policy at North River Ranch. The ponds serve stormwater management purposes and are not to State Code for fishing, swimming or ingesting. The purpose of these bodies of water is to help facilitate the District's natural water system for stormwater runoff.

### **Dog Parks and Dog Care**

1. The park is open daily DAWN TO DUSK.
2. Park is unattended. Persons using the park do so at their own risk.
3. Patrons must have their assigned Facility Access Fob or digital access or digital access to enter the dog park.
4. Only Patrons with a North River Ranch Community Development facility access fob or digital access are permitted to bring their own dog to the dog park.
5. Guest Policy: Patrons under the age of sixteen (16) are permitted to bring one (1) guest provided both the patron and the guest have parental/guardian/adult supervision. Patrons over the age of sixteen (16) may bring a maximum of two (2) guests to this facility. Guests may not bring dogs.
6. Dogs that have been declared dangerous or aggressive are prohibited.
7. All Patrons must have proof of their dog's current rabies vaccination and license.
8. Children must be at least 6 years of age and accompanied by a parent or guardian to enter the park. Children 6-16 years of age must be accompanied by an adult and must have a dog to enter the park area. Strollers are not allowed in the park.
9. Puppies under four months old are not permitted in the park.
10. Limit is two (2) dogs per Patron per visit. Guests may not bring dogs.
11. Dogs in heat are not allowed.
12. Patrons must pick up after their dog and dispose of feces properly.
13. Patrons must fill in holes dug by their dog.

14. Dogs must be on a leash when entering and exiting the dog park. Patrons must carry a leash for each dog while inside the dog area and the dogs must always be under voice command.
15. Dogs are always required to wear a basic flat buckle collar or harness with identification tags. No spiked or pronged dog collars are allowed.
16. Animals other than dogs are not allowed.
17. Leaving dogs unattended is prohibited. All Patrons must always remain in the park with their dogs.
18. Dogs that bark persistently, are a nuisance, are annoying or provoking other dogs or persons must leave the Dog Park area.
19. Climbing on or over the fence is not permitted. Dogs are not permitted to jump from one side to the other inside the dog park.
20. No smoking, vaping products, food (dog or human), or raw hides allowed in the Dog Park. Patrons must use caution when bringing dog toys to the park since fights could erupt.
21. No alcoholic beverages or glass containers are allowed in the park.
22. The District staff has the authority to close the park or sections of the park for any reason, including maintenance, mowing, weather-related problems, special events, or for the public's safety and/or health.
23. Lifestyle Manager may close all facilities due to inclement weather and evidence of lightning.

### **Lost and Found Property**

All property found at any amenity of North River Ranch will be recorded, collected, and placed in a designated bin to be available for homeowner collection during calendar listed Resident Services Office open hours or new homeowner orientations. Lost and found items will be kept for a period of one month, after which items will be donated.

Value deemed items such as jewelry, electronics, and confidential personal property will be kept for a period of 1 year at Resident Services Office. All efforts will be made to return the value deemed item(s) by e-newsletter notifications and neighborhood social pages. Thereafter, the items will be donated or suitably disposed.

## **Natural Buffer Areas Policy** **Statement**

The following is the policy statement of the District as it regards the natural tree protection, wetland and upland buffer areas that are scattered in large numbers throughout the Community. The policy statement is consistent with the policies of other governments including Manatee County, and Southwest Florida Water Management District (SWFWMD) as it regards their natural, conservation tree protection and wetland conservation/preservation areas:

The natural areas are not intended to be maintained. These areas are to be left untouched to allow for nature to take its normal course. Vegetation that dies including, but not limited to trees, are left to fulfill their role in nature's process.

Trees, within or immediately adjacent to these areas that have died and appear to pose a threat of falling and damaging an abutting property owner's property may be addressed as follows: Such abutting property owner must initially contact the District. The District will send a representative to confirm that the tree in question is located on District property. Once confirmed, the District will send an arborist to determine whether the tree poses a hazard. If so, and at its discretion, the District will remedy the situation by removing the tree or a portion thereof. If it is determined that the tree does not pose a hazard, the property owner may elect to cut or remove the tree at their own expense. Such abutting property owner must secure permission from the District and shall then be responsible for any needed permitting or review by Manatee County and SWFWMD. The goal of permitted trimming and/or removal, where warranted, is to minimize disturbance to these areas.

If a tree does fall onto another's property, that property owner has the right to cut back or limb the tree as necessary to their individual property line. The rest of the tree is to be left as is. This would also pertain to normal maintenance, which would allow an owner to trim back any encroaching vegetation to their property line. No one can encroach into the natural areas for any reason, from maintenance to placement of personal property of any kind.

## **ADDENDUM**

Camp Creek Pool and Waterslide Dept. of Health Standard Operating Procedures (SOP).



Pool & Water  
Slides  
Standard Operating  
Procedures

**Addendum to North River Ranch  
Improvement Stewardship District  
Adopted Rules and Regulations v7  
Adopted November 13, 2024**

11645 Camp Creek Trail  
Parrish, FL 34219

# Contents

- Job Description & Uniform
- Slide and Pool Rules
- Inclement Weather Policy
- First Aid, Accident & Injury Response and Reporting
- Fecal Response Protocol
- Rotation, breaks and daily checklist

## Notes:

- Camp Creek **pool** does not have Lifeguards on duty. Pools are swim at your own risk.
- A lifeguard is on duty for the Camp Creek Water Slides.
- Pool slides must be staffed when the slide is operating-one at the top of the slide and one lifeguard on the pool deck at the plunge area.
- All pool attendants and lifeguards are approved Florida Dept. of Health CPR/AED and First Aid trained and certified.

# **POOL ATTENDANT**

## **JOB DESCRIPTION**

**FUNCTION:** Responsible for the general upkeep of the pool deck and surrounding facilities. Responsible for enforcing the policies of the pool and waterslide and promoting water safety. This position also services as a customer service role, interacting constantly with residents of the community. The Pool Attendant provides exceptional service by assisting them in a friendly, efficient, courteous and professional manner.

### **QUALIFICATIONS:**

- Must be at least 18 years of age.
- Water Slides Lifeguards and Pool Attendants must obtain current, Florida Department of Health approved certifications for CPR/AED/First Aid. All Certifications must be approved Dept of Health Courses.
- Ability to Swim.
- Ability to follow routine verbal and written instructions.
- Ability to express an upbeat and enthusiastic attitude.
- Speak with others using clear and professional language.
- Develop and maintain positive working relationships with others.
- The nature of the work requires the employee to work outdoors in all weather conditions including wet, hot and cold.
- Move, lift, or carry objects weighing less than or equal to 50 pounds.
- Ability to stand, sit, or walk for an extended period of time.

### **KNOWLEDGE:**

- You must be aware of all pool and waterslide rules, policies, and procedures.

### **PRIMARY DUTIES:**

- Reports any incident or accident to the Facility Manager on duty.
- Maintains constant surveillance of patrons in the facility; acts immediately and appropriately to secure the safety of patrons in the event of an emergency.
- Performs various maintenance and custodial duties as directed to maintain a clean and safe environment, including, but not limited, to the restrooms, pool deck and water slide, if applicable.
- Check to ensure that all other equipment is functioning properly.
- Welcome and acknowledge all guests according to company standards; anticipate and address resident needs.
- Follows the daily opening and closing procedures when scheduled.
- Works with other pool attendants as a team to monitor the gates, slide and the pool area.
- Maintain hourly attendance records while on duty.
- Promote and enforce the rules and regulations of the recreation facility.

## **UNIFORM POLICIES**

All staff members must be dressed appropriately for work, meaning “**You must be 100% in uniform or you are 100% out of uniform.**”

- **Activities/Pool Attendant Dress Code**

Provided Rash Guard with NRR logo – not to be worn for events.

Shorts or pants-black, chino or athletic style (solid color, no logos)

\* Shorts must be at 4 fingers above the knee or longer

Provided Ballcap with NRR logo.

\* Bucket hat not to be worn for events

Provided Uniform polo with NRR logo for indoor events, training, non-pool shifts

Provided T-shirt with NRR logo for outdoor events only.

Sneakers-solid color (black, white, grey or navy)

### **Standards and reminders**

- Name tag required at all times.
- Please ensure that shirts are not wrinkled or stained and shoes are clean.
- Leggings, sweatpants, and bike shorts are not permitted. Jeans/denim shorts are not permitted.
- The Lifestyle Director may provide specific uniform instructions for certain events or occasions.

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# **POOL RULES**

**No lifeguard on duty at pool– Swim at your own risk.**

**A Certified Lifeguard is required on deck to observe the pool waterslide plunge area when slides are open.**

*All swimming pool facilities open daily DAWN TO DUSK. No nighttime swimming allowed.*

Camp Creek Bathing Load: 240 persons

1. All Patrons must use their assigned Facility Access Fob or digital access or digital access to enter the pool area.
2. Guest Policy: Patrons sixteen (16) and seventeen (17) years of age are permitted to bring one (1) Guest each. The guest must be sixteen (16) years of age or older and have proper identification to verify age. A Family, as defined in these policies, is limited to a maximum of six (6) total Guests.
3. Children under sixteen (16) years of age must always be directly supervised by a Parent, Guardian or Adult Patron while in the pool facility.
4. Portable wi-fi speakers, radios, tape players, CD players, MP3 players, televisions, and the like are not permitted unless they are personal units equipped with headphones.
5. Swimming is permitted only during designated hours, as posted at the pool.
6. Swimming after dusk is prohibited by the Florida Department of Health.
7. Showers are required before entering the pools or using the waterslide.
8. Glass containers are not permitted within the entire pool area.
9. No food or beverages are permitted in the pool or on pool wet deck.
10. Do not swallow the pool water.
11. Diving is strictly prohibited at all pools.
12. Swimming Pool hours will be posted. Pool availability may be limited or rotated in order to facilitate maintenance of the facility. Depending upon usage, the pool may be closed for various periods of time to facilitate maintenance and to maintain health code regulations. Advance notice will be given to residents whenever feasible.
13. Alcoholic beverages are not permitted in the entire pool area, in the pool or the pool deck area, unless it is a pre-programmed community event.
14. No jumping, pushing, running or other horseplay is allowed in the pool or on the pool deck area.
15. Hanging on the lane lines (where applicable) and interfering with the lap-swimming lane is prohibited.
16. Children under three (3) years of age, and those who are not reliably toilet trained, must wear rubber-lined swim diapers, as well as a swimsuit over the swim diaper, to reduce the health risks associated with human waste in the swimming pool/deck area.
17. During the posted hours, Patrons swim at their own risk and must adhere to the swimming pool rules.

18. Any person swimming during non-posted swimming hours may be suspended from using the facility and possibly all the facilities.
19. Proper swim attire must be worn in the pool and bathing suit tops must always be tied.
20. No chewing gum is permitted in the pool or on the pool deck area.
21. For the comfort of others, the changing of diapers or clothes is not allowed at pool side.
22. No one shall pollute the pool. Anyone who does pollute the pool is liable for any costs incurred in treating and reopening the pool.
23. Remote-controlled watercrafts are not allowed in the pool area.
24. Pool entrances must always be kept clear.
25. No swinging on ladders, fences, or railings is allowed.
26. Pool furniture is not to be removed from the pool area.
27. Loud, profane, or abusive language is absolutely prohibited.
28. No physical or verbal abuse will be tolerated.
29. Chemicals used in the pool may affect certain hair or fabric colors. The District is not responsible for these effects.
30. Pets, (except for service animals), bicycles, skateboards, roller blades, and scooters are not permitted on the pool deck area inside the pool gates at any time.
31. The Amenity Staff reserves the right to authorize all programs and activities, regarding the number of guest participants, equipment, supplies, usage, etc., conducted at the pool, including Swim Lessons, Aquatic/Recreational Programs, District and/or Homeowner's Association Sponsored Events.
32. Lifestyle Manager may close all facilities due to inclement weather and evidence of lightning.

## **WATERSLIDE RULES**

1. Riders must follow the attendant/lifeguard rules and instructions.
2. Water depth is 5'-0" at plunge pool landing area.
3. Strong swimming ability required.
4. Non-swimmers are not permitted.
5. Parental or adult supervision is required at all times for users under 14 years of age.
6. Children less than forty-two (42) inches tall are not permitted to ride the slide.

7. Children more than forty-two (42) inches tall may ride the slide only if they demonstrate the ability to swim independently to the side of the pool after exiting.
8. The rider must be 300 pounds or less.
9. Riders must be in good general health. Use of the slide is only permitted when it is officially open and the lifeguard is on duty. The hours are posted on the pool deck and publicized to the community on a regular basis. Hours are subject to change.
10. Do not use slide while under the influence of alcohol or drugs.
11. The slide may only be used when it is attended at the top and bottom of the slide.
12. Pregnant women and persons with heart conditions or back trouble should not ride the slide.
13. Riders must be seated and wait for the attendant's approval to start down the slide.
14. Only one person may slide down the waterslide at any given time. NO multiple or chain riding.
15. Riders must be three (3) feet away from the slide surface until the previous rider exits the bottom of the flume and the area around the bottom of the slide is completely clear.
16. Riders will wait at the mid-stair landing or the lower unit such time as the next rider is cleared to enter the slide surface.
17. Children may not stand or climb on the waterslide and must always ride down feet first.
18. Diving into/off of, kneeling, changing positions, slowing down, stopping, forming chains or sliding down headfirst is prohibited at all times.
19. Appropriate swimwear required at all times.
20. No life jackets, inner tubes, jewelry, "street clothes", floats, rafts, balls, toys, jewelry, water wings, goggles, masks, safety floats, or inappropriate swim attire are permitted on the waterslide.
21. The rider must be lying down with arms and legs crossed. You must keep arms and hands inside the flume at all times.
22. Parents and children are not permitted to catch children at the bottom of the slide. Riders must exit the slide quickly and clear the plunge area completely prior to next rider.
23. Before sliding check that there is water in the flume. Riding a dry slide is strictly prohibited. After your ride, leave the slide splash area IMMEDIATELY.
24. No pushing in line.
25. All waterslide riders shall obey safety instructions or may be restricted from use of the slide or pool facility.
26. Guidelines not followed after an initial warning will result in a loss of slide privileges for the remainder of the day, or other disciplinary action.
27. Lifestyle Manager may close all facilities due to inclement weather and evidence of lightning.

## **LIGHTNING & INCLEMENT WEATHER**

North River Ranch follows the standard lightning safety protocols based on guidelines from organizations like the **National Lightning Safety Institute (NLSI)** and the **National Weather Service (NWS)**.

### **1. Pool Closure Timing**

- Pools are usually closed when thunder is heard or lightning is seen.
- This facility uses "**30-30 rule**":
  - If thunder is heard within **30 seconds** of a lightning flash, the storm is close enough to be dangerous.
  - Pool should remain closed for **at least 30 minutes** after the last thunderclap or lightning strike.

### **2. Evacuation Protocol**

- Swimmers must **exit the water immediately**.
- Patrons are often directed to a **safe shelter** (fully enclosed buildings with plumbing & electricity). They cannot remain within the pool gates.

### **3. Resuming Pool Activities**

- Pools remain closed for **30 minutes after the last observed lightning or thunder**.
- Each new lightning/thunder event resets the 30-minute clock. **NRR will use the Weather Bug app for lightning detection.**

## **ADA CHAIR LIFT USE POLICY**

1. A chairlift is located in the closet of each pool.
2. ADA chair lifts are for use by disabled Patrons and Guests only. Users should consult with their physician to determine if water activities are appropriate for them.
3. Chair lifts are designed for self-use. Amenity Management Staff is not authorized to assist Patrons or Guests with use beyond initial review of operating instructions.
4. Use of the chair lifts by non-disabled Patrons or Guests will result in immediate suspension from the facility for a period of one (1) day, no exceptions.

## FECAL INCIDENTS

When dealing with fecal incidents, remember that you are dealing with the public and you should explain the situation by using words such as “waste” and “stool”.

1. Immediately instruct all swimmers to exit the pool and pool deck.
2. Close the pool to prevent further contamination.
3. Place signs on all gates.
4. Wear disposable gloves to avoid direct contact with fecal matter.
5. If necessary, use a net or scoop to remove solid feces. Disinfect the net or scoop immediately after removal.
6. Dispose of it properly in a sanitary manner (e.g., sealed plastic bag placed in trash can).
7. Notify the manager on duty or RSS right away-they will call the pool company then send notification to the community regarding the closure, after length of time is determined.
8. Record the date, time and corrective actions taken using the incident report.

## VOMIT AND BLOOD CONTAMINATION

Vomit and blood contamination are unlikely to spread illness in pool water however precautions should be taken. When it is reported that someone has vomited **in the water**, or the water have been contaminated with a large amount of blood the response should be the same as solid stool in the water. Temporarily close the pool and follow the above procedure (for fecal incidents).

### **Fecal, Vomit or Blood Contamination on Deck:**

When an accident happens on the deck the area must be closed off, cleaned, and sanitized. No matter what, the contaminant should be handled in the same way. Bio hazard clean up kits are located in the pool office with all of the necessary personal protective equipment and tools to assist with safe cleanup. Additional tools that will be needed for the proper cleanup can include a bleach/water mixture, deck brush, and a mop bucket.

Follow These Steps:

1. Close off the area.
2. Use the absorb powder to solidify any liquids.
3. Use the scoop from the bio kit and scoop as much as possible and place in bag.
4. After all of the loose material is removed spray the area with disinfectant.
5. Scrub the area with the deck brush.
6. Wash the area down with water to the nearest drain.
7. Dispose of contamination properly
8. Sanitize all used equipment with 50% bleach/water mixture.

## **ROTATIONS, CHECKLIST & BREAKS**

- During all rotations, conversations should be kept to a minimum, and changes shall be quick and performed in a professional manner while still scanning your area of responsibility.
- Lifeguards should not leave during a rotation. If the lifeguard leaves the slide area, the slide will be turned off and everyone must exit the slide area. The gate will be closed and locked until the lifeguard returns.

### **A PROFESSIONAL ROTATION:**

***Lifeguard, Pool Deck and Slide Attendant rotate every hour on the hour.***

- Occurs in a timely manner
- Involves limited conversation – just enough to brief the incoming attendant on actively level, patrons, etc.
- Provide a seamless transition of responsibility

### **DAILY TASKS FOR DECK ATTENDANT:**

- ✓ Check toilets and tidy if any loose paper on floor, mop if needed and put sign out.
- ✓ Empty trash and replace liners.
- ✓ Stock all toiletries as needed (paper towels, soap, toilet paper)
- ✓ Reset all furniture.
- ✓ Check all pool deck trash cans, empty and replace liners if more than half full
- ✓ Pick up any left belongings and place in lost & found bin located in the pool office.
- ✓ Walk pool deck, greet ALL residents.
- ✓ Check entries to ensure bikes are on bike racks and not blocking walkways.
- ✓ Continuous addressing of rules and regulations

### **SPECIFIC TO WATER SLIDES:**

- ✓ Start the filtration system at least three hours before operating the slide. At closing, the attendant will ensure that the filtration system remains on for at least three (3) hours.
- ✓ Prior to daily slide operation an inspection must be performed. This inspection includes the following:
  - Inspect the slide path to make sure there are no obstructions.
  - Look for chips, bubbles, or cracks in the fiberglass finish.
  - Leaks or drips from flange connections
  - Caulking that has worn or peeled away.
  - Any loose or missing fasteners
  - If any of these items are noticed they must be corrected and or repaired before the slides can be open for operation.

- ✓ Walk slides, steps, landing, flume and platform prior to opening. Ensure slides, steps, landing, flume and platform are clean and safe. Check for any signs of sharp or rough fiberglass surface or other deficiencies on the flume and tower. The slide will not be opened if any deficiencies are found.

#### **BREAKS:**

- 30-minute off-the-clock breaks are provided for shifts of 6 hours or more; in the summer months, they will be provided for all shifts.
- Breaks will be scheduled and will be taken at the same time as the slide must be closed during this time.

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